



Cathedral City

Master Schedule of User and Regulatory Fees

City of Cathedral City
Master Schedule of User and Regulatory Fees

Table of Contents

Fees	Page
ADMINISTRATIVE FEES	1
BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES	2
BUILDING AND SAFETY FEES	3
CANNABIS BUSINESS LICENSING AND USE PERMIT FEES	12
CODE COMPLIANCE FEES (GARAGE SALE PERMIT, STREET VENDOR PERMIT, ETC.)	13
ENGINEERING AND ENCROACHMENT PERMIT FEES	14
FIRE PREVENTION FEES	22
PLANNING FEES	27
POLICE FEES	33
SHORT TERM RENTAL PERMIT FEES	35
ADMINISTRATIVE CITATIONS	36
HOURLY BILLING RATES FOR FEE RELATED SERVICES	37

City of Cathedral City

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Returned Check Fee				
a) First Check	\$25	each	[a]	N
b) Each Additional Check	\$35	each	[a]	N
2 EFT/ACH Return / Error	\$25	each		N
3 Credit Card Transaction Processing Fee	2.75%	% of fees paid by credit card	[b]	N
4 E-Check Transaction Processing Fee	\$1.95	per transaction	[c]	N
5 Postage	Actual Cost	each		N
6 Digital Media Device	\$10	each		N
7 Documents - Hard Copy				
a) Standard Size	\$0.10	per single-sided page		N
b) Non-standard Size	Actual Cost	per page		N
8 Subpoena Response / Retrieval Fees	Max. Authorized by State	per request		N

[a] California Civil Code Sec. 1719.

[b] Passthrough of credit card transaction fees charged by vendor.

[c] Passthrough of E-Check transaction fees charged by vendor.

City of Cathedral City

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Business License Processing Fee				
a) New	\$92	each		Y
b) Renewal	\$46	each		Y
2 Duplicate License	\$5	each		Y
3 Review for Home Occupation License	\$103	each		Y
4 Fire Inspection Review for Business License	\$85	each		Y
5 Building Inspection for Business License	\$84	each		Y
6 Planning Inspection for Business License, If Required	\$103	each		Y
7 Engineering Inspection for Business License, If Required	\$102	each		Y
8 Code Inspection for Business License, if Required	\$102	each		Y
9 Police Inspection for Business License				
a) Massage - Establishment				
i) Initial	\$95	each		Y
ii) Renewal	\$95	each		Y
b) Massage - Therapist / Practitioner				
i) Initial	\$95	each		Y
ii) Renewal	\$95	each		Y
c) Pawnbroker, Secondhand dealer, ice cream truck, etc.				
i) Initial - (pawnbroker, secondhand dealer, handbills, ice	\$142	each		Y
ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice	\$95	each		Y
cream truck, etc.)				
d) Sexually Oriented Business				
i) Initial	\$190	each		Y
ii) Renewal	\$95	each		Y
e) All Others, If Required				
i) Initial	\$142	each		Y
ii) Renewal	\$95	each		Y
10 Bingo Permit	\$50	each	[a]	N

[a] Maximum permit fee established by State of California.

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
1 HVAC Change-Out - Residential	\$148	per permit		Y
2 HVAC Change-Out - Commercial (per unit)	\$239	per permit		Y
3 Residential Solar Photovoltaic System - Solar Permit				
a) Residential Solar Photovoltaic System - Solar Permit - all inclusive up to 15kW - per kW	\$450	per permit	[a]	N
b) Above 15kW – per kW	\$15	per permit	[a]	N
4 Commercial Solar Photovoltaic System - Solar Permit				
a) 50kW or less	\$1,000	per permit	[b]	N
b) 50kW – 250kW – Base	\$1,000	per permit	[b]	N
c) 50kW – 250kW – per kW above 50kW	\$7	per permit	[b]	N
d) Above 250kW – base	\$2,400	per permit	[b]	N
e) Above 250kW – per kW	\$5	per permit	[b]	N
5 Service Panel Upgrade - Residential	\$148	per permit		Y
6 Service Panel Upgrade - Commercial	\$239	per permit		Y
7 EV Charger - Residential	\$148	per permit		Y
8 EV Charger - Commercial	See Table B. Permit Valuation Table	per permit		Y
9 Water Heater Changeout - Residential	\$148	per permit		Y
10 Water Heater Changeout - Commercial	\$253	per permit		Y
11 Line Repair - Sewer / Water / Gas	\$176	per permit		Y
12 New Sewer Connection	\$387	per permit		Y
13 Re-pipe	\$324	per permit		Y
14 Residential Re-Roof				
a) Up to 2,000 SF (Roof Area)	\$296	per permit		Y
b) Each Add'l 1,000 SF or fraction thereof	\$84	per permit		Y
15 Commercial Re-Roof		per permit		
a) Up to 2,000 SF (Roof Area)	\$465	per permit		Y
b) Each Add'l 1,000 SF or fraction thereof	\$169	per permit		Y
16 Demolition - Residential Single Family	\$169	per permit		Y
17 Demolition - Commercial	\$338	per permit		Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
18 Temporary Power Pole	\$148	per permit		Y
19 Swimming Pool/Spa				
a) Swimming Pool / Spa	\$929	per permit		Y
b) Detached Spa / Water Feature	\$324	per permit		Y
c) Gunite Alteration	\$493	per permit		Y
d) Equipment Change-out Alone	\$211	per permit		Y
20 Patio				
a) Standard (Wood/Metal Frame)				
i) Up to 200 SF	\$253	per permit		Y
ii) Greater than 200 SF	\$338	per permit		Y
b) Upgraded (with electrical, stucco, fans, etc.)				
i) Up to 200 SF	\$493	per permit		Y
ii) Greater than 200 SF	\$577	per permit		Y
21 Window / Sliding Glass Door				
a) Retrofit / Repair				
i) Up to 5	\$211	per permit		Y
ii) Each additional 5	\$42	per permit		Y
b) New / Alteration				
i) First	\$296	per permit		Y
ii) Each additional	\$63	per permit		Y
22 Block/Masonry Wall				
a) 0 - 100 ft	\$338			Y
b) Each Add'l 25 ft	\$16			Y
23 Trash Enclosure	\$423	each		Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
-----------------	-----	--------------	------	-----

[a] California Government Code Section 66015(a)(1), establishes maximum fees for residential solar energy systems. For photovoltaic systems, fees shall not exceed \$450 plus \$15 per kW for each kilowatt above 15kW. For thermal systems, fees shall not exceed \$450, plus \$15 per kWth for each kilowatt thermal above 10kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

[b] California Government Code Section 66015(b)(1), establishes maximum fees for commercial solar energy systems. Fees shall not exceed \$1,000 for systems up to 50kW plus \$7 per kilowatt for each kilowatt between 51kW and 250kW, plus \$5 for each kilowatt above 250kW. For thermal systems, fees shall not exceed \$1,000 up to the 30kWth, plus \$7 per kWth for each kWth between the 30th and 260th kWth, plus \$5 for each kWth above 260kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

● Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. For determining project valuations for new construction, the Building Official may use data published by the International Code Council (ICC) (building valuation data table, typically updated in February and August of each year). The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, C, D, or E, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits

Total Valuation	Permit Fee				CPI
\$1 to \$4,000	\$169.00				Y
\$4,001 to \$10,000	\$169.00	for the first \$4,000	plus \$42.17	for each add'l \$1,000 or fraction thereof, to and including \$10,000	Y
\$10,001 to \$50,000	\$422.00	for the first \$10,000	plus \$14.78	for each add'l \$1,000 or fraction thereof, to and including \$50,000	Y
\$50,001 to \$100,000	\$1,013.00	for the first \$50,000	plus \$13.54	for each add'l \$1,000 or fraction thereof, to and including \$100,000	Y
\$100,001 to \$500,000	\$1,690.00	for the first \$100,000	plus \$7.60	for each add'l \$1,000 or fraction thereof, to and including \$500,000	Y
\$500,001 to \$1,000,000	\$4,731.00	for the first \$500,000	plus \$4.06	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000	Y
\$1,000,001 and up	\$6,759.00	for the first \$1,000,000	plus \$3.24	for each additional \$1,000 or fraction thereof over \$1,000,000	Y

For permits requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

Plumbing inspection fees = Base permit fee x .10	N
Electrical inspection fees = Base permit fee x .10	N
Mechanical inspection fees = Base permit fee x .10	N
Energy inspection fees = Base permit fee x .10	N
Accessibility inspection fees = Base permit fee x .10	N

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

C. Permit Fee for Stand-Alone Mechanical Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$169.00				Y
\$2,001 to \$4,000	\$253.00				Y
\$4,001 to \$10,000	\$338.00	for the first \$1,000	plus \$14.00	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$422.00	for the first \$10,000	plus \$5.60	for each additional \$1,000 or fraction thereof over \$10,000	Y

D. Permit Fee for Stand-Alone Plumbing Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$169.00				Y
\$2,001 to \$4,000	\$253.00				Y
\$4,001 to \$10,000	\$338.00	for the first \$1,000	plus \$14.00	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$422.00	for the first \$10,000	plus \$5.60	for each additional \$1,000 or fraction thereof over \$10,000	Y

E. Permit Fee for Stand-Alone Electrical Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$169.00				Y
\$2,001 to \$4,000	\$253.00				Y
\$4,001 to \$10,000	\$338.00	for the first \$1,000	plus \$14.00	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$422.00	for the first \$10,000	plus \$5.60	for each additional \$1,000 or fraction thereof over \$10,000	Y

Clarification of Fee Structure Application for Permit Fees

Assigned project valuation for fee-setting purposes is intended to correlate to the typical level of inspections required.

The example provided below is applicable to stand-alone trade permits:

Valuation Up to \$2,000 = 2 inspection typically required (1 hours)

Valuation \$2,001 - \$4,000 = 2 to 3 inspections typically required (1.5 hours)

Valuation \$4,001 - \$10,000 = 3 to 4 inspections typically required (2 hours)

Valuation \$10,000 and up = 4 or more inspections typically required (2.5 or more hours)

Additional fees will apply for permit processing and plan review, as required.

Building Permit fees are also established to correspond to the typical level of inspections required.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

F. Permit Fee for Stand-Alone or Combination Permits Not Identified Elsewhere in this Schedule

Note: For construction projects with permit fees calculated using Section F, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

Activity Description	Fee	Charge Basis	Note	CPI
1 Stand-Alone or Combination Permit Fees (Alternative Calculation)				
a) One Inspection Required	\$84			Y
b) Two Inspections Required	\$169			Y
c) Three Inspections Required	\$253			Y
d) Four Inspections Required	\$338			Y
e) Each Additional Inspection	\$84			Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

G. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note	CPI
1 Plan Check Fees				
a) Plan Review Fee, if applicable	65% of Building Permit Fee		[a]	N
b) Phased Plan Check (when applicable)	1.5x full plan check fee for entire bldg			N
c) Expedited Plan Check (when applicable)	1.5x standard plan check fee			N
d) Tract Home (Production Units)	10% of standard plan check fee		[b]	N
e) Alternate Materials and Materials Review (per hour)	\$169			Y
g) Revisions of Approved Plans	Hourly			N
h) Standalone Plan Check	\$84	per half hour		Y
<div> <div>When applicable, plan check fees shall be paid at the time of application for a building permit.</div> <div>The plan checking fee is in addition to the building permit fee</div> </div>				

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

H. Other Fees

Activity Description		Proposed Fee	Note	CPI
1	Permit Issuance Fee	\$70		Y
2	General Plan Maintenance Fee (fee per \$1,000 valuation)	\$0.66	[a]	Y
3	Technology Fee (percent of permit fee)	3%		Y
4	Strong Motion Instrumentation (SMI) Fee Calculation			
	a) Residential	\$0.50 or valuation x .00013		N
	b) Commercial	\$0.50 or valuation x .00028		N
5	Building Standards (SB 1473) Fee Calculation (Valuation)			
	a) \$1 - \$25,000	\$1		N
	b) \$25,001 - \$50,000	\$2		N
	c) \$50,001 - \$75,000	\$3		N
	d) \$75,001 - \$100,000	\$4		N
	e) Each Add'l \$25,000 or fraction thereof	Add \$1		N
6	Document Imaging			
	a) First Sheet	\$14		Y
	b) Each Additional Sheet	\$6		Y
7	Certificate of Occupancy			
	a) Temporary Certificate of Occupancy (per 30 Days)	\$507		Y
	b) Certificate of Occupancy			
	i) Single Family Residential	\$169		Y
	ii) Multi-Family Residential / Commercial	\$338		Y
8	Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)	\$253		Y
	Copies, Re-Print, Change Of Contractor			
9	Printing Scanned / Archived Drawings	\$11		Y
10	Job Card / Permit Re-Print	\$56		Y
11	Change Of Contractor	\$84		Y
	Violation Fees			
12	Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee		N
	Other Fees			
13	Phased Inspection Fee (per inspection)	\$84		Y
14	After Hours Inspection (per hour) (2-hour minimum)	\$203		Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

H. Other Fees

Activity Description		Proposed Fee	Note	CPI
15	Re-inspection Fee (2nd Time or More) (each)	\$84	[b]	Y
16	Missed inspection Fee	\$84		Y
17	Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$84		Y
18	Compliance Inspection Fee	\$169		Y
19	Special / Other Inspection Fee	\$169		Y
20	Mobile Home Permit Fees	See Title 25 of the Housing & Community Development		N
21	Permit Renewal Fee within 1 year of Issuance	50% of original fee		N
22	Permit Renewal Fee over 1 year since Issuance	100% of original fee		N
23	Refunds			
	a) Fees Erroneously Paid or Collected by the City	100% refund	[c]	N
	b) Fees Prior to Work Being Commenced	up to 80% refund of permit fee	[d]	N
	c) 180 Days After Payment of Fees	no refund	[e]	N

[a] Fee only applies to permits for new construction and additions.

