CITY OF CATHEDRAL CITY

USER AND REGULATORY FEE STUDY

DRAFT REPORT | MARCH 2025

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March 2025

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Attn: Kevin J. Biersack, CPA, CGFM
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234

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Dear Mr. Biersack:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Cathedral City.

Please refer to the Executive Summary for the key findings of the analysis. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,

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STUDY OVERVIEW

The City of Cathedral City has completed a User and Regulatory Fee Study. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

USER AND REGULATORY FEES

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. **User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee**.

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the **fees charged shall not exceed the estimated reasonable cost of providing the services**, activities, or materials for which fees are charged.

At its conclusion, this study proposes for City Council review and consideration at public hearing a new **Schedule of User and Regulatory Fees** for application in Fiscal Year 2025-2026 and continued update in subsequent years.

COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, **a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service**. When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Generally, **fees for service are targeted to full cost recovery, inclusive of operating, direct, indirect, and capital costs, except in cases where the City Council cites a public interest in lower fees**. The City may also be influenced by market conditions, comparing to municipalities of similar size and service profile.

FINDINGS AND PROPOSED ACTION

During the course of study, information and analysis was generated and is discussed substantively throughout this report and its technical appendices. However, summarized in the following table by broad fee category and highlighted in the subsequent findings statements, are outcomes and proposals of particular interest to City leaders and policymakers.

PRIMARY OUTCOMES

▷ BUILDING FEES

- Building plan review, permit processing and field inspection fees have been streamlined and recalibrated to enhance the correlation between services provided and fees collected. The proposed fee methodology scales to allow for lower fees for less complex projects and higher fees for more complex projects.
- Full cost recovery is targeted for most services due to the regulatory nature of the services and the high level of direct benefit resulting from construction activities including enjoyment of property enhancements, increased property values, and the desire to avoid having other Cathedral City residents and businesses subsidize an individual's private construction activities.

▷ PLANNING FEES

- The City currently uses a combination of fixed fees and time and materials billings to recovery the costs of fee-related services.
- If approved, most planning fees would move to a flat fee charge basis to enhance efficiency.
- The City's hourly "time and materials" billing rates have been adjusted to allow for full cost recovery for deposit-based services. In order for the billing system to function properly, the City must have systems in place to track time amongst the various development requests examined by staff and contractors. For deposit-based projects the City should bill project applicants for effort including intake, processing, technical reviews, inspections, meetings, and issuance/approvals.
- Initial deposit amounts have been recalibrated to more closely correlate to estimated service costs.

▷ LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

- Land development engineering and encroachment fees have been streamlined and recalibrated to enhance the correlation between services provided and fees collected. The proposed fee methodology scales to allow for lower fees for less complex projects and higher fees for more complex projects.
- Fee categories have been organized to reflect the common phases of development, i.e., pre-entitlement review, post entitlement review, inspections, administrative/research requests, and miscellaneous service requests.
- Full cost recovery is targeted for most services due to the regulatory nature of the services and the high level of direct benefit resulting from construction activities

including enjoyment of property enhancements, increased property values, and the desire to avoid having other Cathedral City residents and businesses subsidize private construction activities.

FIRE PREVENTION FEES

- Fire prevention fees have been recalibrated to enhance the correlation between services provided and fees collected.
- Several new fees have also been added to enhance cost recovery including plan review and inspection for:
  - Fire hood and duct systems
  - Emergency Access Permits
  - Above ground tank installations
  - Fire pump systems
  - Fire alarm monitoring
  - Generator permits
  - Hazardous materials storage for bulk CO2
  - Miscellaneous inspection and re-inspection

POLICE FEES

- Police fees have been recalibrated to enhance the correlation between services provided and fees collected.

REGIONAL FEE COMPARISON

- Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions. Regional fee comparison information is included in **Appendix I** of this report.

SCOPE OF STUDY

The City of Cathedral City has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of a new **Schedule of User and Regulatory Fees**. ClearSource Financial Consulting has prepared this analysis using FY 2024/25 organizational information and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services Citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated Citywide overhead costs.
- Recommend fees to be charged for each service.
- Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.

DIRECT SERVICES UNDER REVIEW

FEE CATEGORIES

- Building – Services include, but are not limited to building plan review, permitting, and inspection for construction and sub-trades.
- Planning – Services include, but are not limited to entitlement review, permit review for compliance with City Zoning Code.
- Engineering – Services include land development review and encroachment permitting.
- Fire Prevention – Services include review of business operations, construction, fire sprinkler and alarm systems for compliance with Fire Code.
- Police – Services include but are not limited to providing reports, letters and digital media to the public, citation sign offs, Concealed Carry Weapon License application review and renewal, and certain special service requests.

REASON FOR STUDY

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- A charge imposed as a condition of property development.
- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

Section 66014(a) of the California Government Code includes the following, "Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees ("charges") recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to the cover the reasonable costs of the City's activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer's burdens on, or benefits received from the activities and services provided by the City.

METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and Citywide overhead expenditures, sourced as follows:

- Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- Contract service personnel and other services and supplies related costs were based on current industry market rates for service.
- Citywide overhead cost allocations were developed to assign a reasonable share of central service support to the City's direct service units. Overhead costs are costs that are not readily identified with particular services but are necessary for general operations and to conduct services. Examples of typical central service indirect costs include, but are not limited to:
    - City Management and Administration
    - Facilities Maintenance
    - Finance and Purchasing Support
    - Human Resources Support
    - Information Technology Support
    - Insurance
- Estimated labor time spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost of service target full cost recovery. Fees set at any amount less than the cost of service target less than full cost recovery.

An illustration of the methods used in this analysis is shown in **Exhibit 2**.

EXHIBIT 2 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES

COST OF SERVICE ANALYSIS | Process and Methods

1 | ANNUAL LABOR TIME	Identify annual hours spent providing fee services for each participating division Information is developed and tested using a combination of interviews, questionnaires, historical project information, and historical revenue information
2 | ANNUAL EXPENDITURES	Identify annual cost of providing fee services for each participating division Information is developed and tested using a combination of information found in the City's adopted budget, expenditure history, and the overhead cost plan.
3 | FULLY BURDENED HOURLY RATES	Calculate the estimated fully burdened hourly rate using information from Steps 1 and 2 *Annual Cost ÷ Annual Hours = Hourly Rate*
4 | SERVICE/ACTIVITY LABOR TIME	Estimate labor time required to process individual request for service Information is developed and tested using a combination of interviews, questionnaires, commonly used measures, and information developed in Step 1
5 | UNIT COST OF SERVICE	Calculate the estimated cost of service using information from Steps 3 and 4 *Hourly Rate x Labor Hours = Unit Cost of Service*
6 | CURRENT COST RECOVERY	Calculate current cost recovery level for a specific service *Current Fee ÷ Unit Cost of Service = Current Cost Recovery*
7 | TARGETED COST RECOVERY	Use laws, industry standards, goals and policies, and historical trends to determine targeted cost recovery *Proposed Fee ÷ Unit Cost of Service = Targeted Cost Recovery*
8 | TEST FOR REASONABLENESS	Test to confirm forecast revenue from fees will not exceed program costs Use historical permit volume and proposed fees to forecast anticipated revenue from fees Forecasted revenues should not exceed program costs

CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- **Update Systems for Fee Outcomes** - Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- **Actively Monitor the Use of Fees** - In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects for time and materials billings and ensuring fees are applied in the correct amount and using the correct and intended basis for fixed fee billings.
- **Monitor Feedback and Permit Statistics** - Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Annually Review and Adjust Fee Values** - In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- **Periodically Perform Comprehensive Analysis** - A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

APPENDIX I

FEE COMPARISON

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REGIONAL FEE COMPARISON

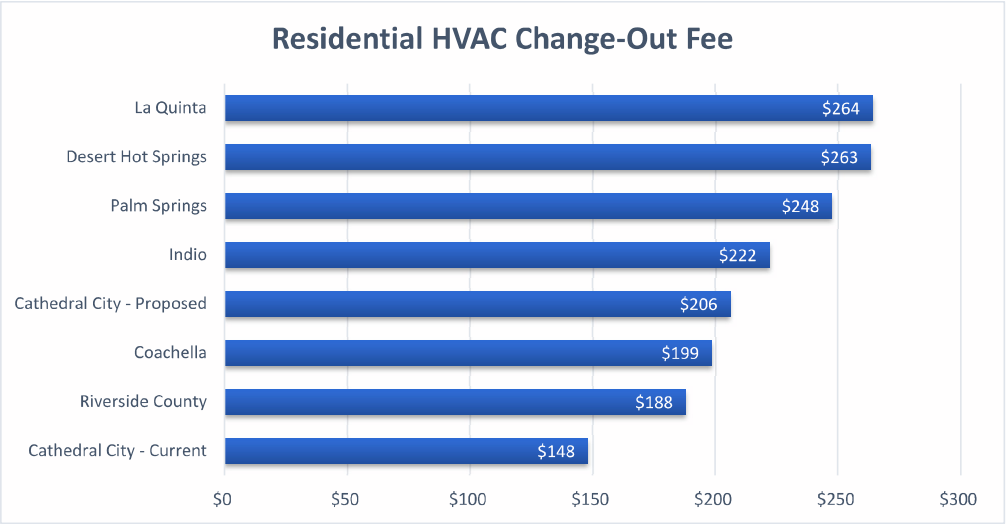
Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

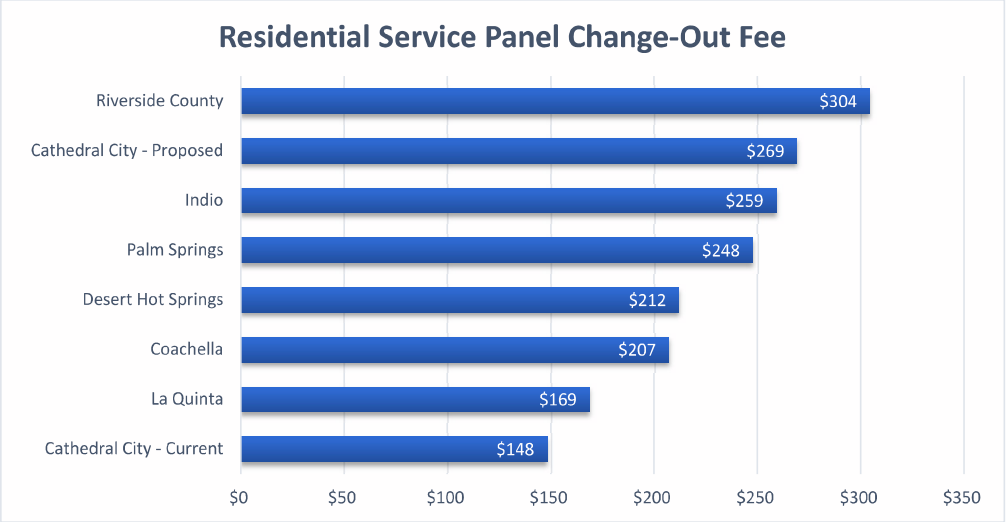
In order to provide the City Council with additional information as it considers potential adjustments to fees, current and proposed fees were compared to amounts collected by other agencies. For sampling purposes, the fee comparison examined fees for:

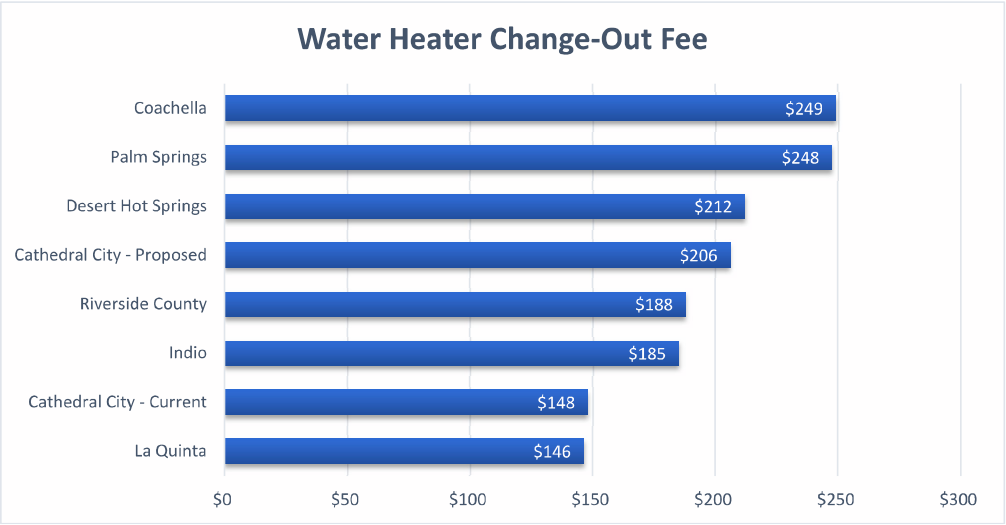
- City of Desert Hot Springs
- City of Coachella
- City of La Quinta
- City of Palm Springs
- City of Rancho Mirage

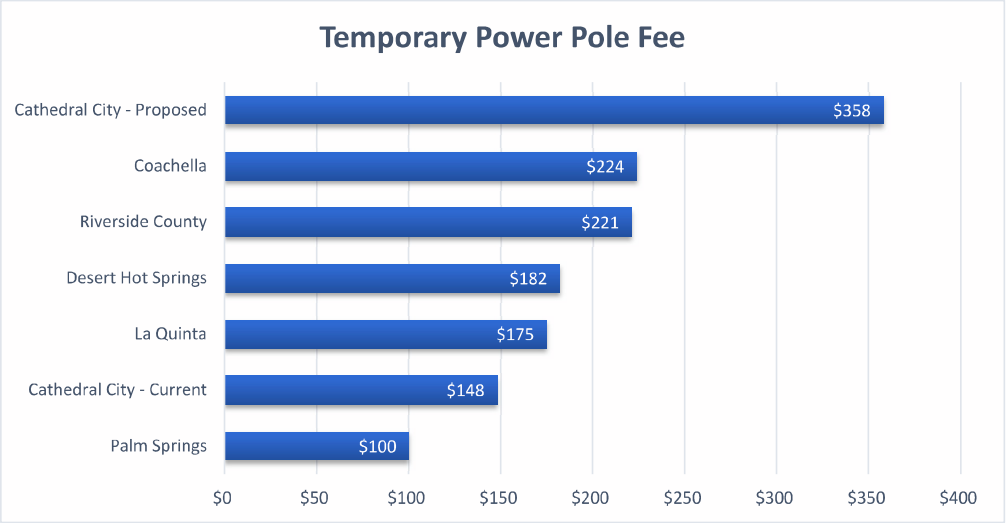
The City of Cathedral City, consistent with other cities throughout the State, has an existing fee schedule that contemplates hundreds of potential unique requests for service. Consequently, an exhaustive comparison of all scenarios is unrealistic. Instead, comparison information for several targeted fee categories (e.g., high volume categories, fee categories of particular interest to community, etc.) are provided in order to provide the City Council with a reasonable sense of changes expected. For Cathedral City, outcomes will show that new fees may range from low, mid, to upper end of regional fee spectrum depending on the service provided. This is common among municipalities due to differing levels of service and review included among various fee categories. Scenarios considered range from smaller scale projects to larger scale projects. Examples are illustrated in the charts on the following pages.

