



Staff Report

City Council

Item No. {{section.number}}.F

Meeting Date: October 9, 2024

From: Tracey Hermosillo, City Clerk

Title: Resolution Adopting an Amended Conflict of Interest Code

RECOMMENDATION:

To approve a resolution rescinding Resolution 2022-49 and adopting a Conflict-of-Interest Code applicable to designated positions by incorporating Regulation 2, California Code of Regulations, Section 8730 – the Standardized Conflict-of-Interest Code as well as Appendices in which members and employees are designated and disclosure categories are set forth.

BACKGROUND:

The Political Reform Act of 1974 (Government Code Section 8100, et. seq.) requires state and local government agencies to adopt a Conflict-of-Interest Code. The Code must be reviewed and renewed by the City Council in even-numbered years. Designated City officials and employees are required to complete a Statement of Economic Interest Form 700 when assuming office, leaving office, and on an annual basis while holding office. Positions included are those making or participation in making governmental decisions which may have material effect on any financial interest. The original Form 700 for these filers is filed in the City Clerk's Office.

In addition, pursuant to Government Code Section 87200, the following positions shall also file a Statement of Economic Interest Form: Council Members, City Manager, Planning Commissioners, City Attorney and City Treasurer. These filers file their forms electronically with the Fair Political Practices Commission. These positions are not included in the proposed resolution.

DISCUSSION:

The City's Conflict-of-interest Code was last updated in October 2022. The following changes are recommended and are reflected in Appendix "A" of the proposed Resolution:

Removed:
Administrative Services Director

Assistant Facilities Maintenance Supervisor
Building Inspector
Code Compliance Development Manager
Deputy Finance Director
Director of Engineering/Public Works
Director of Planning and Building
Economic Development Director
Facilities and Field Manager
Senior Administrative Analyst

Added:

Building Inspector I/II
Code Compliance Manager
Deputy City Clerk
Deputy Fire Chief
Deputy Police Chief
Director of Community and Economic Development
Director of Public Works
Deputy Director of Community and Economic Development
Economic Development Manager
Facilities Manager
Fire Marshal
Fleet and Equipment Maintenance Coordinator
Financial Services Director
Human Resources Coordinator
Human Resources Specialist
Senior Accountant

Model Disclosure Categories have been used as provided by the Fair Political Practices Commission. A primary purpose of the code is to require disclosure of those types of investments, interests in real property, sources of income and business positions that designated positions may affect in their decision making. These disclosure categories are included in Appendix "B" of the attached Resolution.

FISCAL IMPACT:

None

FIVE-YEAR STRATEGIC PLAN:

None

ATTACHMENTS:

1. Proposed Resolution