[b] Reinspection fee applies after the first re-inspection.

[c] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.

[d] No fees are refundable once the work covered by them is commenced.

[e] Whether work has commenced or not, no fees are refundable more than 180 days after their payment.

City of Cathedral City

MASTER FEE SCHEDULE - CANNABIS BUSINESS LICENSING AND USER PERMIT FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Cannabis License				
a) Initial Deposit for Review of License Application	\$8,177	initial deposit	[a]	Y
b) Renewal or Modification of License				
i) License Renewal	\$6,432	flat fee		Y
ii) Modification/Change of Ownership	\$4,906	initial deposit		Y
c) Background Investigation (per person)	\$3,816	initial deposit		Y

[a] Includes one background investigation.

City of Cathedral City

MASTER FEE SCHEDULE - CODE COMPLIANCE FEES

Fee Description		Fee	Charge Basis	Note	CPI
1	Garage Sale Permit	\$33	each		Y
2	Street Vendor Permit				
	a) Initial	\$52	each		Y
	b) Renewal	\$52	each		Y
3	Release of Notice of Pendency Fee				
	a) Initial Notice	\$245	per recorded document		Y
	b) Each Additional Notice After the Initial Notice	\$151	per additional recorded document		Y
4	Abandoned Property Registration & Monitoring Fee				
	a) Registration Fee				
	i) Initial	\$76	per year		Y
	ii) Renewal	\$76	per year		Y
	b) Monitoring Fee				
	i) Initial	\$251	per year		Y
	ii) Renewal	\$251	per year		Y
5	Abandoned Shopping Cart Impoundment	\$72.25	per cart		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
Land Subdivision				
1 Parcel Map:				
a) Final Parcel Map				
i) Initial Sheet	\$2,979	per sheet		Y
ii) Each Additional Sheet	\$822	per sheet		Y
b) Final Parcel Map - Amendment				
i) Initial Sheet	\$2,979	per sheet		Y
ii) Each Additional Sheet	\$822	per sheet		Y
c) Substantial Conformance Review				
i) Initial Sheet	\$3,544	per sheet		Y
ii) Each Additional Sheet	\$1,541	per sheet		Y
2 Tract Map:				
a) Final Tract Map				
i) Initial Sheet	\$3,184	per sheet		Y
ii) Each Additional Sheet	\$924	per sheet		Y
b) Final Tract Map - Amendment				
i) Initial Sheet	\$3,184	per sheet		Y
ii) Each Additional Sheet	\$924	per sheet		Y
c) Substantial Conformance Review				
i) Initial Sheet	\$3,544	per sheet		Y
ii) Each Additional Sheet	\$1,541	per sheet		Y
3 Reversion to Acreage:				
a) Initial Sheet	\$3,287	per sheet		Y
b) Each Additional Sheet	\$822	per sheet		Y
4 Lot Line Adjustment/Parcel Merger				
a) Lot Line Adjustment	\$2,260	per request		Y
b) Parcel Merger	\$2,260	per request		Y
5 Street Dedication/Vacation				
a) Land Action Documents (Right-of-Way Easements/Grant Deeds, etc.)	\$2,311	per request		Y
b) Vacation of Street/Public Right-of-Way	\$2,876	per request		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
6 Land Survey				
a) Record of Survey	\$668	per request		Y
b) Certificate of Correction	\$873	per request		Y
Grading / Project Improvements				
7 Plan Review (First 3 Reviews):				
a) Mass Grading / Stockpile				
i) Initial Sheet	\$308	per sheet		Y
ii) Each Additional Sheet	\$103	per sheet		Y
iii) Revisions - Initial Sheet	\$103	per sheet		Y
iv) Revisions - Each Additional Sheet	\$103	per sheet		Y
b) Rough Grading				
i) Initial Sheet	\$1,695	per sheet		Y
ii) Each Additional Sheet	\$924	per sheet		Y
iii) Revisions - Initial Sheet	\$1,438	per sheet		Y
iv) Revisions - Each Additional Sheet	\$1,027	per sheet		Y
c) Precise Grading - Commercial				
i) Initial Sheet	\$2,311	per sheet		Y
ii) Each Additional Sheet	\$1,438	per sheet		Y
iii) Revisions - Initial Sheet	\$1,849	per sheet		Y
iv) Revisions - Each Additional Sheet	\$1,233	per sheet		Y
d) Precise Grading - Tract Homes				
i) Initial Sheet	\$1,335	per sheet		Y
ii) Each Additional Sheet	\$257	per sheet		Y
iii) Revisions - Initial Sheet	\$719	per sheet		Y
iv) Revisions - Each Additional Sheet	\$257	per sheet		Y
e) Precise Grading				
i) Precise Grading - Infill Home	\$616			Y
ii) Precise Grading - Custom Home	\$1,233			Y
f) PM 10 (Fugitive Dust Control)				
i) PM 10 Packet	\$514	each		Y
ii) PM 10 Full Size Plan	\$822	each		Y
iii) Revisions - Packet	\$411	per sheet		Y
iv) Revisions - Full Size Plan	\$308	per sheet		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
g) Street Improvements				
i) Initial Sheet	\$1,849	per sheet		Y
ii) Each Additional Sheet	\$822	per sheet		Y
iii) Revisions - Initial Sheet	\$1,233	per sheet		Y
iv) Revisions - Each Additional Sheet	\$616	per sheet		Y
h) Storm Drain				
i) Initial Sheet	\$1,849	per sheet		Y
ii) Each Additional Sheet	\$822	per sheet		Y
iii) Revisions - Initial Sheet	\$1,233	per sheet		Y
iv) Revisions - Each Additional Sheet	\$616	per sheet		Y
i) Signing and Striping				
i) Initial Sheet	\$1,643	per sheet		Y
ii) Each Additional Sheet	\$822	per sheet		Y
iii) Revisions - Initial Sheet	\$1,438	per sheet		Y
iv) Revisions - Each Additional Sheet	\$822	per sheet		Y
j) Traffic Signal				
i) Initial Sheet	\$2,465	per sheet		Y
ii) Each Additional Sheet	\$1,233	per sheet		Y
iii) Revisions - Initial Sheet	\$1,027	per sheet		Y
iv) Revisions - Each Additional Sheet	\$616	per sheet		Y
k) Sidewalk (when submitted separately from grading plan)				
i) Initial Sheet	\$1,027	per sheet		Y
ii) Each Additional Sheet	\$411	per sheet		Y
iii) Revisions - Initial Sheet	\$822	per sheet		Y
iv) Revisions - Each Additional Sheet	\$411	per sheet		Y
l) Traffic Control Plan	\$411	per sheet		Y
m) Record Drawings Review				
i) Initial Sheet	\$1,027	per sheet		Y
ii) Each Additional Sheet	\$205	per sheet		Y
n) Hydrology Report	\$1,849	per report		Y
i) Revisions	\$616	per report		Y