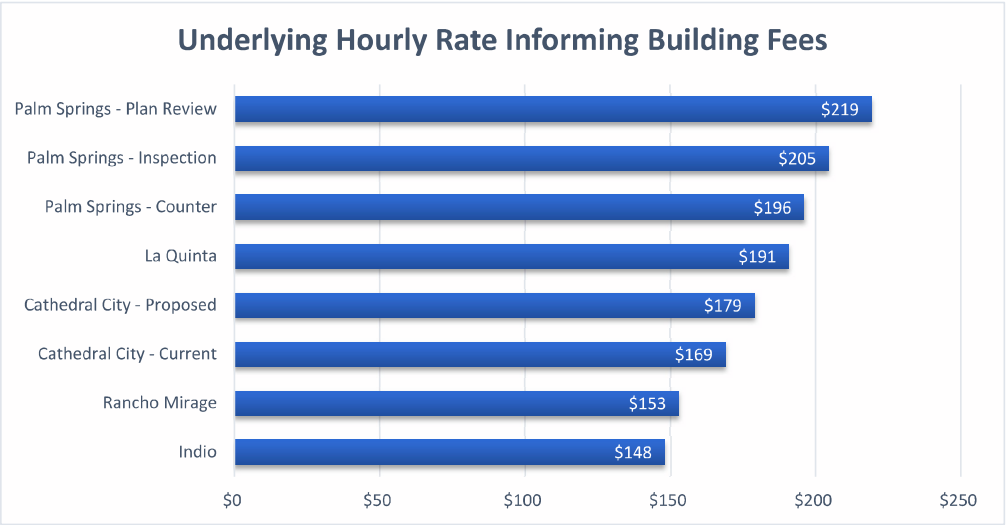
BUILDING FEES

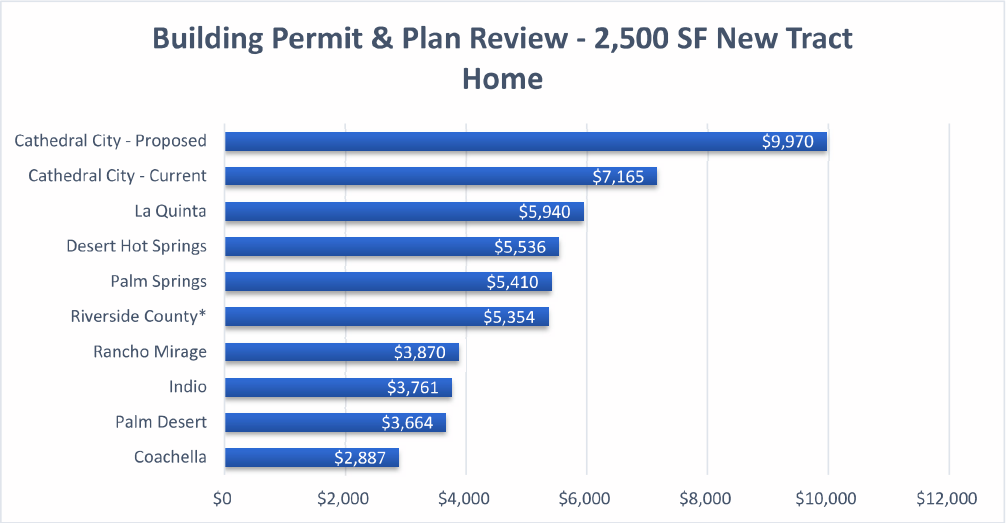




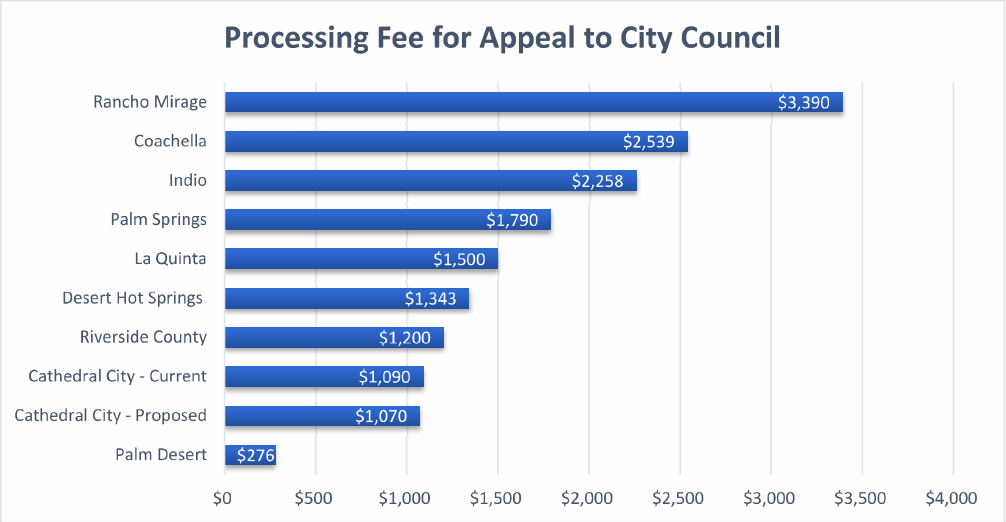

Water Heater Change-Out Fee
Coachella
$249
Palm Springs
$248
Desert Hot Springs
$212
Cathedral City - Proposed
$206
Riverside County
$188
Indio
$185
Cathedral City - Current
$148
La Quinta
$146
$0
$50
$100
$150
$200
$250
$300

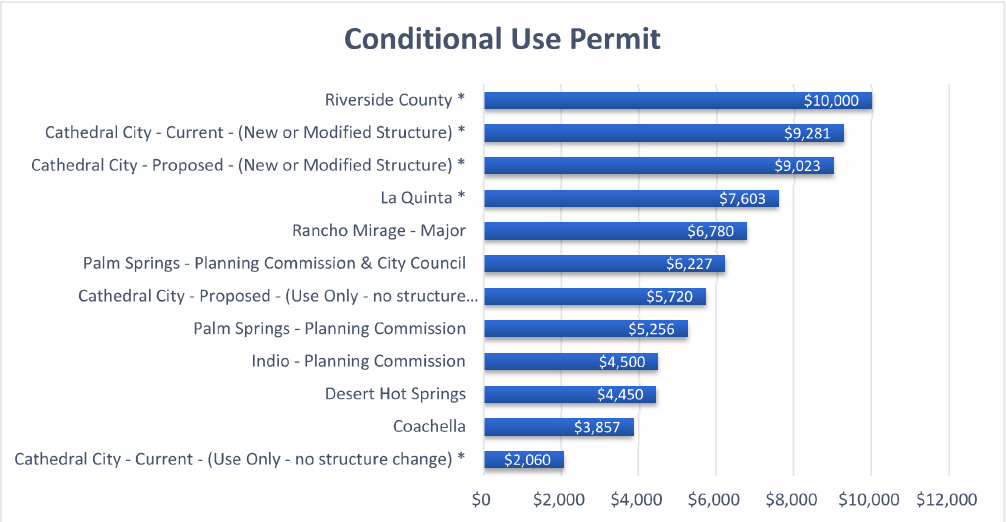

Temporary Power Pole Fee
Cathedral City - Proposed
$358
Coachella
$224
Riverside County
$221
Desert Hot Springs
$182
La Quinta
$175
Cathedral City - Current
$148
Palm Springs
$100
$0
$50
$100
$150
$200
$250
$300
$350
$400

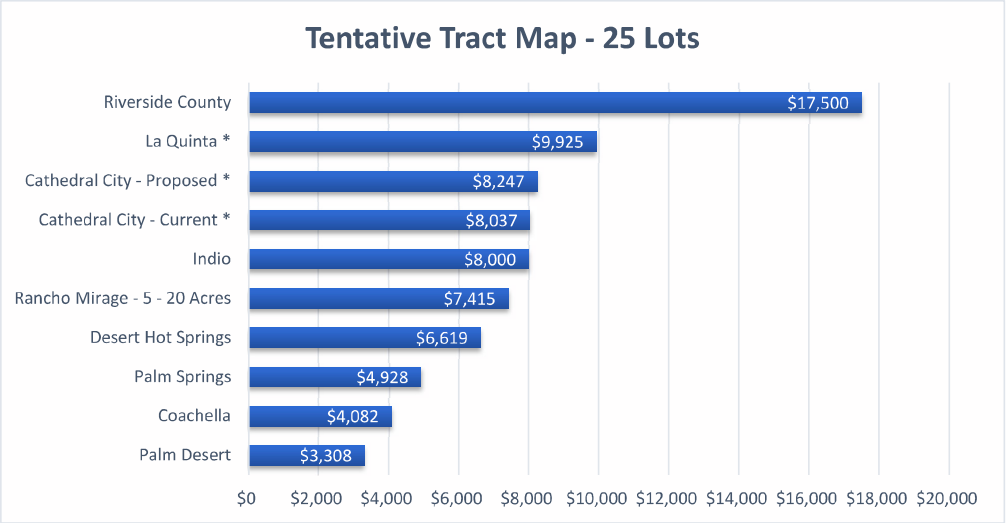

Underlying Hourly Rate Informing Building Fees
Palm Springs - Plan Review
$219
Palm Springs - Inspection
$205
Palm Springs - Counter
$196
La Quinta
$191
Cathedral City - Proposed
$179
Cathedral City - Current
$169
Rancho Mirage
$153
Indio
$148
$0
$50
$100
$150
$200
$250


Building Permit & Plan Review - 2,500 SF New Tract Home
Cathedral City - Proposed
$9,970
Cathedral City - Current
$7,165
La Quinta
$5,940
Desert Hot Springs
$5,536
Palm Springs
$5,410
Riverside County*
$5,354
Rancho Mirage
$3,870
Indio
$3,761
Palm Desert
$3,664
Coachella
$2,887
$0
$2,000
$4,000
$6,000
$8,000
$10,000
$12,000

