



Staff Report

City Council

Item No. {{section.number}}.{{item.number}}

Meeting Date: February 26, 2025

From: Tracey Hermosillo, City Clerk

Title: Accept the Resignation of Sunshine Herrera from the Historic Preservation Committee

RECOMMENDATION:

Accept the resignation of Sunshine Herrera from the Historic Preservation Committee effective immediately, and direct staff to proceed with filing the vacant seat.

BACKGROUND:

Sunshine Herrera was appointed to serve on the Historic Preservation Committee on November 13, 2024, with a term continuing through June 30, 2026. She was nominated by Councilmember Rita Lamb.

DISCUSSION:

On February 18, 2025, staff received a letter of resignation from Sunshine Herrera from the Historic Preservation Committee, effective immediately.

With the resignation of Mrs. Herrera, the Historic Preservation Committee will have two vacancies.

Staff recommends the City Council direct staff to do the following:

- Pursuant to Government Code 54974, post a Notice of Vacancy. No appointment can be made sooner than 10 days after the Notice of Vacancy has been posted.
- Post the vacancy on social media and the City's website.
- Accept applications until vacancies have been filled.

Pursuant to City Council Resolution 2022-47, one seat shall be nominated by Councilmember Rita Lamb and one seat shall be nominated by Mayor Nancy Ross. Staff will work with Councilmember Lamb and Mayor Ross when applications are received to schedule interviews.

FISCAL IMPACT:

There is no Fiscal Impact with this item.

FIVE-YEAR STRATEGIC PLAN:

None

ATTACHMENTS:

1. Letter of Resignation