o) Traffic Studies and Reports				
i) Traffic Studies Scoping Agreement	\$475	per agreement		Y
ii) Traffic Study	\$2,260	per study		Y
iii) Traffic Letter	\$411	per letter		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description		Fee	Charge Basis	Note	CPI
q) Water Quality Mgmt. Plan (WQMP)					
i) WQMP Report		\$2,465	per report		Y
ii) WQMP Report Revisions		\$1,027	per report		Y
iii) WQMP Plan (per sheet)		\$190	per sheet		Y
iv) WQMP Plan Revisions (per sheet)		\$95	per sheet		Y
v) WQMP Covenant		\$570	per covenant		Y
r) Stormwater Pollution Prevention Plan (SWPPP)					
i) Revisions		\$205	per plan		Y
s) Sewer and Water - Onsite or Offsite					
i) Initial Sheet		\$205	per sheet		Y
ii) Each Additional Sheet		\$103	per sheet		Y
iii) Revisions - Initial Sheet		\$103	per sheet		Y
iv) Revisions - Each Additional Sheet		\$103	per sheet		Y
8 Plan Review (>3 Reviews)		\$205	per hour		Y
9 Expedited Plan Review Fee		1.5x standard fee		[a]	N
10 Permit Inspection					
a) Mass Grading / Stockpile					
i) Per 1,056 CY		\$205			Y
b) Rough Grading					
i) First 3 Acres		\$1,027			Y
ii) Each Additional Acre		\$154			Y
c) Precise Grading					
i) Single Family Infill Lot		\$616			Y
ii) Single Family Custom Home Lot		\$822			Y
iii) Tract Home (per lot)		\$411			Y
iv) All Others					
a) Without Rough Grading					
i) First 3 Acres		\$1,027			Y
ii) Each Additional Acre		\$205			Y
b) Subsequent to Rough Grading					
i) First 3 Acres		\$616			Y
ii) Each Additional Acre		\$103			Y
d) Street Improvements - On-Site					
i) Up to 500 LF		\$2,465		[d],[f]	Y
ii) 500 - 1,000 LF		\$4,109		[d],[e],[f]	Y
iii) Each Additional 1,000 LF		\$2,054		[d],[e],[f]	Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
e) On-Site Improvements Other Than Street Improvements				
i) Up to 5,000 Sq Ft	\$2,671		[e],[f]	Y
ii) 5,000 Sq Ft - 10,000 Sq Ft	\$5,136		[e],[f]	Y
iii) Each Additional 10,000 Sq Ft	\$616		[e],[f]	Y
f) PM10 (per year)				
i) Single Family Infill Lot <10,000 Sq Ft	\$822		[b]	Y
ii) > 10,000 Sq Ft - < 10 Acres	\$2,465		[b] , [c]	Y
iii) 10 - 50 Acres	\$3,698		[b] , [c]	Y
iv) 51 - 200 Acres	\$4,930		[b] , [c]	Y
v) > 200 Acres	\$6,163		[b] , [c]	Y
11 Encroachment Permits				
a) Street Improvements - Off-Site				
i) Up to 500 LF	\$3,492		[d]	Y
ii) 500 - 1,000 LF	\$5,752		[d],[e]	Y
iii) Each Additional 1,000 LF	\$2,671		[d],[e]	Y
b) Storm Drain Line				
i) Up to 500 LF	\$1,643			Y
ii) 500 - 1,000 LF	\$2,876		[e]	Y
iii) Each Additional 1,000 LF	\$1,233		[e]	Y
c) Storm Drain Inlet/Outlet Structures				
i) Up to 5	\$822			Y
ii) Each Additional	\$205			Y
d) Storm Drain Retention (Underground Systems)	\$1,233	per unit		Y
e) Off-site Signing and Striping				
i) Up to 500 LF	\$822		[g]	Y
ii) 500 - 1,000 LF	\$1,643		[e],[g]	Y
iii) Each Additional 1,000 LF	\$308		[e],[g]	Y
f) Traffic Signal	\$6,574			Y
g) NPDES				
i) SWPPP				
a) Single Family Infill Lot <10,000 Sq Ft	\$411	per year	[h]	Y
b) > 10,000 Sq Ft - < 10 Acres	\$1,233	per year	[h]	Y
c) 10 - 50 Acres	\$1,849	per year	[h]	Y
d) 51 - 200 Acres	\$2,465	per year	[h]	Y
e) > 200 Acres	\$3,081	per year	[h]	Y
ii) Water Quality Mgmt. Plan (WQMP)	\$1,233	each	[i]	Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
h) Bond Reduction Request	\$2,362			Y
i) Final Inspection / Acceptance				
i) Single Family Lot <10,000 Sq Ft	\$205		[j]	Y
ii) > 10,000 Sq Ft - < 2 Acres	\$616		[k]	Y
ii) > 2 Acres - < 10 Acres	\$822		[k]	Y
iii) > 10 - < 50 Acres	\$1,233		[k]	Y
iv) > 50 - 200 Acres	\$1,643		[k]	Y
v) > 200 Acres	\$2,054		[k]	Y
j) Traffic Control				
i) Up to Two Consecutive Days	\$257		[l]	Y
ii) Three - Five Consecutive Days	\$616			Y
iii) Each Additional Consecutive Day (Up to 10 Days)	\$154	per day		Y
iv) 11+ Days (Up to 60 Calendar Days Max)	\$2,054			Y
k) Bore/Vault	\$410			Y
l) Cut/Pot Hole	\$95			Y
m) Driveway				
i) Residential	\$514			Y
ii) Commercial	\$822			Y
n) Excavation / Trenching				
i) First 100 LF	\$616			Y
ii) Each Additional 100 LF	\$103			Y
o) Sidewalk				
i) Up to 20 Lineal Feet	\$308			Y
ii) 20 - 100 Lineal Feet	\$411			Y
iii) Each Additional 100 Lineal Feet	\$205			Y
p) Sewer and Water - Private On Site	\$822			Y
q) Night Work (per night)	\$1,643			Y
r) Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	\$205			Y
s) Stop Work Notice Release	\$616			Y
12 Research/Administrative				
a) Subdivision Improvement Agreement (SIA)	\$2,465	per request		Y
b) SIA - Time Extension	\$1,438	per request		Y
c) Assignment & Assumptions Agreement	\$2,671	per request		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
d) Flood Plain				
i) Research/FEMA App	\$616	per request		Y
ii) Community Acknowledgement Form	\$308	per request		Y
e) Bid Protest Review	\$1,643			Y
f) Misc Research (per request, per hour)	\$205		[m]	Y
g) Misc Covenant Review & Approval	\$570	per agreement		Y
h) Erosion Control Plan (per sheet)	\$190	per sheet		Y
i) Geotechnical/Soils Reports	\$475	per report		Y
j) CC&R Review (per request)	\$3,287			Y
k) Streetlight Application				
i) SCE Streetlight Application Review	\$308	per application		Y
ii) Streetlight Covenant	\$616	per agreement		Y
13 Reactivation of Permit				
a) Reactivation of an Expired Minor Permit	10% of original permit fee	each	[n]	N
b) Reactivation of an Expired Major Permit	20% of original permit fee	each	[n]	N
14 Technology Enhancement Fee	3% of fee			N
15 Transportation Permits				
a) Annual	\$94	each		N
b) Single Event	\$17	each		N
16 Pool Drain Permit	\$39	each		Y
17 NPDES Inspections				
a) Food Use	\$205			Y
b) Hazardous Waste				
i) without Storage	\$205			Y
ii) with Storage	\$257			Y
18 Park/Gazebo Rentals			[o]	