PLANNING FEES

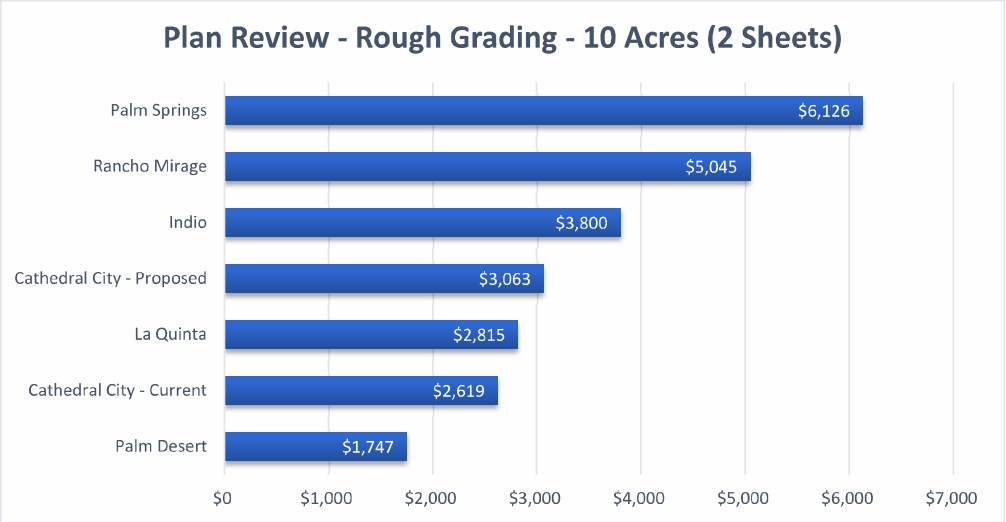


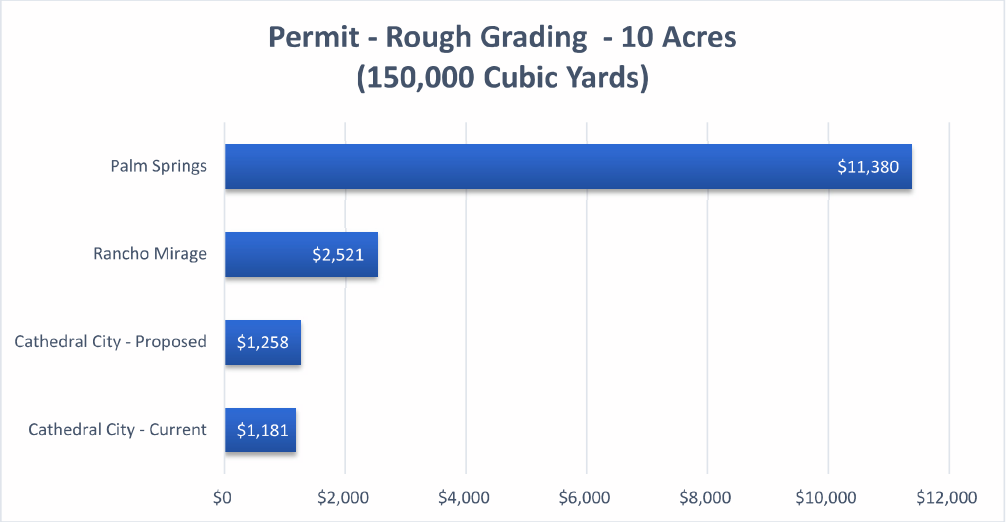


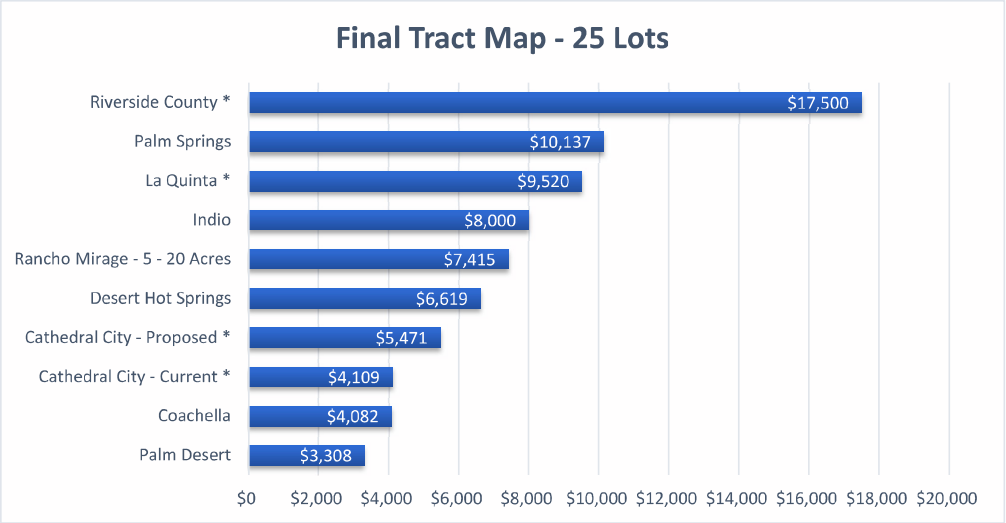

Tentative Tract Map - 25 Lots
Riverside County
La Quinta *
Cathedral City - Proposed *
Cathedral City - Current *
Indio
Rancho Mirage - 5 - 20 Acres
Desert Hot Springs
Palm Springs
Coachella
Palm Desert
$17,500
$9,925
$8,247
$8,037
$8,000
$7,415
$6,619
$4,928
$4,082
$3,308
$0
$2,000
$4,000
$6,000
$8,000
$10,000
$12,000
$14,000
$16,000
$18,000
$20,000

Sign Permit Fees
Rancho Mirage - Sign Program
La Quinta - Sign Program *
Palm Springs - Sign - PC or CC
Desert Hot Springs - Sign Program
Palm Springs - Sign Program
Coachella
Cathedral City - Proposed - Sign Program
Cathedral City - Current - Sign Program
Rancho Mirage - Sign Permit (> 30 SF)
Cathedral City - Proposed - Sign Permit - Wall
$3,390
$3,372
$2,912
$2,210
$2,045
$1,714
$1,674
$1,648
$1,589
$372
$0
$500
$1,000
$1,500
$2,000
$2,500
$3,000
$3,500
$4,000

ENGINEERING FEES






Final Tract Map - 25 Lots
Riverside County *
Palm Springs
La Quinta *
Indio
Rancho Mirage - 5 - 20 Acres
Desert Hot Springs
Cathedral City - Proposed *
Cathedral City - Current *
Coachella
Palm Desert
$17,500
$10,137
$9,520
$8,000
$7,415
$6,619
$5,471
$4,109
$4,082
$3,308
$0
$2,000
$4,000
$6,000
$8,000
$10,000
$12,000
$14,000
$16,000
$18,000
$20,000

APPENDIX II

COST OF SERVICE ANALYSIS

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Cathedral City

User and Regulatory Fees

Fee-Related Cost of Service Analysis

City of Cathedral City
Cost of Service Analysis

Fee Type	Page
FULLY-BURDENED HOURLY RATE CALCULATIONS	
Administration	1
Building	3
City Manager	5
Human Resources	7
City Clerk	9
Communications and Events	11
Code Compliance	13
Economic Development	15
Engineering	17
Facilities	19
Finance	21
Fire Admin	23
Emergency Services	25
Fire Prevention	27
Ambulance Services	29
Information Technology	31
Planning	33
Police	35
Public and Street Maintenance	39

City of Cathedral City
Cost of Service Analysis

Fee Type	Page
COST OF SERVICE CALCULATIONS	
Business License Application Review and Inspection Fees	42
Cannabis Business Licensing and Use Permit Fees	45
Building Permit and Plan Review Fees	48
Code Compliance Fees (Garage Sale Permit, Street Vendor Permit, etc.)	56
Communications and Events	57
Engineering and Encroachment Fees	59
Fire Prevention	74
Planning	80
General Plan Update	92
Technology Enhancement Fee	93
Police	94
Short Term Rental Permits	100

Cathedral City

User and Regulatory Fees

Fully-Burdened Hourly Rate Calculations

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Administration

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$390,582	$124,457	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.32**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$390,582	$8,000	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.02**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$390,582	$234,349	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.32	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.02	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**0.94**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Administration

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Director of Financial Services	$105.29	1.24	$130.54	0.94	$253	2.40	[e]
Director of Administrative Services	$105.29	1.24	$130.54	0.94	$253	2.40	[e]
Grants Manager	$86.62	1.24	$107.40	0.94	$208	2.40	[e]
Administrative Assistant	$38.50	1.24	$47.73	0.94	$93	2.40	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Director of Financial Services	1.00	1,678	1,678	$253	$424,433	[f]
Director of Administrative Services	0.00	1,678	0	$253	$0	[f]
Grants Manager	1.00	1,678	1,678	$208	$348,941	[f]
Administrative Assistant	0.50	1,678	839	$93	$78,008	[f]
Total	**2.50**	**6,710**	**4,194**		**$851,382**	
Composite Hourly Billing Rate					**$203**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Building

Calculation of Departmental Indirect Cost

Description	Director Share to Bldg	Labor Cost	Share to Bldg	Divisional Salaries	Dept OH Rate	Notes
	20%	$318,554	$63,711	$622,445	0.10	
Department Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of Dept. OH)					**0.10**	

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$622,445	$282,976	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.45**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$622,445	$48,382	[a][b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.08**	

Calculation of Departmental Indirect Cost Ratio (Billing Factor)

Description	Salaries	Dept Admin	Notes
Departmental Administration Cost Factor	$622,445	$63,711	[c]
Departmental Administration Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Department Administration Costs)		**0.10**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$622,445	$373,467	[d]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	33%	[e]
Direct (Plan Review, Permitting, Inspection)	67%	[e]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	67%	1,249	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.67**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Building

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.45	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.08	
Department Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of Dept. OH)	0.10	
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.23**	

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Administrative Assistant II	$45.94	1.67	$76.51	1.23	$171	3.72	[f]
Building Inspector II	$44.56	1.67	$74.22	1.23	$166	3.72	[f][g]
Chief Building Official	$78.57	1.67	$130.85	1.23	$292	3.72	[f][g]
Office Assistant II	$31.69	1.67	$52.78	1.23	$118	3.72	[f][g]
Permit Technician II	$37.57	1.67	$62.57	1.23	$140	3.72	[f][g]
Plans Examiner II	$50.39	1.67	$83.92	1.23	$188	3.72	[f][g]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Administrative Assistant II	0.05	1,249	62	$171	$10,678	
Building Inspector II	2.00	1,249	2,498	$166	$414,628	
Chief Building Official	1.00	1,249	1,249	$292	$364,673	
Office Assistant II	0.25	1,249	312	$118	$36,842	
Permit Technician II	2.00	1,249	2,498	$140	$349,686	
Plans Examiner II	1.00	1,249	1,249	$188	$234,789	
Total	**6.30**	**7,493**	**7,868**		**$1,411,297**	
Composite Hourly Billing Rate					**$179**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Portion of Planning/Building Director Position (20%). Amount is budgeted to Planning, this is a manual adjustment for this analysis.
[d] Based on citywide overhead cost allocation calculated as part of this analysis.
[e] Based on inteviews with department staff.
[f] Adopted salary schedule for FY 24/25.
[g] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - City Manager

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$544,138	$166,208	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.31**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$544,138	$25,200	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.05**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$544,138	$326,483	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.31	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.05	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**0.95**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - City Manager

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Assistant City Manager	$121.88	1.24	$151.12	0.95	$295	2.42	[e]
City Manager	$134.62	1.24	$166.91	0.95	$326	2.42	[e]
Analyst II	$45.94	1.24	$56.95	0.95	$111	2.42	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Assistant City Manager	1.00	1,678	1,678	$295	$494,892	[f]
City Manager	1.00	1,678	1,678	$326	$546,898	[f]
Analyst II	1.00	1,678	1,678	$111	$186,214	[f]
Total	**3.00**	**5,033**	**5,033**		**$1,228,003**	
Composite Hourly Billing Rate					**$244**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Human Resources

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$442,412	$238,222	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$442,412	$22,121	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.05**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$442,412	$265,447	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.35	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.05	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.00**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Human Resources

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Human Resources Assistant	$37.79	1.24	$46.86	1.00	$94	2.48	[e]
Human Resources Manager	$86.62	1.24	$107.40	1.00	$215	2.48	[e]
Human Resources Specialist	$48.23	1.24	$59.80	1.00	$120	2.48	[e]
Senior Human Resources Specialist	$50.64	1.24	$62.79	1.00	$126	2.48	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Human Resources Assistant	1.00	1,678	1,678	$94	$157,694	[f]
Human Resources Manager	1.00	1,678	1,678	$215	$360,684	[f]
Human Resources Specialist	1.00	1,678	1,678	$120	$201,312	[f]
Total	**3.00**	**5,033**	**5,033**		**$719,690**	
Composite Hourly Billing Rate					**$143**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - City Clerk

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$216,851	$100,445	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.46**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$216,851	$11,400	[a][b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.05**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$216,851	$130,111	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	0%	[d]
Direct	100%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	100%	1,864	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.12**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.46	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.05	
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.12**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - City Clerk

Calculation of Fully-Burdened Hourly Rates by Position

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
City Clerk	$86.62	1.12	$96.66	1.12	$205	2.36	[e]
Deputy City Clerk	$45.94	1.12	$51.26	1.12	$108	2.36	[e]

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
City Clerk	1.00	1,864	1,864	$205	$382,120	[f]
Deputy City Clerk	1.00	1,864	1,864	$108	$201,312	[f]
Total	**2.00**	**3,728**	**3,728**		**$583,432**	
Composite Hourly Billing Rate					**$157**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] For purposes of City Clerk hourly rate calculation assume 100% direct.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Communications and Events

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$377,733	$133,099	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$377,733	$762,265	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**2.02**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$376,733	$226,040	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.28	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.69	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.57**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Communications and Events

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Communications and Events Manager	$71.26	1.24	$88.35	1.57	$227	3.19	[e]
Events Coordinator	$45.94	1.24	$56.95	1.57	$146	3.19	[e]
Webmaster and Graphic Designer	$45.94	1.24	$56.95	1.57	$146	3.19	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Communications and Events Manager	1.00	1,678	1,678	$227	$380,815	[f]
Events Coordinator	1.00	1,678	1,678	$146	$244,930	[f]
Webmaster and Graphic Designer	1.00	1,678	1,678	$146	$244,930	[f]
Total	**3.00**	**5,033**	**5,033**		**$870,674**	
Composite Hourly Billing Rate					**$173**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Code Compliance

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$831,816	$339,488	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.41**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$831,816	$152,888	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.18**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$831,816	$499,090	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	25%	[d]
Direct	75%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	75%	1,398	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.49**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.41	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.18	
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.19**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Code Compliance

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Administrative Assistant II	$45.94	1.49	$68.35	1.19	$150	3.26	[e][f]
Analyst II	$45.94	1.49	$68.35	1.19	$150	3.26	[e][f]
Code Compliance Manager	$71.26	1.49	$106.03	1.19	$232	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Code Compliance Officer II	$41.45	1.49	$61.67	1.19	$135	3.26	[e][f]
Office Assistant II	$31.69	1.49	$47.15	1.19	$103	3.26	[e][f]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Administrative Assistant II	0.25	1,398	350	$150	$52,425	
Analyst II	0.25	1,398	350	$150	$52,425	
Code Compliance Manager	1.00	1,398	1,398	$232	$324,336	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Code Compliance Officer II	1.00	1,398	1,398	$135	$188,730	
Office Assistant II	0.25	1,398	350	$103	$35,999	
Total	**7.75**	**13,980**	**10,835**		**$1,597,565**	
Composite Hourly Billing Rate					**$147**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that directly recoverable.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Based on inteviews with department staff.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Economic Development

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$287,918	$155,033	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$287,918	$14,396	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.05**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$287,918	$172,751	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.35	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.05	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.00**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Economic Development

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Communications and Events Manager	$71.26	1.24	$88.35	1.00	$177	2.48	[e]
Events Coordinator	$45.94	1.24	$56.95	1.00	$114	2.48	[e]
Webmaster and Graphic Designer	$45.94	1.24	$56.95	1.00	$114	2.48	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Communications and Events Manager	1.00	1,678	1,678	$177	$296,935	[f]
Events Coordinator	1.00	1,678	1,678	$114	$191,246	[f]
Webmaster and Graphic Designer	1.00	1,678	1,678	$114	$191,246	[f]
Total	**3.00**	**5,033**	**5,033**		**$679,428**	
Composite Hourly Billing Rate					**$135**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Engineering

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$967,596	$342,947	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$967,596	$130,712	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.14**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$967,596	$580,558	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	30%	[d]
Direct (Plan Review, Permitting, Inspection)	70%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	70%	1,305	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.59**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.35	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.14	
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.09**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Engineering

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Administrative Assistant II	$45.94	1.59	$73.23	1.09	$153	3.33	[e]
Analyst II	$45.94	1.59	$73.23	1.09	$153	3.33	[e]
Assistant Civil Engineer	$50.39	1.59	$80.32	1.09	$168	3.33	[e]
City Engineer	$95.50	1.59	$152.23	1.09	$318	3.33	[e]
Development Project Manager	$58.63	1.59	$93.46	1.09	$195	3.33	[e]
Director of Public Works	$105.29	1.59	$167.84	1.09	$351	3.33	[e]
Engineering Technician II	$44.56	1.59	$71.03	1.09	$148	3.33	[e]
Jr Engineer	$47.94	1.59	$76.42	1.09	$160	3.33	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Administrative Assistant II	0.25	1,305	326	$153	$49,909	[f]
Analyst II	0.15	1,305	196	$153	$29,945	[f]
Assistant Civil Engineer	0.20	1,305	261	$168	$43,841	[f]
City Engineer	0.25	1,305	326	$318	$103,732	[f]
Development Project Manager	0.70	1,305	913	$195	$178,105	[f]
Director of Public Works	0.75	1,305	979	$351	$343,489	[f]
Engineering Technician II	0.75	1,305	979	$148	$144,833	[f]
Jr Engineer	0.30	1,305	391	$160	$62,630	[f]
Total	**3.35**	**10,438**	**4,371**		**$956,484**	
Composite Hourly Billing Rate					**$219**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Based on inteviews with department staff.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Facilities

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$319,880	$113,289	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$319,880	$179,500	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.56**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$319,880	$191,928	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.35	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.56	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.52**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Facilities

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Assistant Facilities Maintenance Supervi	$53.18	1.24	$65.93	1.52	$166	3.12	[e]
Facilities Maintenance Worker II	$33.28	1.24	$41.26	1.52	$104	3.12	[e]
Facilities Manager	$78.57	1.24	$97.41	1.52	$245	3.12	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Assistant Facilities Maintenance Supervi	1.00	1,678	1,678	$166	$278,482	[f]
Facilities Maintenance Worker II	1.00	1,678	1,678	$104	$174,470	[f]
Facilities Manager	1.00	1,678	1,678	$245	$411,012	[f]
Total	**3.00**	**5,033**	**5,033**		**$863,964**	
Composite Hourly Billing Rate					**$172**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Finance

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$1,214,216	$340,015	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.28**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$1,214,216	$30,600	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.03**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$1,214,216	$728,530	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.28	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.03	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**0.91**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Finance

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Accountant II	$58.63	1.24	$72.69	0.91	$138	2.36	[e]
Analyst I	$41.67	1.24	$51.66	0.91	$98	2.36	[e]
Analyst II	$45.94	1.24	$56.95	0.91	$109	2.36	[e]
Deputy Direcor of Finance	$95.50	1.24	$118.40	0.91	$226	2.36	[e]
Fiscal Officer	$74.82	1.24	$92.77	0.91	$177	2.36	[e]
Licensing Officer	$61.56	1.24	$76.32	0.91	$145	2.36	[e]
Office Assistant I	$28.74	1.24	$35.63	0.91	$68	2.36	[e]
Part Time Office Assistant	$22.50	1.24	$27.90	0.91	$53	2.36	[e]
Payroll Coordinator	$45.94	1.24	$56.95	0.91	$109	2.36	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Accountant II	2.00	1,678	3,355	$138	$463,018	[f]
Analyst I	2.00	1,678	3,355	$98	$328,810	[f]
Analyst II	2.00	1,678	3,355	$109	$365,717	[f]
Deputy Direcor of Finance	1.00	1,678	1,678	$226	$379,138	[f]
Fiscal Officer	1.00	1,678	1,678	$177	$296,935	[f]
Licensing Officer	1.00	1,678	1,678	$145	$243,252	[f]
Office Assistant I	1.00	1,678	1,678	$68	$114,077	[f]
Part Time Office Assistant	0.50	1,678	839	$53	$44,456	[f]
Payroll Coordinator	1.00	1,678	1,678	$109	$182,858	[f]
Total	**11.50**	**15,098**	**19,292**		**$2,418,260**	
Composite Hourly Billing Rate					**$125**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Fire Administration

Calculation of Benefit Ratio (Billing Factor)

Div Desc	Account Desc	Salaries	Benefits	Notes
FIRE DEPARTMENT ADMINISTRATION	Salaries and Benefits	$452,968	$471,456	[a]
Total		**$452,968**	**$471,456**	
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)			**0.51**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Div Desc	Account Desc	Salaries	Divisional Indirect	Notes
FIRE DEPARTMENT ADMINISTRATION	Operations	$452,968	$117,560	[a]
Total		**$452,968**	**$117,560**	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)			**0.50**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$452,968	$271,781	[b]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	20%	[c]
Direct (Emergency and Ambulance Services)	80%	[c]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,756	0	2,756	80%	2,205	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.25**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.51	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.50	
Citywide Overhead Rate	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.61**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Fire Administration

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	OT Rate	Notes
Administrative Analyst II	$38.50	1.25	$48.12	1.61	$126	3.26	$145	[d]
Analyst I	$41.67	1.25	$52.08	1.61	$136	3.26	$157	[d]
Deputy Fire Chief	$100.27	1.25	$125.34	1.61	$327	3.26	$377	[d]
Fire Battalion Chief	$60.01	1.25	$75.01	1.61	$196	3.26	$226	[d]
Fire Chief	$116.08	1.25	$145.10	1.61	$379	3.26	$437	[d]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)								

[a] Source: FY 24/25 Adopted budget.
[b] Based on citywide overhead cost allocation calculated as part of this analysis.
[c] Amount intended to serve as a reasonable estimate. Amount will vary by position and employee.
[e] Adopted salary schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Emergency Services

Calculation of Benefit Ratio (Billing Factor)

Div Desc	Account Desc	Adopted	Adjustment	Total	Salaries	Benefits	Notes
FIRE / EMERGENCY SERVICES	Salaries and Benefits	$8,376,274	$0	$8,376,274	$5,539,523	$2,836,751	[a]
FIRE / AMBULANCE SERVICES	Salaries and Benefits	$935,578	$0	$935,578	$635,045	$300,533	[a]
Total		**$9,311,851**	**$0**	**$9,311,851**	**$6,174,568**	**$3,137,283**	
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)						**0.51**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Div Desc	Account Desc	Adopted	Adjustment	Total	Salaries	Divisional Indirect	Notes
FIRE / EMERGENCY SERVICES	Operations	$1,482,998		$1,482,998	$0	$1,482,998	[a]
FIRE / AMBULANCE SERVICES	Operations	$1,414,502		$1,414,502	$0	$1,414,502	[a]
Total		**$2,897,500**	**$0**	**$2,897,500**	**$0**	**$2,897,500**	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)						**0.47**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$6,174,568	$3,704,741	[b]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	20%	[c]
Direct (Emergency and Ambulance Services)	80%	[c]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,756	0	2,756	80%	2,205	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.25**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.51	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.47	
Citywide Overhead Rate	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.58**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Emergency Services

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	OT Rate	Notes
Fire Battalion Chief	$60.01	1.25	$75.01	1.58	$193	3.22	$223	[d]
Fire Captain	$72.84	1.25	$91.05	1.58	$235	3.22	$271	[d]
Fire Engineer	$42.46	1.25	$53.07	1.58	$137	3.22	$158	[d]
Firefighter/Paramedic	$57.90	1.25	$72.37	1.58	$187	3.22	$215	[d]
Firefighter/EMT	$34.72	1.25	$43.41	1.58	$112	3.22	$129	[d]
Ambulance Operator Paramedic	$22.45	1.25	$28.07	1.58	$72	3.22	$84	[d]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)								

[a] Source: FY 24/25 Adopted budget.
[b] Based on citywide overhead cost allocation calculated as part of this analysis.
[c] Amount intended to serve as a reasonable estimate. Amount will vary by position and employee.
[e] Adopted salary schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Fire Prevention

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$150,014	$105,453	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.70**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$150,014	$30,000	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.20**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$150,014	$90,008	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	37%	[d]
Direct (Plan Review, Permitting, Inspection)	63%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	63%	1,174	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.77**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.70	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.20	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.50**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Fire Prevention

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Fire Life Safety Inspector	$35.81	1.77	$63.42	1.50	$159	4.43	[e]
Fire Marshall	$74.82	1.77	$132.53	1.50	$332	4.43	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Fire Life Safety Inspector	1.00	1,174	1,174	$159	$186,717	[f]
Fire Marshall	0.50	1,174	587	$332	$194,937	[f]
Total	**1.50**	**2,348.64**	**1,761.48**		**$381,654**	
Composite Hourly Billing Rate					**$217**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Based on inteviews with department staff.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Ambulance Services

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$950,443	$2,217,700	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.70**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$950,443	$0	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.20**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$950,443	$570,266	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	37%	[d]
Direct (Plan Review, Permitting, Inspection)	63%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	63%	1,174	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.77**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.70	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.20	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.50**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Ambulance Services

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Ambulance Operator/Paramedic	$22.45	1.77	$39.77	1.50	$99	4.43	[e]
Firefighter EMT	$34.72	1.77	$61.51	1.50	$154	4.43	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Ambulance Operator/Paramedic	1.00	1,174	1,174	$99	$116,258	[f]
Firefighter EMT	1.00	1,174	1,174	$154	$180,845	[f]
Total	**2.00**	**2,348.64**	**2,348.64**		**$297,103**	
Composite Hourly Billing Rate					**$127**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Based on inteviews with department staff.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Information Technology

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$680,544	$291,662	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.30**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$680,544	$34,027	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.05**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$680,544	$408,326	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.30	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.05	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**0.95**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Information Technology

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Chief Technology Officer	$86.62	1.24	$107.40	0.95	$209	2.42	[e]
Enterprise Appications Engineer	$58.63	1.24	$72.69	0.95	$142	2.42	[e]
GIS Engineer	$58.63	1.24	$72.69	0.95	$142	2.42	[e]
Information Tech Technician	$41.45	1.24	$51.39	0.95	$100	2.42	[e]
Senior Network Engineer	$61.56	1.24	$76.32	0.95	$149	2.42	[e]
System Admin/Engineer	$61.56	1.24	$76.32	0.95	$149	2.42	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Chief Technology Officer	1.00	1,678	1,678	$209	$350,618	[f]
Enterprise Appications Engineer	1.00	1,678	1,678	$142	$238,219	[f]
GIS Engineer	1.00	1,678	1,678	$142	$238,219	[f]
Information Tech Technician	1.00	1,678	1,678	$100	$167,760	[f]
Senior Network Engineer	1.00	1,678	1,678	$149	$249,962	[f]
System Admin/Engineer	1.00	1,678	1,678	$149	$249,962	[f]
Total	**6.00**	**10,066**	**10,066**		**$1,494,742**	
Composite Hourly Billing Rate					**$149**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Planning

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$610,413	$185,337	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.30**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$610,413	$26,810	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.04**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$610,413	$366,248	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	30%	[d]
Direct (Plan Review, Zoning Review, Permitting, Inspection)	70%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	70%	1,305	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.59**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.30	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.04	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**0.95**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Planning

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Assistant Planner	$50.39	1.59	$80.32	0.95	$156	3.10	[e]
Associate Planner	$61.56	1.59	$98.13	0.95	$191	3.10	[e]
Deputy Director of Community and Ecor	$90.95	1.59	$144.98	0.95	$282	3.10	[e]
Planning Assistant	$34.93	1.59	$55.69	0.95	$108	3.10	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Assistant Planner	1.00	1,305	1,305	$156	$203,549	[f][g]
Associate Planner	2.00	1,305	2,610	$191	$498,434	[f]
Deputy Director of Community and Ecor	1.00	1,305	1,305	$282	$367,954	[f]
Planning Assistant	1.00	1,305	1,305	$108	$140,918	[f]
Total	**5.00**	**5,219**	**6,524**		**$1,210,854**	
Composite Hourly Billing Rate					**$186**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Based on inteviews with department staff.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.
[g] Adjustment to account for 20% allocation to Building.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$10,374,828	$5,643,289	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.54**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$10,374,828	$2,892,647	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.28**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$10,374,828	$6,224,897	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	15%	[d]
Direct	85%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	85%	1,584	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total H			**1.12**		**1.31**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.54	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.28	
Citywide Overhead Rate	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.42**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Administration							
Analyst I	$41.67	1.31	$54.70	1.42	$133	3.18	[e]
Background Investigator (3 Part-Time)	$38.86	1.31	$51.02	1.42	$124	3.18	[e]
Police Chief	$116.08	1.31	$152.39	1.42	$369	3.18	[e]
Police Commander	$95.28	1.31	$125.09	1.42	$303	3.18	[e]
Police Officer	$54.75	1.31	$71.87	1.42	$174	3.18	[e]
Police Records Specialist II	$37.57	1.31	$49.32	1.42	$119	3.18	[e]
Police Sergeant	$81.20	1.31	$106.60	1.42	$258	3.18	[e]
Senior Analyst	$50.64	1.31	$66.49	1.42	$161	3.18	[e]
Field Services							
Community Service Officer	$32.49	1.31	$42.65	1.42	$103	3.18	[e]
Police Cadet (4 Part-Time)	$16.50	1.31	$21.66	1.42	$52	3.18	[e]
Police Commander	$95.28	1.31	$125.09	1.42	$303	3.18	[e]
Police Officer	$54.75	1.31	$71.87	1.42	$174	3.18	[e]
Police Sergeant	$81.20	1.31	$106.60	1.42	$258	3.18	[e]
Investigative Services							
Crime Analyst	$44.56	1.31	$58.50	1.42	$142	3.18	[e]
Police Commander	$95.28	1.31	$125.09	1.42	$303	3.18	[e]
Police Officer	$54.75	1.31	$71.87	1.42	$174	3.18	[e]
Police Sergeant	$81.20	1.31	$106.60	1.42	$258	3.18	[e]
Property Evidence Technician I	$32.49	1.31	$42.65	1.42	$103	3.18	[e]
Property Evidence Technician II	$41.45	1.31	$54.41	1.42	$132	3.18	[e]
Emergency Communication							
Public Safety Dispatcher I	$35.81	1.31	$47.01	1.42	$114	3.18	[e]
Public Safety Dispatcher II	$41.45	1.31	$54.41	1.42	$132	3.18	[e]
Safety Dispatcher Part Time (5 Part-Ti	$35.00	1.31	$45.95	1.42	$111	3.18	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Administration						
Analyst I	1.00	1,584	1,584	$133	$209,965	[f]
Background Investigator (3 Part-Time)	1.50	1,584	2,377	$124	$293,743	[f]
Police Chief	1.00	1,584	1,584	$369	$584,955	[f]
Police Commander	1.00	1,584	1,584	$303	$480,169	[f]
Police Officer	1.00	1,584	1,584	$174	$275,892	[f]
Police Records Specialist II	4.00	1,584	6,338	$119	$757,268	[f]
Police Sergeant	1.00	1,584	1,584	$258	$409,206	[f]
Senior Analyst	1.00	1,584	1,584	$161	$255,214	[f]
Field Services						
Community Service Officer	2.00	1,584	3,169	$103	$327,411	[f]
Police Cadet (4 Part-Time)	2.00	1,584	3,169	$52	$166,298	[f]
Police Commander	2.00	1,584	3,169	$303	$960,339	[f]
Police Officer	32.00	1,584	50,701	$174	$8,828,550	[f]
Police Sergeant	8.00	1,584	12,675	$258	$3,273,649	[f]
Investigative Services						
Crime Analyst	1.00	1,584	1,584	$142	$224,555	[f]
Police Commander	1.00	1,584	1,584	$303	$480,169	[f]
Police Officer	5.00	1,584	7,922	$174	$1,379,461	[f]
Police Sergeant	1.00	1,584	1,584	$258	$409,206	[f]
Property Evidence Technician I	0.50	1,584	792	$103	$81,853	[f]
Property Evidence Technician II	0.50	1,584	792	$132	$104,436	[f]
Emergency Communication						
Public Safety Dispatcher I	3.00	1,584	4,753	$114	$541,321	[f]
Public Safety Dispatcher II	8.00	1,584	12,675	$132	$1,670,973	[f]
Safety Dispatcher Part Time (5 Part-Ti	1.00	1,584	1,584	$111	$176,377	[f]
Total	**78.50**	**34,857**	**124,375**		**$21,891,009**	
Composite Hourly Billing Rate					**$176**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Calculation of Hourly Rate for DUI Collision Response, Special Service Requests, and Over-Time Support