City of Cathedral City
MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
[a] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.				
[b] For PM10 annual permit.				
[c] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.				
[d] Includes, curb, gutter, and sidewalk. Excludes driveways.				
[e] Rounded up to nearest thousand feet.				
[f] Excluding building foundation footprint.				
[g] Footage based on centerline street length.				
[h] Annual inspection cost.				
[i] Includes Water Quality Management Plan specific covenant.				
[j] Includes tract single family homes, does not include tract final.				
[k] Includes tract finals.				
[l] Permanent patching of pavement at same location will count as a subsequent consecutive day.				
[m] Estimate provided up front.				
[n] Assumes no changes to original permit.				
[o] Based on recommendation from PACE and final approval by City Council.				

- Notes regarding annual fee adjustments:
 - 1) For Fiscal Year 2023/24 fees shall be adjusted to recover 92.5% of cost of service.
 - 2) For Fiscal Year 2024/25 fees shall be adjusted to recover 100% of cost of service.
 - 3) For subsequent years, fee adjustments shall follow City's standard CPI adjustment.

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note	CPI
1 Water Based Fire Protection Systems (1)				
a) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (up to 25 heads)	\$213	per review/correction		Y
ii) Inspection (up to 25 heads)	\$298	per installation		Y
b) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (up to 50 heads)	\$340	per review/correction		Y
ii) Inspection (up to 50 heads)	\$425	per installation		Y
c) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (each additional 25 heads, or fraction thereof)	\$43	per review/correction		Y
ii) Inspection (each additional 25 heads, or fraction thereof)	\$170	per installation		Y
d) Fire Sprinkler Single Family/Duplex - New System				
i) Plan Review	\$255	per installation		Y
ii) Inspection	\$425	per installation		Y
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System				
i) Plan Review	\$255	per installation		Y
ii) Inspection	\$255	per installation		Y
f) Standpipe				
i) Plan Review	\$510	per system		Y
ii) Inspection (per vertical standpipe)	\$340	per system		Y
g) Fire Protection Underground System				
i) Plan Review	\$255			Y
ii) Inspection	\$680	per hydrant		Y
h) Per Additional Sprinkler Riser or Hydrant				
i) Inspection	\$340	each		Y
2 Fire Alarm System (1):				
a) Fire Alarm - New System				
i) Plan Review (up to 25 devices)	\$170	per system		Y
ii) Inspection (up to 25 devices)	\$170	per system		Y
b) Fire Alarm - Alteration				
i) Plan Review (up to 5 devices)	\$170	per system		Y
ii) Inspection (up to 5 devices)	\$170	per system		Y
c) Per Additional Device				
i) Inspection - New or Alteration	\$3	per device		Y
3 Alternative Automatic Extinguishing Systems (Dry, Wet, CO2, Halon, UL 300, Clean Agent, Spray Booth, Other) (2):				
a) Plan Review	\$255	per system		Y
b) Inspection	\$170	per system		Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note	CPI
4 Other Fire Construction Reviews and Inspections (2):				
a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems, Industrial Oven, & other Fire Construction Permit				
i) Plan Review	\$255	per system		Y
ii) Inspection				
a) Battery Storage System	\$340	per system		Y
b) Other Systems	\$170	per system		Y
5 Hazardous Activities Installation/Removal Permits Above Ground - Hazardous Materials Tank and/or Pipe Installation or Removal (1 tank, Includes Class I to Class II and sudden asphyxiants)(4):				
a) Plan Review	\$255	per system		Y
b) Inspection	\$170	per system		Y
6 Technical Report, Alternate Means & Methods				
i) Plan Review	\$255	per submittal		Y
ii) Inspection	\$170	per hour		Y
7 Architectural - New Construction or Tenant Improvement Plan Check:				
i) Plan Review	\$255	per project		Y
ii) Inspection	\$170	per project		Y
Permits to Operate (Type of Permit Activity)				
8 Candles and Open Flames	\$170			Y
9 Carnivals and Fairs: Amusement rides, generators, bounce houses	\$170	per hour		Y
10 Combustible Dust Operations	\$85			Y
11 Dry Cleaning Plant	\$170			Y
12 Exhibits and Trade Shows	\$170			Y
13 Explosives or Blasting Agents	\$170			Y
14 Hazardous Materials Storage:				
a) S1 occupancy, up to maximum quantities as permitted for S1 per code	\$340			Y
b) F or H occupancy, up to maximum quantities as permitted per occupancy type per code	\$340			Y
c) B or M occupancy, up to maximum quantities as permitted per occupancy type per code	\$85			Y
d) Miscellaneous moderate risk storage not specified herein.	\$170	per hour		Y
15 High Pile Storage	\$85			Y
16 Hot Work Operations	\$85			Y
17 Industrial Ovens	\$85			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description		Fee	Charge Basis	Note	CPI
18	Lumber Yards	\$170			Y
19	Misc. Combustible Storage	\$170			Y
20	Mobile Fueling	\$85			Y
21	Recreational or Bon Fire	\$170			Y
22	Repair Garage	\$170			Y
23	Spraying and Dipping (No Spray Booth)	\$170			Y
24	Theatrical Fire Performance	\$340			Y
25	Tire Storage: up to quantities allowed per fire code	\$170			Y
26	Places of Assembly				
	a) Less than 300 occupant load	\$170			Y
	b) 300 - 999 occupant load	\$170			Y
	c) 1,000 or more occupant load	\$340			Y
27	Commercial Day Care Facility				
	a) 7 - 49 persons	\$85			Y
	b) 50 - 149 persons	\$170			Y
	c) 150 or more persons	\$255			Y
28	Institutional (non-residential)				
	a) Less than 6 patients	\$85			Y
	b) 6 or more patients	\$85			Y
	c) Detention facilities	\$340			Y
29	Apartments/Hotels/Motels				
	a) 3 - 16 units	\$170			Y
	b) 17 - 32 units	\$255			Y
	c) 33 or more units	\$340			Y
30	850 Pre-Inspections				
	a) 850 Inspection (at hourly rate)	\$85			Y
31	Temporary Membrane Structures (Tents/Canopies)				
	a) 401 - 1,499 SF	\$85			Y
	b) 1,500 - 2,999 SF	\$85			Y
	c) 3,000 - 5,999 SF	\$170			Y
	d) 6,000 or more SF	\$255			Y
32	Christmas Tree Lot	\$170			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note	CPI
33 Pyrotechnics Display	\$396			Y
34 Annual Inspection: Above Ground - Flammable / Combustible Liquid Tank and/or Pipe	\$170	per tank system		Y
35 New Construction Plan Check (6):				
a) A - Assembly	\$425	each		Y
b) B, I, M - Business, Institutional, Mercantile	\$340	each		Y
c) E, R-1, R-2 - Educational, Multi-Family	\$425	each		Y
d) F, S, H - Factory, Storage, Hazardous	\$425	each		Y
e) R-3 - Single Family	\$170	each		Y
f) All Tenant Improvements	\$170	each		Y
g) U - Utility Structures and Buildings	\$170	each		Y
h) All Shell Buildings	\$170	each		Y
Other Miscellaneous Fees				
36 Renewal of Expired Construction Permit	\$170			Y
37 Copy of Incident Report (per incident)	\$16			Y
38 Media Reproduction (audio, video, photographic)	Actual Cost			N
39 Emergency Response Caused by DUI	Actual Cost			N
40 Code Appeal (per hour)	\$170			Y
41 Fire Flow / Hydrant Test	\$510			Y
42 Minimum Intake Fee	\$170			Y
43 Voluntary Inspection	\$340			Y
44 Technical Report (alternate material or method request)	\$680			Y
45 Inspection Requests (after normal business hours) (7)	1.5 x charge amount			N
46 Excessive resubmittals and inspections	\$170	each		Y
47 Administrative Fee (work without a permit)	\$425			Y
48 Code Review or Design Consultation (per hour)	\$170			Y
49 Fire Prevention Division Hourly Rate	\$170			Y
50 Late Payment Penalty for Permits				
a) 30 days past due	\$50			N
b) 60 days past due	\$100			N
c) 90 days past due	\$200			N