Description	Current Staff Allocation (In-House)	Benefits	Productive Hours Factor	Hourly Rate Regular Time	Hourly Rate Over-Time	Notes
Administration						
Analyst I	$41.67	$22.66	1.12	$72	$93	
Background Investigator (3 Part-Time)	$38.86	$21.14	1.12	$67	$86	
Police Chief	$116.08	$63.14	1.12	$200	$258	
Police Commander	$95.28	$51.83	1.12	$164	$212	
Police Officer	$54.75	$29.78	1.12	$94	$122	
Police Records Specialist II	$37.57	$20.43	1.12	$65	$84	
Police Sergeant	$81.20	$44.17	1.12	$140	$181	
Senior Analyst	$50.64	$27.55	1.12	$87	$113	
Field Services						
Community Service Officer	$32.49	$17.67	1.12	$56	$72	
Police Cadet (4 Part-Time)	$16.50	$8.98	1.12	$28	$37	
Police Commander	$95.28	$51.83	1.12	$164	$212	
Police Officer	$54.75	$29.78	1.12	$94	$122	
Police Sergeant	$81.20	$44.17	1.12	$140	$181	
Investigative Services						
Crime Analyst	$44.56	$24.24	1.12	$77	$99	
Police Commander	$95.28	$51.83	1.12	$164	$212	
Police Officer	$54.75	$29.78	1.12	$94	$122	
Police Sergeant	$81.20	$44.17	1.12	$140	$181	
Property Evidence Technician I	$32.49	$17.67	1.12	$56	$72	
Property Evidence Technician II	$41.45	$22.55	1.12	$71	$92	
Emergency Communication						
Public Safety Dispatcher I	$35.81	$19.48	1.12	$62	$80	
Public Safety Dispatcher II	$41.45	$22.55	1.12	$71	$92	
Safety Dispatcher Part Time (5 Part-Ti	$35.00	$19.04	1.12	$60	$78	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service, with significant training time and chain of command heirarchy.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - PW (Public and Street Maintenance)

Calculation of Benefit Ratio (Billing Factor)

Description	Salaries	Benefits	Notes
Benefit Factor	$118,056	$64,815	[a]
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)		**0.35**	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

Description	Salaries	Divisional Indirect	Notes
Indirect Cost Factor	$118,056	$41,319	[b]
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)		**0.35**	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	60%	$118,056	$70,833	[c]
Citywide Overhead Bill Factor (For Every $ of Salary Add this amount for Recovery of C'Wide OH)			**0.60**	

Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.

Allocation of Annual Labor Effort

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	[d]
Direct	90%	[d]
Total	**100%**	

Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
Direct Hours Bill Factor (For Every $ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)					**1.24**	

Summary of Billing Ratios (Billing Factors)

Description	Total	Notes
Benefit Bill Factor (For Every $ of Salary Add this amount for Recovery of Benefits)	0.35	
Divisional Indirect Cost Bill Factor (For Every $ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.35	
Note: Alternative expression of rate is 19% of modified operating expenses. Rate calculated as % of salary for ease of administration.	0.60	
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)	**1.30**	

City of Cathedral City
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - PW (Public and Street Maintenance)

Calculation of Fully-Burdened Hourly Rates by Position

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Environmental Conservation Manager	$78.57	1.24	$97.41	1.30	$224	2.86	[e]
Fleet & Equipment Maintenance Coordi	$44.56	1.24	$55.25	1.30	$127	2.86	[e]
Public Works Supervisor	$53.18	1.24	$65.93	1.30	$152	2.86	[e]
Assistant Civil Engineer	$50.39	1.24	$62.47	1.30	$144	2.86	[e]
Associate Engineer	$61.56	1.24	$76.32	1.30	$176	2.86	[e]
City Engineer	$95.50	1.24	$118.40	1.30	$273	2.86	[e]
Development Project Manager	$58.63	1.24	$72.69	1.30	$168	2.86	[e]
Director of Engineering Public Works	$105.29	1.24	$130.54	1.30	$301	2.86	[e]
Environmental Conservation Manager	$78.57	1.24	$97.41	1.30	$224	2.86	[e]
Fleet & Equipment Maintenance Coordi	$44.56	1.24	$55.25	1.30	$127	2.86	[e]
Program Manager	$78.57	1.24	$97.41	1.30	$224	2.86	[e]
Public Works Supervisor	$53.18	1.24	$65.93	1.30	$152	2.86	[e]
Street Maintenance Worker I	$28.74	1.24	$35.63	1.30	$82	2.86	[e]
Street Maintenance Worker II	$33.28	1.24	$41.26	1.30	$95	2.86	[e]
Bill Factor (For Every $ of Salary Add this amount for Recovery of Fully-Burdened Rate)							

Calculation of Composite Fully-Burdened Hourly Rate

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Environmental Conservation Manager	0.10	1,678	168	$224	$37,578	[f]
Fleet & Equipment Maintenance Coordi	0.75	1,678	1,258	$127	$159,791	[f]
Public Works Supervisor	0.25	1,678	419	$152	$63,749	[f]
Assistant Civil Engineer	1.80	1,678	3,020	$144	$434,834	[f]
Associate Engineer	0.00	1,678	0	$176	$0	[f]
City Engineer	0.60	1,678	1,007	$273	$274,791	[f]
Development Project Manager	0.60	1,678	1,007	$168	$169,102	[f]
Director Of Engineering Public Works	0.25	1,678	419	$301	$126,239	[f]
Environmental Conservation Manager	0.10	1,678	168	$224	$37,578	[f]
Fleet & Equipment Maintenance Coordi	0.25	1,678	419	$127	$53,264	[f]
Program Manager	0.00	1,678	0	$224	$0	[f]
Public Works Supervisor	0.75	1,678	1,258	$152	$191,246	[f]
Street Maintenance Worker I	4.00	1,678	6,710	$82	$550,253	[f]
Street Maintenance Worker II	6.00	1,678	10,066	$95	$956,232	[f]
Total	**15.45**	**23,486**	**25,919**		**$3,054,658**	
Composite Hourly Billing Rate					**$118**	

[a] Source: FY 24/25 Adopted budget.
[b] Excludes non-fee related expenses or expenses recovered via another section of this analysis, or direct expenses that will distort calculation of in-house hourly rate.
[c] Based on citywide overhead cost allocation calculated as part of this analysis.
[d] Allocation for purposes of this analysis only, primarily a tax funded service.
[e] Adopted salary schedule for FY 24/25.
[f] Adopted position schedule for FY 24/25.

Cathedral City

User and Regulatory Fees

Cost of Service Calculations

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Finance Department - Business Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Finance	Planning	Building	Fire Prev	Police	Engin'rg	Code Enf'rcmt	Total	
1	Business License Processing Fee									
	a) New	0.67							0.67	x
	b) Renewal	0.33							0.33	x
2	Duplicate License	0.08							0.08	x
3	Review for Home Occupation License		0.50						0.50	x
4	Fire Inspection Review for Business License				0.50				0.50	x
5	Building Inspection for Business License			0.50					0.50	x
6	Planning Inspection for Business License, If Required		0.50						0.50	x
7	Engineering Inspection for Business License, If Required						0.50		0.50	x
8	Code Inspection for Business License, if Required							0.50	0.50	x
9	Police Review for Business License									
	a) Massage - Establishment									
	i) Initial					1.50			1.50	x
	ii) Renewal					0.50			0.50	x
	b) Massage - Therapist / Practitioner									
	i) Initial					1.50			1.50	x
	ii) Renewal					0.50			0.50	x
	c) Pawnbroker, Secondhand dealer, ice cream truck, etc.									
	i) Initial - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)					0.75			0.75	x
	ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)					0.50			0.50	x
	d) Sexually Oriented Business									
	i) Initial					1.50			1.50	x
	~~ii) Renewal~~					~~0.50~~			~~0.50~~	~~x~~
	e) All Others, If Required									
	i) Initial					0.75			0.75	x
	ii) Renewal					0.50			0.50	x
10	Bingo Permit	0.67							0.67	x

[a] Maximum permit fee established by State of California.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Finance Department - Business Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Finance	Planning	Building	Fire Prev	Police	Engin'rg	Code Enf'rcmt		Estimated Cost of Service
1	Business License Processing Fee									
	a) New	$125	$186	$179	$217	$176	$219	$147	=	$83
	b) Renewal	$125	$186	$179	$217	$176	$219	$147	=	$42
2	Duplicate License	$125	$186	$179	$217	$176	$219	$147	=	$10
3	Review for Home Occupation License	$125	$186	$179	$217	$176	$219	$147	=	$93
4	Fire Inspection Review for Business License	$125	$186	$179	$217	$176	$219	$147	=	$109
5	Building Inspection for Business License	$125	$186	$179	$217	$176	$219	$147	=	$90
6	Planning Inspection for Business License, If Required	$125	$186	$179	$217	$176	$219	$147	=	$93
7	Engineering Inspection for Business License, If Required	$125	$186	$179	$217	$176	$219	$147	=	$110
8	Code Inspection for Business License, if Required	$125	$186	$179	$217	$176	$219	$147	=	$74
9	Police Review for Business License									
	a) Massage - Establishment									
	i) Initial	$125	$186	$179	$217	$176	$219	$147	=	$264
	ii) Renewal	$125	$186	$179	$217	$176	$219	$147	=	$88
	b) Massage - Therapist / Practitioner									
	i) Initial	$125	$186	$179	$217	$176	$219	$147	=	$264
	ii) Renewal	$125	$186	$179	$217	$176	$219	$147	=	$88
	c) Pawnbroker, Secondhand dealer, ice cream truck, etc.									
	i) Initial - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)	$125	$186	$179	$217	$176	$219	$147	=	$132
	ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)	$125	$186	$179	$217	$176	$219	$147	=	$88
	d) Sexually Oriented Business									
	i) Initial	$125	$186	$179	$217	$176	$219	$147	=	$264
	~~ii) Renewal~~	~~$125~~	~~$186~~	~~$179~~	~~$217~~	~~$176~~	~~$219~~	~~$147~~	~~=~~	~~$88~~
	e) All Others, If Required									
	i) Initial	$125	$186	$179	$217	$176	$219	$147	=	$132
	ii) Renewal	$125	$186	$179	$217	$176	$219	$147	=	$88
10	Bingo Permit	$125	$186	$179	$217	$176	$219	$147	=	$83

[a] Maximum permit fee established by State of California.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Finance Department - Business Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information					
	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Business License Processing Fee						
	a) New	$92	110%	$83	100%	each	
	b) Renewal	$46	110%	$42	100%	each	
2	Duplicate License	$5	48%	$5	48%	each	
3	Review for Home Occupation License	$103	111%	$93	100%	each	
4	Fire Inspection Review for Business License	$85	78%	$109	100%	each	
5	Building Inspection for Business License	$84	94%	$90	100%	each	
6	Planning Inspection for Business License, If Required	$103	111%	$93	100%	each	
7	Engineering Inspection for Business License, If Required	$102	93%	$110	100%	each	
8	Code Inspection for Business License, if Required	$102	139%	$74	100%	each	
9	Police Review for Business License						
	a) Massage - Establishment						
	i) Initial	$95	36%	$264	100%	each	
	ii) Renewal	$95	108%	$88	100%	each	
	b) Massage - Therapist / Practitioner						
	i) Initial	$95	36%	$264	100%	each	
	ii) Renewal	$95	108%	$88	100%	each	
	c) Pawnbroker, Secondhand dealer, ice cream truck, etc.						
	i) Initial - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)	$142	varies	$132	100%	each	
	ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)	$95	varies	$88	100%	each	
	d) Sexually Oriented Business						
	i) Initial	$190	72%	$264	100%	each	
	~~ii) Renewal~~	~~$95~~	~~108%~~				
	e) All Others, If Required						
	i) Initial	$142	varies	$132	100%	each	
	ii) Renewal	$95	varies	$88	100%	each	
10	Bingo Permit	$50	60%	$50	60%	each	[a]

[a] Maximum permit fee established by State of California.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Cannabis Permitting and Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

		Estimated Labor Time (Hours)							
	Fee Description	Finance	Planning	Building	Fire Prev	Police	Engin'rg	Code Enf'rcmt	Total
1	Cannabis License								
	~~a) Initial Deposit for Review of License Application~~								
	a) New Application	5.00	0.50	0.50	2.00	1.75	1.00	5.00	15.75
	b) Renewal or Modification of License								
	i) License Renewal	3.00	0.50	0.50	2.00	1.75	1.00	5.00	13.75
	~~ii) Modification/Change of Ownership~~								
	ii) Change of Ownership	5.00	0.50	0.50	2.00	1.75	1.00	5.00	15.75
	ii) Amendment	2.00			1.00			1.00	4.00
	c) Background Investigation (per person)					1.50			1.50

~~[a] Includes one background investigation.~~
[a] Requires background investigation, per person.
[b] May require background investigation, per person.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Cannabis Permitting and Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

		Estimated Cost of Service								
		$125	$186	$179	$217	$176	$219	$147		
	Fee Description	Finance	Planning	Building	Fire Prev	Police	Engin'rg	Code Enf'rcmt	Vendor, Materials, Supplies	Estimated Cost of Service
1	Cannabis License									
	~~a) Initial Deposit for Review of License Application~~									
	a) New Application	$626.74	$92.80	$89.69	$433.33	$308.01	$218.82	$737.26	$2,500	$5,007
	b) Renewal or Modification of License									
	i) License Renewal	$376.04	$92.80	$89.69	$433.33	$308.01	$218.82	$737.26	$2,500	$4,756
	~~ii) Modification/Change of Ownership~~									
	ii) Change of Ownership	$626.74	$92.80	$89.69	$433.33	$308.01	$218.82	$737.26	$2,500	$5,007
	ii) Amendment	$250.70	$0.00	$0.00	$216.67	$0.00	$0.00	$147.45		$615
	c) Background Investigation (per person)	$0.00	$0.00	$0.00	$0.00	$264.01	$0.00	$0.00	$2,500	$2,764

~~[a] Includes one background investigation.~~
[a] Requires background investigation, per person.
[b] May require background investigation, per person.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Cannabis Permitting and Licensing
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information					
	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Cannabis License						
	~~a) Initial Deposit for Review of License Application~~	~~$8,177~~					
	a) New Application	$8,177	163%	$5,007	100%	flat fee	[a]
	b) Renewal or Modification of License						
	i) License Renewal	$6,432	135%	$4,756	100%	flat fee	
	~~ii) Modification/Change of Ownership~~	~~$4,906~~					
	ii) Change of Ownership	$4,906	98%	$5,007	100%	flat fee	[b]
	ii) Amendment	$500	n/a	$615	100%	flat fee	[b]
	c) Background Investigation (per person)	$3,816	138%	$2,764	100%	flat fee per person	

~~[a] Includes one background investigation.~~
[a] Requires background investigation, per person.
[b] May require background investigation, per person.

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Admin; Scheduling; Notes; Etc.	Inspection	PC	Total		Hourly Rate		Cost of Svc	Current Fee	Current Est. Cost Recovery	Proposed Cost Recovery	Proposed Fee	Note
~~1~~	~~HVAC Change-Out - Residential~~	~~0.25~~	~~0.50~~	~~0.13~~	~~0.88~~	~~x~~	~~$179~~	~~=~~	~~$157~~	~~$148~~	~~94%~~			
~~2~~	~~HVAC Change-Out - Commercial (per unit)~~	~~0.42~~	~~0.50~~	~~0.50~~	~~1.42~~	~~x~~	~~$179~~	~~=~~	~~$254~~	~~$239~~	~~94%~~			
1	Expedited HVAC Change-Out	0.15	1.00	0.00	1.15	x	$179	=	$206			100%	$206	[a]
2	Residential Solar Photovoltaic System - Solar Permit													
	a) Residential Solar Photovoltaic System - Solar Permit ~~- all inclusive up to 15kW - per kW~~									$450			$450	[a]
	i) With Batter Storage		0.15	0.15	0.30	x	$179	=	$54			100%	$54	[a]
	ii) With EV Charging (Electric Vehicle)		0.15	0.15	0.30	x	$179	=	$54			100%	$54	[a]
	~~b) Above 15kW – per kW~~									~~$15~~				
3	Commercial Solar Photovoltaic System - Solar Permit													
	a) 50kW or less									$1,000			$1,000	[b]
	b) 50kW – 250kW – Base									$1,000			$1,000	[b]
	c) 50kW – 250kW – per kW above 50kW									$7			$7	[b]
	d) Above 250kW – base									$2,400			$2,400	[b]
	e) Above 250kW – per kW									$5			$5	[b]
4	Energy Storage Systems (Battery Backup)	0.50	1.00	0.50	2.00	x	$179	=	$358			100%	$358	
5	Expedited Service Panel Upgrade - Residential	0.50	1.00	0.00	1.50	x	$179	=	$269			100%	$269	
6	~~Service Panel Upgrade - Residential~~	~~0.25~~	~~0.50~~	~~0.13~~	~~0.88~~	~~x~~	~~$179~~	~~=~~	~~$157~~	~~$148~~	~~94%~~			
6	Service Panel Upgrade - Commercial	0.50	1.00	1.00	2.50	x	$179	=	$448	$239	53%	100%	$448	
7	EV Charger - Residential	0.50	1.00	0.50	2.00	x	$179	=	$358	$148	41%	100%	$358	
8	EV Charger - Commercial	0.50	3.00	1.50	5.00	x	$179	=	$895	See Table B. Permit Valuation Table			See Table B. Permit Valuation Table	
9	~~Water Heater Changeout - Residential~~	~~0.25~~	~~0.50~~	~~0.13~~	~~0.88~~	~~x~~	~~$179~~	~~=~~	~~$157~~	~~$148~~	~~94%~~			
10	~~Water Heater Changeout - Commercial~~	~~0.25~~	~~1.00~~	~~0.25~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~			
9	Expedited Water Heater Changeout	0.15	1.00	0.00	1.15	x	$179	=	$206			100%	$206	
10	~~Line Repair - Sewer / Water / Gas~~	~~0.42~~	~~0.50~~	~~0.13~~	~~1.04~~	~~x~~	~~$179~~	~~=~~	~~$186~~	~~$176~~	~~94%~~			
10	Expedited New Sewer Connection	0.15	1.50	0.00	1.65	x	$179	=	$295	$387	131%	100%	$295	
11	~~Re-pipe~~	~~0.42~~	~~0.75~~	~~0.75~~	~~1.92~~	~~x~~	~~$179~~	~~=~~	~~$343~~	~~$324~~	~~94%~~			

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Admin; Scheduling; Notes; Etc.	Inspection	PC	Total		Hourly Rate		Cost of Svc	Current Fee	Current Est. Cost Recovery	Proposed Cost Recovery	Proposed Fee	Note
11	Expedited Residential Re-Roof													
	a) Up to 2,000 SF (Roof Area)	0.15	1.00	0.00	1.15	x	$179	=	$206	$296	144%	100%	$206	
	b) Each Add'l 1,000 SF or fraction thereof		0.50		0.50	x	$179	=	$90	$84	94%	100%	$90	
12	Commercial Re-Roof													
	a) Up to 2,000 SF (Roof Area)	0.50	1.50	0.50	2.50	x	$179	=	$448	$465	104%	100%	$448	
	b) Each Add'l 1,000 SF or fraction thereof		1.00		1.00	x	$179	=	$179	$169	94%	100%	$179	
13	~~Demolition - Residential Single Family~~	~~0.50~~	~~0.50~~		~~1.00~~	~~x~~	~~$179~~	~~=~~	~~$179~~	~~$169~~	~~94%~~	~~100%~~	~~$179~~	
14	~~Demolition - Commercial~~	~~0.50~~	~~1.50~~		~~2.00~~	~~x~~	~~$179~~	~~=~~	~~$358~~	~~$338~~	~~94%~~	~~100%~~	~~$358~~	
13	Demolition	0.50	1.50	0.50	2.50	x	$179	=	$448			100%	$448	
14	Temporary Power Pole	0.50	1.00	0.50	2.00	x	$179	=	$358	$148	41%	100%	$358	
15	Swimming Pool/Spa													
	a) Swimming Pool / Spa	0.50	2.50	1.00	4.00	x	$179	=	$716	$929	130%	100%	$716	
	b) ~~Detached Spa /~~ Water Feature	0.50	1.00	0.50	2.00	x	$179	=	$358	$324	90%	100%	$358	
	c) ~~Gunite~~ Pool Alteration	0.50	2.50	1.00	4.00	x	$179	=	$716	$493	69%	100%	$716	
	d) Equipment Change-out Alone	0.50	1.00	0.50	2.00	x	$179	=	$358	$211	59%	100%	$358	
16	Patio													
	a) Standard (Wood/Metal Frame)	0.25	0.75	0.50	1.50	x	$179	=	$269	$253	94%	100%	$269	
	~~i) Up to 200 SF~~	~~0.25~~	~~0.75~~	~~0.50~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~			
	~~ii) Greater than 200 SF~~	~~0.25~~	~~1.00~~	~~0.75~~	~~2.00~~	~~x~~	~~$179~~	~~=~~	~~$358~~	~~$338~~	~~94%~~			
	b) Upgraded (with electrical, stucco, ~~fans,~~ etc.)	0.42	1.50	1.00	2.92	x	$179	=	$522	$493	94%	100%	$522	
	~~i) Up to 200 SF~~	~~0.42~~	~~1.50~~	~~1.00~~	~~2.92~~	~~x~~	~~$179~~	~~=~~	~~$522~~	~~$493~~	~~94%~~			
	~~ii) Greater than 200 SF~~	~~0.42~~	~~2.00~~	~~1.00~~	~~3.42~~	~~x~~	~~$179~~	~~=~~	~~$612~~	~~$577~~	~~94%~~			
17	Expedited Window / Doors ~~Window / Sliding Glass~~													
	a) Retrofit / Repair													
	i) Up to 5	0.15	1.15	0.00	1.30	x	$179	=	$233	$211	91%	100%	$233	
	ii) Each additional 5		0.50		0.50	x	$179	=	$90	$42	47%	100%	$90	
	~~b) New / Alteration~~													
	~~i) First~~	~~0.25~~	~~0.75~~	~~0.75~~	~~1.75~~	~~x~~	~~$179~~	~~=~~	~~$313~~	~~$296~~	~~94%~~			
	~~ii) Each additional~~		~~0.25~~	~~0.13~~	~~0.38~~	~~x~~	~~$179~~	~~=~~	~~$67~~	~~$63~~	~~94%~~			

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Admin; Scheduling; Notes; Etc.	Inspection	PC	Total		Hourly Rate		Cost of Svc	Current Fee	Current Est. Cost Recovery	Proposed Cost Recovery	Proposed Fee	Note
18	Block/Masonry Wall													
	a) 0 - 100 ft				2.00	x	$179	=	$358	$338	94%	100%	$358	
	b) Each Add'l 25 ft				0.10	x	$179	=	$17	$16	92%	100%	$17	
19	Trash Enclosure				2.50	x	$179	=	$448	$423	94%	100%	$448	

[a] California Government Code Section 66015(a)(1), establishes maximum fees for residential solar energy systems. For photovoltaic systems, fees shall not exceed $450 plus $15 per kW for each kilowatt above 15kW. For thermal systems, fees shall not exceed $450, plus $15 per kWth for each kilowatt thermal above 10kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

[b] California Government Code Section 66015(b)(1), establishes maximum fees for commercial solar energy systems. Fees shall not exceed $1,000 for systems up to 50kW plus $7 per kilowatt for each kilowatt between 51kW and 250kW, plus $5 for each kilowatt above 250kW. For thermal systems, fees shall not exceed $1,000 up to the 30kWth, plus $7 per kWth for each kWth between the 30th and 260th kWth, plus $5 for each kWth above 260kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly		Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits											
1	$1 - ~~$4,000~~ $10,000	2.50	x	$179	=	$448	$169	10% - 40%	$448	100%		
~~2~~	~~$4,001 - $10,000~~	~~1.00~~	~~x~~	~~$179~~	~~=~~	~~$179~~	~~$169~~	~~30% - 40%~~				
2	$10,001 - $50,000	5.00	x	$179	=	$895	$422	30% - 45%	$895	100%		
3	$50,001 - $100,000	10.00	x	$179	=	$1,790	$1,013	41% - 45%	$1,790	100%		
4	$100,001 - $500,000	15.00	x	$179	=	$2,685	$1,690	41% - 47%	$2,685	100%		
5	$500,001 - $1,000,000	36.50	x	$179	=	$6,534	$4,731	47% - 57%	$6,534	100%		
6	$1,000,001 and up	52.00	x	$179	=	$9,308	$6,759	57%	$9,308	100%		
	For permits requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee											
1	~~Mechanical~~	~~10%~~				~~10%~~	~~10%~~	~~100%~~	~~10%~~	~~100%~~		
2	~~Plumbing~~	~~10%~~				~~10%~~	~~10%~~	~~100%~~	~~10%~~	~~100%~~		
3	~~Electrical~~	~~10%~~				~~10%~~	~~10%~~	~~100%~~	~~10%~~	~~100%~~		
4	~~Energy Inspection~~	~~10%~~				~~10%~~	~~10%~~	~~100%~~	~~10%~~	~~100%~~		
7	Accessibility Inspection	10%				10%	10%	100%	10%	100%		
	Permit Fee for Stand-Alone Mechanical Permit											
8	Up to $2,000	1.50	x	$179	=	$269	$169	63%	$269	100%		
9	~~$2,001 - $4,000~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~				
9	~~$4,001~~ $2,001 - $10,000	2.50	x	$179	=	$448	$338	76%	$448	100%		
10	$10,001 and up	4.00	x	$179	=	$716	$422	59%	$716	100%		
	Permit Fee for Stand-Alone Plumbing Permit											
11	Up to $2,000	1.50	x	$179	=	$269	$169	63%	$269	100%		
12	~~$2,001 - $4,000~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~				
12	~~$4,001~~ $2,001 - $10,000	2.50	x	$179	=	$448	$338	76%	$448	100%		
13	$10,001 and up	4.00	x	$179	=	$716	$422	59%	$716	100%		
	Permit Fee for Stand-Alone Electrical Permit											
14	Up to $2,000	1.50	x	$179	=	$269	$169	109%	$269	100%		
15	~~$2,001 - $4,000~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~109%~~				
15	~~$4,001~~ $2,001 - $10,000	2.50	x	$179	=	$448	$338	109%	$448	100%		
16	$10,001 and up	4.00	x	$179	=	$716	$422	109%	$716	100%		