City of Cathedral City
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note	CPI
51 Special Request for Fire Department Personnel Services	overtime rate by rank	per hour		N

- (1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.

(2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.

(3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.
Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.

(4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.

(5) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.
The standard number of hours estimated can be calculated by dividing the fee amount by \$170, the Division's fully-burdened hourly rate.
For example, a fee amount of \$340 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.
Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.

(6) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.

(7) Inspection outside normal work hours will require hourly fees in addition to other required fees.
- Note: Items in red font are existing fees that were inadvertently excluded from prior fee schedule.

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
ADULT ORIENTED BUSINESSES:						
1	Sexually Oriented Business New Permit	\$2,679		flat fee		Y
2	Sexually Oriented Business Renewal Permit	\$1,339		flat fee		Y
3	ANNEXATION TO CATHEDRAL CITY:		\$21,804	deposit		Y
APPEALS:						
4	Appeal Fee of determination of City Planner, Architectural Review Committee, or Planning Commission	\$1,090		flat fee		Y
CHRISTMAS TREE LOT PERMIT:						
5	Christmas Tree Lot Permit	\$361		flat fee		Y
6	Christmas Tree Lot Deposit (Refundable)	\$114		flat fee		Y
SIMILAR USE DETERMINATION:						
7	Similar use determination - Administration	\$515		flat fee		Y
8	Similar use determination by PC	\$1,236		flat fee		Y
CONDITIONAL USE PERMITS:						
9	CUP - Including design review for new structure or modification		\$9,281	minimum fee / initial deposit		Y
10	CUP - Use only - no structural alteration / modification		\$2,060	minimum fee / initial deposit		Y
11	CUP - Alcohol, Garage > 800 sq ft, Other Minor		\$824	minimum fee / initial deposit		Y
12	CUP - Revisions / Modifications - Major		\$4,533	minimum fee / initial deposit		Y
13	CUP - Revisions / Modifications - Minor		\$2,060	minimum fee / initial deposit		Y
DESIGN REVIEWS:						
14	Design Review - Administrative Approval					
	a) without Architectural Review Committee Required		\$1,236	minimum fee / initial deposit		Y
	b) with Architectural Review Committee Required		\$2,679	minimum fee / initial deposit		Y
15	Design Review - Discretionary Approval		\$9,281	minimum fee / initial deposit		Y
16	Design Review - Duplex 3-4 Units		\$1,648	minimum fee / initial deposit		Y
17	Design Review - Revision		\$4,533	minimum fee / initial deposit		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
ENVIRONMENTAL PROCESSING:						
18	Negative Declaration		\$5,151	minimum fee / initial deposit		Y
19	Environmental Impact Report		\$17,926	minimum fee / initial deposit		Y
FILM PERMITS:						
20	Film Permit - Still Fee	\$1,030		flat fee		Y
	a) plus Daily Fee, or	\$309		flat fee		Y
	b) Weekly Fee	\$1,030		flat fee		Y
21	Film/Video	\$1,030		flat fee		Y
	a) plus Daily Fee, or	\$309		flat fee		Y
	b) Weekly Fee	\$1,030		flat fee		Y
HISTORICAL PRESERVATION APPLICATION PERMIT:						
22	Application to Obtain Historic Designation	\$99		flat fee		N
23	Certification of Appropriateness	\$1,854		flat fee		Y
24	Application to Remove or Downgrade Designation	\$2,885		flat fee		Y
PEDDLER PERMIT:						
25	Peddler permit	\$309		flat fee		Y
PLANNED UNIT DEVELOPMENTS:						
26	PUD		\$17,514	minimum fee / initial deposit		Y
27	Amended/Revised PUD		\$8,654	minimum fee / initial deposit		Y
PLANS:						
28	General Plan Amendment		\$8,345	minimum fee / initial deposit		Y
29	Change of Zone		\$8,345	minimum fee / initial deposit		Y
30	Change of Zone w / GPA		\$11,951	minimum fee / initial deposit		Y
31	Zone Ordinance Amendment		\$9,272	minimum fee / initial deposit		Y
32	Specific Plan		\$21,841	minimum fee / initial deposit		Y
33	Specific Plan Amendment		\$9,272	minimum fee / initial deposit		Y
34	Development Agreements		\$9,169	minimum fee / initial deposit		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
SIGN PERMITS:						
35	Master Sign Program	\$1,648		flat fee		Y
36	Window Signs - NonExempt	\$103		flat fee	[a]	Y
37	Drive thru menu boards	\$927		flat fee	[a]	Y
38	Subdivision sign	\$1,339		flat fee	[a]	Y
39	New Sign - Wall	\$412		flat fee	[a]	Y
40	Monument Signs					
	a) Shopping Center	\$1,442		flat fee	[a]	Y
	b) All Others	\$721		flat fee	[a]	Y
41	Billboards	\$6,594		flat fee	[a]	Y
42	Temporary Signs	\$103		flat fee	[a]	Y
43	Alteration of sign face	\$103		flat fee	[a]	Y
44	Special permit for noncommercial murals			fixed by resolution, section 9.62.070, ord 554,2001		N
SUBDIVISION MAPS:						
45	Tentative / Vesting Parcel Maps-up to 4 parcels		\$5,151	minimum fee / initial deposit		Y
46	Tentative / Vesting Tract Maps-up to 10 lots		\$7,212	minimum fee / initial deposit		Y
47	Tentative Tract Maps - per additional lot		\$55	minimum fee / initial deposit		Y
48	Map Revisions		\$2,473	minimum fee / initial deposit		Y
49	Reversion to Acreage		\$5,151	minimum fee / initial deposit		Y
MISCELLANEOUS:						
INSPECTIONS:						
50	Final Inspection (2)	\$309		flat fee		Y
51	Re-inspections for Final Approval	\$206		flat fee		Y
52	Final Landscape Inspection	\$309		flat fee		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
53	Inspection - Commercial					
	a) Alterations/Additions - Non-Residential	\$309		flat fee		Y
	b) New Construction - Up to 5 acres	\$515		flat fee		Y
	c) New Construction - 5 acres or greater	\$1,236		flat fee		Y
54	Inspection - Residential					
	a) Alterations/Additions - Residential	\$103		flat fee		Y
	b) Residential - SFD	\$206		flat fee		Y
	c) Residential - MFD - up to 4 units	\$515		flat fee		Y
	d) Residential - Multi-family over 4 units	\$1,236		flat fee		Y
PLAN CHECK:						
55	Final Landscape Plan	\$1,133	\$1,133	minimum fee / initial deposit		Y
56	Plan Check Fee - Commercial					
	a) Alterations / Additions - Non-Residential		\$216	minimum fee / initial deposit		Y
	b) Up to 5 acres		\$2,267	minimum fee / initial deposit		Y
	c) 5 acres or greater		\$3,400	minimum fee / initial deposit		Y
57	Plan Check Fees - Residential					
	a) Alterations / Additions - Residential	\$103		flat fee		Y
	b) Residential - SFD	\$258		flat fee		Y
	c) Residential - MFD - up to 4 units	\$670		flat fee		Y
	d) Residential - Multi-family over 4 units		\$2,679	minimum fee / initial deposit		Y
STREET NAME CHANGE:						
58	Street Name Change	\$2,794		flat fee		Y
TIME EXTENSIONS:						
59	Time Extensions	\$2,060		flat fee		Y
SPECIAL USE PERMITS:						
60	Special Use Permits (SUP) - Minor	\$618		flat fee		Y
61	Special Use Permits (SUP)	\$1,648		flat fee		Y
62	Downtown Core SUP (Includes C'wide Events)	\$2,473		flat fee		Y
63	Dance Permit	\$1,236		flat fee		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
VARIANCES:						
64	Variance		\$4,533	minimum fee / initial deposit		Y
65	Administrative Variance - Minor	\$618		flat fee		Y
66	Administrative Variance	\$1,648		flat fee		Y
OTHER FEES:						
67	General Plan & Zoning Letter (Zoning Confirmation Letter)	\$322		flat fee		Y
68	Zoning Compliance Letter	\$1,648		flat fee		Y
69	RV Parking Permit	\$464		flat fee		Y
70	Handbill Permit	\$361		flat fee		Y
HOUSING:						
71	Senate Bill (SB) 330 Application Review	\$1,648		flat fee		Y
PRE-APPLICATION / CONCEPTUAL DESIGN REVIEW:						
72	Conceptual Design Review		\$1,442	minimum fee / initial deposit		Y
73 PUBLIC NOTICING:						
	Public Noticing		\$545	minimum fee / initial deposit		Y
HOURLY BILLING RATES FOR DEPOSITS						
74	Hourly Billing Rates	\$206	\$206	per hour		Y