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly		Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	~~**Stand-Alone or Combination Permit Fees (Alternative Calculation)**~~											
	~~a) One Inspection Required~~	~~0.50~~	~~x~~	~~$179~~	~~=~~	~~$90~~	~~$84~~	~~94%~~				
	~~b) Two Inspections Required~~	~~1.00~~	~~x~~	~~$179~~	~~=~~	~~$179~~	~~$169~~	~~94%~~				
	~~c) Three Inspections Required~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~				
	~~d) Four Inspections Required~~	~~2.00~~	~~x~~	~~$179~~	~~=~~	~~$358~~	~~$338~~	~~94%~~				
	~~e) Each Additional Inspection~~	~~0.50~~	~~x~~	~~$179~~	~~=~~	~~$90~~	~~$84~~	~~94%~~				

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly		Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	**Plan Check Fees**											
	a) Plan Review Fee, if applicable	65%					65% of Building Permit Fee		65% of Building Permit Fee	100%		[a]
	b) Phased Plan Check (when applicable)	1.00					1.5x full plan check fee for entire bldg		1.5x full plan check fee for entire bldg	100%		
	c) Expedited Plan Check (when applicable)	1.00					1.5x standard plan check fee		1.5x standard plan check fee	100%		
	d) ~~Tract Home (Production Units)~~ Master Plan Review	~~varies~~					~~10% of standard plan~~		~~10% of standard plan check fee~~	~~100%~~		~~[b]~~
	i) Tract Homes	1.00	x	$179	=	$179			$179	100%	per hour	[a];[b]
	ii) Solar Systems for Tract Homes	1.00	x	$179	=	$179			$179	100%	per hour	[b]
	e) Alternate Materials and Materials Review (per hour)	1.00	x	$179	=	$179	$169		$179	100%		
	f) Individual Plan Check / Revisions of Approved Plans	varies	x	$90	=		Hourly		$90	100%	per half hour	
	~~h) Standalone Plan Check~~	~~varies~~	~~x~~	~~$179~~	~~=~~		~~$84~~		~~$90~~	~~100%~~	~~per half hour~~	

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly		Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Permit Issuance Fee	0.50	x	$179	=	$90	$70	79%	$90	100%		
2	General Plan Maintenance Fee (fee per $1,000 valuation)					$2.85	$0.66	23%	$0.71	25%		[a]
3	Technology Fee (percent of permit fee)					3%	$0		3%	100%		
4	Strong Motion Instrumentation (SMI) Fee Calculation											
	a) Residential						$0.50 or valuation x .00013		$0.50 or valuation x .00013			
	b) Commercial						$0.50 or valuation x .00028		$0.50 or valuation x .00028			
5	Building Standards (SB 1473) Fee Calculation (Valuation)											
	a) $1 - $25,000						$1		$1			
	b) $25,001 - $50,000						$2		$2			
	c) $50,001 - $75,000						$3		$3			
	d) $75,001 - $100,000						$4		$4			
	e) Each Add'l $25,000 or fraction thereof						Add $1		Add $1			
6	~~Document Imaging~~											
	~~a) First Sheet~~	~~0.08~~	~~x~~	~~$179~~	~~=~~	~~$15~~	~~$14~~	~~94%~~				
	~~b) Each Additional Sheet~~	~~0.03~~	~~x~~	~~$179~~	~~=~~	~~$6~~	~~$6~~	~~94%~~				
6	Certificate of Occupancy											
	a) Temporary Certificate of Occupancy (per 30 Days)	3.00	x	$179	=	$537	$507	94%	$537	100%		
	b) Certificate of Occupancy											
	i) Single Family Residential	1.00	x	$179	=	$179	$169	94%	$179	100%		
	ii) Multi-Family Residential / Commercial	2.00	x	$179	=	$358	$338	94%	$358	100%	per certificate	
7	~~Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)~~	~~1.50~~	~~x~~	~~$179~~	~~=~~	~~$269~~	~~$253~~	~~94%~~				
	Copies, Re-Print, Change Of Contractor											
8	~~Printing Scanned / Archived Drawings~~	~~0.07~~	~~x~~	~~$179~~	~~=~~	~~$12~~	~~$11~~	~~94%~~				
9	~~Job Card / Permit Re-Print~~	~~0.33~~	~~x~~	~~$179~~	~~=~~	~~$59~~	~~$56~~	~~94%~~				
7	Change Of Contractor	0.15	x	$179	=	$27	$84	315%	$27	100%		

City of Cathedral City
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly		Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	Violation Fees											
8	Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)								equal to permit fee			
	Other Fees											
9	Street Name Change/Addressing											
	a) Without GIS Support	15.00	x	179.00	=	2,685.00	$2,794	104.07%	$2,685	100%		
	b) With GIS Support	30.00	x	179.00	=	5,370.00			$5,370	100%		
10	~~Phased Inspection~~ Individual, Investigation, Re-Inspection Fee (All-Inclusive)	1.15	x	$179	=	$206	$84	41%	$206	100%		
11	After Hours Inspection (per hour) (2-hour minimum)	1.25	x	$179	=	$224	$203	91%	$224	100%	per hr, 2hr min	
12	~~Re-inspection Fee (2nd Time or More) (each)~~	~~0.50~~	~~x~~	~~$179~~	~~=~~	~~$90~~	~~$84~~	~~94%~~				~~[b]~~
13	~~Missed inspection Fee~~	~~0.50~~	~~x~~	~~$179~~	~~=~~	~~$90~~	~~$84~~	~~94%~~				
12	Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	0.50	x	$179	=	$90	$84	94%	$90	100%		
13	~~Compliance Inspection Fee~~	~~1.00~~	~~x~~	~~$179~~	~~=~~	~~$179~~	~~$169~~	~~94%~~				
14	~~Special / Other Inspection Fee~~	~~1.00~~	~~x~~	~~$179~~	~~=~~	~~$179~~	~~$169~~	~~94%~~				
13	Mobile Home Permit Fees	2.00	x	$179	=	$358	See Title 25 of the Housing & Community Development		See Title 25 of the Housing & Community Development			
14	Permit Renewal Fee within 1 year of Last Inspection ~~Issuance~~	0.50	x	$179	=	$90	50% of original fee		50% of original fee			
15	~~Permit Renewal Fee over 1 year of Last Inspection since Issuance~~	~~0.50~~	~~x~~	~~$179~~	~~=~~	~~$90~~	~~100% of original fee~~					
15	Refunds								$0			
	a) Fees Erroneously Paid or Collected by the City						100% refund		100% refund			[c]
	b) Fees Prior to Work Being Commenced						up to 80% refund of permit fee		up to 80% refund of permit fee			[d]
	c) 180 Days After Payment of Fees						no refund		no refund			[e]

[a] Fee only applies to permits for new construction and additions.

[b] Reinspection fee applies after the first re-inspection.

[c] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.

[d] No fees are refundable once the work covered by them is commenced.

[e] Whether work has commenced or not, no fees are refundable more than 180 days after their payment.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Code Enforcement Division
Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information					
	Fee Description	**Estimated Labor Hours**		Estimated Cost of Service		Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Garage Sale Permit											
	a) Individual	0.25	x	$147	=	$37	$33	89%	$25	68%	each	
	b) Group								$250		per HOA event, per HOA gated community	[a]
2	Street Vendor Permit											
	a) Initial	1.33	x	$147	=	$196	$52	27%	$52	27%	each	
	b) Renewal	1.33	x	$147	=	$196	$52	27%	$52	27%	each	
3	Release of Notice of Pendency Fee											
	a) Initial Notice	4.50	x	$147	=	$662	$245	37%	$662	100%	per recorded document	
	b) Each Additional Notice After the Initial Notice	0.83	x	$147	=	$121	$151	124%	$121	100%	per additional recorded document	
4	Abandoned Property Registration & Monitoring Fee											
	a) Registration Fee											
	i) Initial	0.50	x	$147	=	$74	$76	104%	$74	100%	per year	
	ii) Renewal	0.50	x	$147	=	$74	$76	104%	$74	100%	per year	
	b) Monitoring Fee											
	i) Initial	2.50	x	$147	=	$368	$251	n/a	$368	100%	per year	
	ii) Renewal	2.50	x	$147	=	$368	$251	n/a	$368	100%	per year	
5	Abandoned Shopping Cart Impoundment						$72		$74			

[a] For gated community HOA permits only, per event, per community.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Communications and Events Department
Calculation of the Estimated Costs of Providing Fee Related Services

		Estimated Labor Hours		Estimated Labor Hours			Hourly Rates $104	Hourly Rates $95	Hourly Rates $227	Hourly Rates $146	
	Fee Description	Fac Maint Worker	Street Maint Worker	Comm & Events Manager	Events & Rec Coordinator		Fac Maint Worker	Street Maint Worker	Comm & Events Manager	Events & Rec Coordinator	Cost of Service
1	Banner and Electronic Sign Sponsorship Program										
	a) Up to Four	1.00	1.00	0.50	2.00	x	$104	$95	$114	$293	$605
	b) Each Thereafter	0.50	0.50	0.50	1.00	x	$52	$48	$114	$146	$360
~~2~~	~~Special Use Permit Fee (Downtown)~~										
~~3~~	~~Special Use Permit Fee (Major)~~										
2	Special Event ~~Use~~ Permit Fee ~~(Minor)~~			1.50	2.50	x	$0	$0	$341	$366	$707

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Communications and Events Department
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information					
	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Banner and Electronic Sign Sponsorship Program						
	a) Up to Four			$605	100%		
	b) Each Thereafter			$360	100%		
~~2~~	~~Special Use Permit Fee (Downtown)~~						
~~3~~	~~Special Use Permit Fee (Major)~~						
2	Special Event ~~Use~~ Permit Fee ~~(Minor)~~			$707	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	PROJECT SUBMITTAL									
	Pre-Entitlement									
1	Title Report									
	a) Review	1.75	$219	$383			$383	100%		
2	Preliminary Grading Plan									
	a) Initial Sheet	2.00	$219	$438			$438	100%		
	b) Each Additional Sheet	2.00	$219	$438			$438	100%		
	c) Revisions - > 2 Each Sheet	1.00	$219	$219			$219	100%		
3	Geotechnical Studies									
	a) Soils Report Review	2.00	$219	$438	$475	109%	$438	100%	per report	
	b) Infiltrations Study Review	0.50	$219	$109			$109	100%		
	c) Revisions - > 2 Reviews	0.50	$219	$109			$109	100%		
4	Environmental									
	a) Phase 1 Report Review	2.00	$219	$438			$438	100%		
	b) Phase 2 Report Review	2.00	$219	$438			$438	100%		
5	Hydrology									
	a) Preliminary Hydrology Report Review	3.00	$219	$656			$656	100%		
	b) Preliminary CLOMR Review	4.00	$219	$875			$875	100%		
	c) Revisions - > 2 Reviews	1.00	$219	$219			$219	100%		
6	WQMP									
	a) WQMP Summary Data Form Review	0.50	$219	$109			$109	100%		
	b) Preliminary WQMP Review	3.00	$219	$656			$656	100%		
	c) Preliminary Storm Water Pollution Prevention Plan Review	2.50	$219	$547			$547	100%		
	d) Revisions - > 2 Reviews	1.50	$219	$328			$328	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
7	Traffic									
	a) Traffic Study Scoping Agreement Review	6.00	$219	$1,313	$475	36%	$1,313	100%	per agreement	
	b) Revisions - > 2 Reviews Per Scoping Agreement	2.50	$219	$547			$547	100%		
	c) Traffic Study Review	12.00	$219	$2,626	$2,260	86%	$2,626	100%	per study	
	d) Revisions - Each TS Review	4.00	$219	$875			$875	100%		
	e) Traffic Letter Review	2.00	$219	$438	$411	94%	$438	100%	per letter	
	f) Revisions - > 2 TL Reviews	1.00	$219	$219			$219	100%		
	g) VMT Scoping Submittal Review	1.50	$219	$328			$328	100%		
	h) Revisions - > 2 VMT Scoping Reviews	1.00	$219	$219			$219	100%		
	i) VMT Screening Memo Review - Under Threshold	2.50	$219	$547			$547	100%		
	j) Revisions - > Each VMT Screening Revision	1.50	$219	$328			$328	100%		
	k) VMT Analysis Report Over Threshold	12.00	$219	$2,626			$2,626	100%		
	l) Revisions - > Each VMT Analysis Revision	2.00	$219	$438			$438	100%		
8	Conditions of Approval									
	a) COA Preparation - Level 1 (up to 5 hours)	5.00	$219	$1,094			$1,094	100%		[a]
	b) COA Preparation - Level 2 (>5 up to 10 hours)	10.00	$219	$2,188			$2,188	100%		[a]
	c) COA Preparation - Level 3 (>10 up to 15 hours)	15.00	$219	$3,282			$3,282	100%		[a]
	d) COA Preparation - Level 4 (>15 up to 20 hours)	20.00	$219	$4,376			$4,376	100%		[a]
	e) COA Preparation - Level 5 (>20 up to 30 hours)	30.00	$219	$6,565			$6,565	100%		[a]
	f) COA Preparation - per hour beyond Level 5	1.00	$219	$219			$219	100%	per hour	
9	Miscellaneous Pre-Entitlement Review	1.00	$219	$219			$219	100%	per hour	
	POST ENTITLEMENT									
	Land Subdivision									
10	Final Parcel Map									
	a) Final Parcel Map									
	i) Initial Sheet	17.00	$219	$3,720	$2,979	44%	$3,720	100%	per sheet	
	ii) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	b) Final Parcel Map - Amendment									
	i) Initial Sheet	17.00	$219	$3,720	$2,979	80%	$3,720	100%	per sheet	
	ii) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%		
11	Final Tract Map									
	a) Final Tract Map									
	i) Initial Sheet	19.00	$219	$4,158	$3,184	51%	$4,158	100%	per sheet	
	ii) Each Additional Sheet	6.00	$219	$1,313	$924	70%	$1,313	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	b) Final Tract Map - Amendment									
	i) Initial Sheet	18.00	$219	$3,939	$3,184	81%	$3,939	100%	per sheet	
	ii) Each Additional Sheet	6.00	$219	$1,313	$924	70%	$1,313	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	c) Substantial Conformance Review									
	i) Initial Sheet	17.25	$219	$3,775	$3,544	varies	$3,775	100%	per sheet	
	ii) Each Additional Sheet	7.50	$219	$1,641	$1,541	94%	$1,641	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	2.50	$219	$547			$547	100%		
12	Reversion to Acreage:									
	a) Initial Sheet	17.00	$219	$3,720	$3,287	88%	$3,720	100%	per sheet	
	b) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	iii) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
13	Lot Line Adjustment									
	a) Lot Line Adjustment	11.00	$219	$2,407	$2,260	94%	$2,407	100%	per request	
	b) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
14	Parcel Merger									
	a) Parcel Merger	11.00	$219	$2,407	$2,260	94%	$2,407	100%	per request	
	b) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
15	Street Dedication/Vacation									
	a) Land Action Documents (Right-of-Way Easements/Grant Deeds, etc.)	13.00	$219	$2,845	$2,311	81%	$2,845	100%	per request	
	b) Vacation of Street/Public Right-of-Way	21.00	$219	$4,595	$2,876	63%	$4,595	100%	per request	
	c) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
16	Land Survey									
	a) Record of Survey	3.25	$219	$711	$668	varies	$711	100%	per request	
	b) Certificate of Compliance/Correction	4.25	$219	$930	$873	varies	$930	100%	per request	
	c) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
	FINAL REPORTS AND AGREEMENTS									
17	Final Hydrology Study Report	~~9.00~~	$219	$1,969	$1,849	94%	$1,969	100%	per report	
	~~a) Revisions~~	~~3.00~~	~~$219~~	~~$656~~	~~$616~~	~~94%~~				
	a) Final Hydrology Report Review	12.00	$219	$2,626			$2,626	100%		
	b) Reviews > 2 Reviews Each Report	3.00	$219	$656			$656	100%		
	c) Conditional Letter of Map Revision (CLOMR)	1.00	$219	$219			$219	100%		
	d) Letter of Map Revision	1.00	$219	$219			$219	100%		
18	Final Water Quality Mgmt. Plan Report (WQMP)									
	a) Final WQMP Report	12.00	$219	$2,626	$2,465	94%	$2,626	100%	per report	
	b) WQMP Report Revisions> 2 Revisions Each Report	2.00	$219	$438	$1,027	235%	$438	100%	per report	
	b) WQMP Plan (per sheet)	1.00	$219	$219	$190	87%	$219	100%	per sheet	
	c) WQMP Plan Revisions (per sheet)	0.50	$219	$109	$95	87%	$109	100%	per sheet	
	d) WQMP Covenant	4.00	$219	$875	$570	65%	$875	100%	per covenant	
19	Final Stormwater Pollution Prevention Plan (SWPPP)									
	a) Final SWPPP Review	3.00	$219	$656	$616	94%	$656	100%	per plan	
	~~b) Revisions~~	~~1.00~~	~~$219~~	~~$219~~	~~$205~~	~~94%~~	~~$219~~	~~100%~~	~~per plan~~	
	b) Reviews > 2 Reviews Each Report	1.00	$219	$219			$219	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
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Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
20	Covenants, Conditions and Restrictions (CC&Rs)									
	a) CC&R Review (per request)	16.00	$219	$3,501	$3,287	94%	$3,501	100%		
	i) Reviews > 3 Reviews Each Report	2.00	$219	$438			$438	100%		
	b) CC&Rs Revisions Review	4.00	$219	$875			$875	100%		
	i) Revisions Review > 3 Reviews Each Report	1.00	$219	$219			$219	100%		
	c) Misc Covenant Review & Approval	~~3.00~~	~~$219~~	~~$656~~	~~$570~~	~~87%~~	~~$656~~	~~100%~~	~~per agreement~~	
	i) Recipricol Drainage Covenant	4.00	$219	$875			$875	100%		
	ii) Recipricol Parking Covenant	4.00	$219	$875			$875	100%		
	iii) Recipricol Access Covenant	4.00	$219	$875			$875	100%		
	iv) Maintenance Covenant	4.00	$219	$875			$875	100%		
	f) Subdivision Improvement Agreement (SIA)									
	i) SIA Preparation	14.00	$219	$3,063	$2,465	80%	$3,063	100%	per request	
	ii) SIA Time Extension	7.00	$219	$1,532	$1,438	94%	$1,532	100%	per request	
	iii) Assignment & Assumptions Agreement	14.00	$219	$3,063	$2,671	87%	$3,063	100%	per request	
	PROJECT IMPROVEMENT PLANS REVIEW									
21	Mass Grading / Stockpile Plans									
	a) Initial Sheet	7.00	$219	$1,532	$308	20%	$1,532	100%	per sheet	
	b) Each Additional Sheet	3.50	$219	$766	$103	13%	$766	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	~~d) Revisions - Initial Sheet~~	~~0.50~~	~~$219~~	~~$109~~	~~$103~~	~~94%~~				
	d) Revisions - Each Additional Sheet	2.00	$219	$438	$103	23%	$438	100%	per sheet	
22	Rough Grading Plans									
	a) Initial Sheet	9.50	$219	$2,079	$1,695	varies	$2,079	100%	per sheet	
	b) Each Additional Sheet	4.50	$219	$985	$924	varies	$985	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	~~d) Revisions - Initial Sheet~~	~~7.00~~	~~$219~~	~~$1,532~~	~~$1,438~~	~~varies~~				
	d) Revisions - Each Additional Sheet	2.00	$219	$438	$1,027	varies	$438	100%	per sheet	