[a] Fee reduced by 50% if part of sign program.

Full Cost Deposits and Deposit Replenishment	
Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.	
Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original deposit.	
Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).	
As may be required for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant.	

City of Cathedral City
MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
Overview of Fee Structure					
Fees may be either fixed fees, deposits, or deposits with a minimum fee amount due. When a fee is deposit-based, the City will collect the initial depots and bill against that deposit. The minimum total amount charged for deposit-based fees shall be the amount shown in the minimum fee / initial deposit column.					

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Report Copies				
a) Traffic Collision Report	\$20	per report		N
b) All Other Reports	\$0.25 / page	per page		N
c) Photos / Digital Media (e.g. Flash Drive) if provided by City	\$10	per device		N
2 Citation Sign-Off				
a) CCPD Citation, CC Resident	No Charge	per citation		N
b) Non-CCPD Citation, CC Resident	\$15	per citation		N
c) Non-Resident	\$25	per citation		N
3 Residency Letter	\$49	per request		Y
4 Local Criminal History	\$49	per request		Y
5 ABC Letter	\$49	per request		Y
6 Vehicle Identification Number (VIN) Verification (No Charge for Cathedral City Residents)	\$16	per request		Y
7 Vehicle Release	\$245	per request		Y
8 DUI Traffic Collision Vehicle Release Fee	\$566	per incident		Y
9 Repossession Receipt	\$15	each	[a]	N
8 Alarm User Permit				
a) Initial permit application	\$35	each		N
b) Renewal permit application	\$30	each		N
c) Late Filing Fees				
i) 30 days Late Fee (add to base permit fee)	\$10	each		N
ii) 90 Days Late Fee (add to base permit fee)	\$20	each		N
d) Re-Issued Alarm User Permit	\$200	each		N
9 Excessive False Alarms (Permitted Alarm Systems):				
a) First false alarm				
i) Burglary	No Charge	each		N
ii) Duress/robbery	No Charge	each		N
b) Second false alarm				
i) Burglary	\$100	each		N
ii) Duress/robbery	\$100	each		N

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

Fee Description	Fee	Charge Basis	Note	CPI
c) Third false alarm				
i) Burglary	\$150	each		N
ii) Duress/robbery	\$150	each		N
d) Fourth false alarm and Each Additional				
i) Burglary	\$200	each		N
ii) Duress/robbery	\$200	each		N
<hr/>				
10 Excessive False Alarms (Non-Permitted Alarm Systems):				
a) First false alarm				
i) Burglary	\$100	each		N
ii) Duress/robbery	\$100	each		N
b) Second and Each Additional				
i) Burglary	\$200	each		N
ii) Duress/robbery	\$200	each		N
<hr/>				
11 Online Alarm Education Diversion Course	\$25	each		N
<hr/>				
12 Carry Concealed Weapon License				
a) Initial Application (Plus applicable DOJ fees)	\$200	per application		N
b) Renewal (Plus applicable DOJ fees)	\$25	per application	[b]	N
c) Duplicate / Amended License (Plus applicable DOJ fees)	\$10	per request	[b]	N
d) Psychological Testing, if Required (Plus applicable DOJ fees)	\$150	each	[b]	N
<hr/>				
13 Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	\$144	per response		Y
<hr/>				
15 Special Service Requests				
a) Regular Time				
i) Police Sergeant	\$147	per hour		Y
ii) Police Officer	\$102	per hour		Y
b) Over-Time				
i) Police Sergeant	\$186	per hour		Y
ii) Police Officer	\$131	per hour		Y

[a] Fee established by State of California.

[b] Maximum fee allowed per California Penal Code Section 26190.

City of Cathedral City

MASTER FEE SCHEDULE - SHORT TERM RENTAL PERMIT FEES

Fee Description		Fee	Charge Basis	Note	CPI
1	Short-Term Rental Permit Fee				
	a) Home sharing Permit	\$572	per year		Y
	b) Short-Term Vacation Rental Permit	\$2,126	per year		Y
2	Inspections				
	a) STVR - Health and Safety Inspection	\$89	each		Y
	b) STVR - Health and Safety Reinspection	\$89	each		Y

City of Cathedral City

MASTER FEE SCHEDULE - ADMINISTRATIVE CITATIONS

Fee Description		Fee	Charge Basis	Note	CPI
SHORT-TERM RENTALS:					
1	Operation without a permit, Subject to any past transient occupancy tax, including penalties and interest				
	a) 1st Violation	\$5,000			N
	b) 2nd Violation	\$10,000			N
	c) 3rd Violation	\$15,000			N
2	False Complaints				
	a) 1st Violation	\$100			N
	b) 2nd Violation	\$250			N
	c) 3rd Violation & Subsequent	\$500			N
3	Short-Term Vacation Rental Violation				
	a) 1st Violation	\$1,000			N
	b) 2nd Violation	\$3,000			N
	c) 3rd Violation & Subsequent	\$5,000			N
4	Short-Term Vacation Rental Hosting Violation	\$1,000			N

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
1 Planning	Director	\$356			Y
2 Planning	Associate Planner	\$208			Y
3 Planning	Assistant Planner	\$190			Y
4 Planning	Office Assistant	\$96			Y
5 Planning	Uniform Hourly Billing Rate	\$206			Y
6 Planning	All Other Positions		3.29	[a]	N
7 Planning	Contract Service Support	Pass-through + 15% Admin		[b]	N
8 Building	Uniform Hourly Billing Rate	\$169		[c]	Y
9 Building	Contract Service Support	Pass-through + 15% Admin		[b]	N
10 Engineering	Eng Pub Works Director	\$365			Y
11 Engineering	City Engineer	\$365			Y
12 Engineering	Senior Engineer	\$224			Y
13 Engineering	Land Development Engineer	\$214			Y
14 Engineering	Development Project Manager	\$204			Y
15 Engineering	Associate Civil Engineer	\$184			Y
16 Engineering	Assistant Civil Engineer	\$173			Y
17 Engineering	Engineering Tech II	\$142			Y
18 Engineering	Engineering Tech I	\$124			Y
19 Engineering	Analyst I	\$132			Y
20 Engineering	Office Assistant	\$99			Y
21 Engineering	Uniform Hourly Billing Rate	\$205			Y
22 Engineering	All Other Positions		3.38	[a]	N
23 Engineering	Contract Service Support	Pass-through + 15% Admin		[b]	N
24 Code Enforcement	Code Compliance Manager	\$252			Y
25 Code Enforcement	Senior Code Compliance Officer	\$159			Y
26 Code Enforcement	Code Compliance Officer II	\$145			Y
27 Code Enforcement	Code Compliance Officer I	\$123			Y
28 Code Enforcement	Analyst II	\$156			Y
29 Code Enforcement	Analyst I	\$140			Y
30 Code Enforcement	Administrative Assistant II	\$153			Y
31 Code Enforcement	Administrative Assistant I	\$133			Y
32 Code Enforcement	Uniform Hourly Billing Rate	\$157			Y
33 Code Enforcement	All Other Positions		3.44	[a]	N
34 Code Enforcement	Contract Service Support	Pass-through + 15% Admin		[b]	N

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
35 Fire Prevention	Uniform Hourly Billing Rate	\$170		[c]	Y
36 Fire Prevention	Contract Service Support	Pass-through + 15% Admin		[b]	N
37 Fire Emergency / Ambulance Services	Fire Battalion Chief	\$174			Y
38 Fire Emergency / Ambulance Services	Fire Captain	\$146			Y
39 Fire Emergency / Ambulance Services	Fire Engineer	\$123			Y
40 Fire Emergency / Ambulance Services	Firefighter/Paramedic	\$116			Y
41 Fire Emergency / Ambulance Services	Firefighter/EMT	\$100			Y
42 Fire Emergency / Ambulance Services	All Other Positions		3.18		N
43 Finance	Financial Services Director	\$244			Y
44 Finance	Senior Accountant	\$165			Y
45 Finance	Licensing Officer	\$158			Y
46 Finance	Accountant II	\$150			Y
47 Finance	Senior Analyst	\$130			Y
48 Finance	Analyst II	\$118			Y
49 Finance	Payroll Coordinator	\$118			Y
50 Finance	Analyst I	\$107			Y
51 Finance	Admin Assistant I	\$97			Y
52 Finance	Uniform Hourly Billing Rate	\$138			Y
53 Finance	All Other Positions		2.49	[a]	N
54 Finance	Contract Service Support	Pass-through + 15% Admin		[b]	N
55 City Clerk	City Clerk	\$176			Y
56 City Clerk	Admin Assistant II	\$118			Y
57 City Clerk	Uniform Hourly Billing Rate	\$121			Y
58 City Clerk	All Other Positions		2.29	[a]	N
59 City Clerk	Contract Service Support	Pass-through + 15% Admin		[b]	N
60 Police	Police Chief	\$402			Y
61 Police	Police Commander	\$313			Y
62 Police	Police Sergeant	\$270			Y
63 Police	Police Officer	\$190			Y
64 Police	Senior Admin Analyst	\$175			Y
65 Police	Administrative Analyst II	\$159			Y
66 Police	Administrative Analyst I	\$143			Y
67 Police	Crime Analyst	\$153			Y
68 Police	Lead Dispatcher	\$146			Y

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
69 Police	Admin. Office Coordinator	\$142			Y
70 Police	Training Coordinator	\$142			Y
71 Police	Property & Evidence Tech II	\$142			Y
72 Police	Public Safety Dispatcher II	\$138			Y
73 Police	Police Records Specialist II	\$129			Y
74 Police	Community Service Officer	\$142			Y
75 Police	Public Safety Dispatcher I	\$120			Y
76 Police	Police Records Specialist I	\$98			Y
77 Police	Uniform Hourly Billing Rate	\$190			Y
78 Police	All Other Positions		3.37	[a]	N
79 Police	Contract Service Support	Pass-through + 15% Admin		[b]	N

[a] To calculate hourly rate for positions not listed, multiply base salary rate per hour by factor shown. Outcome is fully-burdened hourly rate. Fully-burdened hourly rate includes benefits, adjustment for productive hours, indirect costs, etc. Example: \$90,000 annual salary / 2,080 hours = \$43.27/hr. Multiple by factor of 3.38 to calculate fully-burdened hourly rate of \$146/hr.

[b] For deposit-based or pass-through billings.

[c] Positional billings are not used for building fees. Use uniform hourly billing rate when required.