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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
23	Precise Grading - Commercial									
	a) Initial Sheet	12.00	$219	$2,626	$2,311	varies	$2,626	100%	per sheet	
	b) Each Additional Sheet	7.00	$219	$1,532	$1,438	varies	$1,532	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	~~c) Revisions - Initial Sheet~~	~~9.00~~	~~$219~~	~~$1,969~~	~~$1,849~~	~~varies~~	~~$1,969~~	~~100%~~	~~per sheet~~	
	c) Revisions - Each Additional Sheet	2.00	$219	$438	$1,233	varies	$438	100%	per sheet	
24	Precise Grading - Tract Homes									
	a) Initial Sheet	8.00	$219	$1,751	$1,335	varies	$1,751	100%	per sheet	
	b) Each Additional Sheet									
	i) Without ADU	2.50	$219	$547	$257	varies	$547	100%	per sheet	
	ii) With ADU	2.75	$219	$602			$602	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	~~c) Revisions - Initial Sheet~~	~~3.50~~	~~$219~~	~~$766~~	~~$719~~	~~varies~~				
	c) Revisions - Each Additional Sheet	2.00	$219	$438	$1,233	varies	$438	100%	per sheet	
25	Precise Grading Plans Infill or Custom Homes									
	a) Infill Home	5.00	$219	$1,094	$616	varies	$1,094	100%		
	b) Custom Home	6.00	$219	$1,313	$1,233	varies	$1,313	100%		
	i) Custom Home with ADU	6.50	$219	$1,422			$1,422	100%		
	c) Standalone ADU	3.00	$219	$656			$656	100%		
	d) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%		
	e) Revisions - Each Sheet	1.00	$219	$219			$219	100%	per sheet	
26	Erosion Control Plans ~~(per sheet)~~	~~1.00~~	~~$219~~	~~$219~~	~~$190~~	~~87%~~				
	a) Initial Sheet	2.00	$219	$438			$438	100%		
	b) Each Additional Sheet	1.00	$219	$219			$219	100%		
	c) Reviews > 2 Reviews Each Set	0.50	$219	$109			$109	100%		
	d) Revisions - Each Sheet	0.50	$219	$109			$109	100%	per sheet	

City of Cathedral City
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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
27	Street Improvements									
	a) Initial Sheet	12.00	$219	$2,626	$1,849	70%	$2,626	100%	per sheet	
	b) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
	~~c) Revisions - Initial Sheet~~	~~6.00~~	~~$219~~	~~$1,313~~	~~$1,233~~	~~94%~~				
	d) Revisions - Each ~~Additional~~ Sheet	3.00	$219	$656	$616	94%	$656	100%	per sheet	
28	Storm Drain Plans									
	a) Initial Sheet	12.00	$219	$2,626	$1,849	70%	$2,626	100%	per sheet	
	b) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%		
	~~c) Revisions - Initial Sheet~~	~~6.00~~	~~$219~~	~~$1,313~~	~~$1,233~~	~~94%~~				
	d) Revisions - Each ~~Additional~~ Sheet	3.00	$219	$656	$616	94%	$656	100%	per sheet	
29	Street Lights - Onsite									
	a) Onsite Street Light Location And Photometric Review	1.50	$219	$328			$328	100%		
	b) Reviews > 2 Reviews Each Set	0.50	$219	$109			$109	100%		
	c) Revisions - Each Sheet	1.00	$219	$219			$219	100%		
30	Street Lights - Offsite									
	a) Offsite Street Light Location And Photometric Review	1.50	$219	$328			$328	100%		
	b) Reviews > 2 Reviews Each Set	0.50	$219	$109			$109	100%		
	c) Revisions - Each Sheet	1.00	$219	$219			$219	100%		
	d) SCE Streetlight Application Review (1 light)	2.00	$219	$438	$308	70%	$438	100%	per application	
	i) Each additional light	0.50	$219	$109			$109	100%	each	
	e) Streetlight Covenant	4.00	$219	$875	$616	70%	$875	100%	per agreement	

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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
31	Signing and Striping Plans									
	a) Initial Sheet	8.00	$219	$1,751	$1,643	94%	$1,751	100%	per sheet	
	b) Each Additional Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%	each	
	d) Revisions - Initial Sheet	2.00	$219	$438	$1,438	329%	$438	100%	per sheet	
	e) Revisions - Each Additional Sheet	1.00	$219	$219	$822	376%	$219	100%	per sheet	
32	Traffic Signal Plans									
	a) Initial Sheet	14.00	$219	$3,063	$2,465	80%	$3,063	100%	per sheet	
	b) Each Additional Sheet	6.00	$219	$1,313	$1,233	94%	$1,313	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	2.00	$219	$438			$438	100%	each	
	d) Revisions - Initial Sheet	5.00	$219	$1,094	$1,027	94%	$1,094	100%	per sheet	
	e) Revisions - Each Additional Sheet	3.00	$219	$656	$616	94%	$656	100%	per sheet	
33	Sidewalk Plans (when submitted separately from grading plan)									
	a) Initial Sheet	5.00	$219	$1,094	$1,027	94%	$1,094	100%	per sheet	
	b) Each Additional Sheet	2.00	$219	$438	$411	94%	$438	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%		
	d) Revisions - Initial Sheet	4.00	$219	$875	$822	94%	$875	100%	per sheet	
	e) Revisions - Each Additional Sheet	2.00	$219	$438	$411	94%	$438	100%	per sheet	
34	Project Traffic Control Plans	~~2.00~~	~~$219~~	~~$438~~	~~$411~~	~~94%~~	~~$438~~	~~100%~~	~~per sheet~~	
	a) Initial Sheet	6.00	$219	$1,313			$1,313	100%	per sheet	
	b) Each Additional Sheet	3.00	$219	$656			$656	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.50	$219	$328			$328	100%		
	d) Revisions - Initial Sheet	2.50	$219	$547			$547	100%	per sheet	
	e) Revisions - Each Additional Sheet	1.00	$219	$219			$219	100%	per sheet	

City of Cathedral City
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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
35	Sewer and Water - Onsite ~~or Offsite~~									
	a) Initial Sheet	4.00	$219	$875	$205	23%	$875	100%	per sheet	
	b) Each Additional Sheet	1.50	$219	$328	$103	31%	$328	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%	each	
	~~d) Revisions - Initial Sheet~~	~~0.50~~	~~$219~~	~~$109~~	~~$103~~	~~94%~~				
	e) Revisions - Each Sheet	1.00	$219	$219	$103	47%	$219	100%	per sheet	
36	Sewer and Water - Offsite									
	a) Initial Sheet	1.00	$219	$219	$205	94%	$219	100%	per sheet	
	b) Each Additional Sheet	0.50	$219	$109	$103	94%	$109	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	0.50	$219	$109			$109	100%		
	d) Revisions - Each Sheet	0.50	$219	$109	$103	94%	$109	100%	per sheet	
37	PM 10 (Fugitive Dust Control)									
	a) PM 10 Packet	2.50	$219	$547	$514	94%	$547	100%	each	
	b) PM 10 Full Size Plan	4.00	$219	$875	$822	94%	$875	100%	each	
	c) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%	each	
	d) Revisions - Packet	2.00	$219	$438	$411	94%	$438	100%	per sheet	
	e) Revisions - Full Size Plan	1.50	$219	$328	$308	94%	$328	100%	per sheet	
38	Record Drawings Review									
	a) Initial Sheet	5.00	$219	$1,094	$1,027	94%	$1,094	100%	per sheet	
	b) Each Additional Sheet	2.00	$219	$438	$205	47%	$438	100%	per sheet	
	c) Reviews > 2 Reviews Each Set	1.00	$219	$219			$219	100%		
~~39~~	~~Planning Plan Review (>3 Reviews)~~	~~1.00~~	~~$219~~	~~$219~~	~~$205~~	~~94%~~				
39	Expedited Plan Review Fee (< 2 week turnaround)	varies	$219	varies	1.5x standard fee	n/a	1.5x standard fee	varies		[b]
	INSPECTIONS - ONSITE									
40	Mass Grading / Stockpile									
	a) Per ~~1,056~~ 1,000 CY	2.00	$219	$438	$205	47%	$438	100%		

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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
41	Rough Grading									
	a) First 3 Acres	5.00	$219	$1,094	$1,027	94%	$1,094	100%		
	b) Each Additional Acre	0.75	$219	$164	$154	94%	$164	100%		
42	Precise Grading									
	a) Single Family Infill Lot	3.00	$219	$656	$616	94%	$656	100%		
	i) plus ADU	1.00	$219	$219			$219	100%	per lot	
	b) Single Family Custom Home Lot	4.00	$219	$875	$822	94%	$875	100%		
	i) plus ADU	1.00	$219	$219			$219	100%	per lot	
	c) Tract Home (per lot)	2.00	$219	$438	$411	94%	$438	100%		
	i) plus ADU	1.00	$219	$219			$219	100%	per lot	
	d) Standalone ADU	2.00	$219	$438			$438	100%		
	e) All Others (Typically Commercial)									
	i) Without Rough Grading									
	a) First 3 Acres	5.00	$219	$1,094	$1,027	94%	$1,094	100%		
	b) Each Additional Acre	1.00	$219	$219	$205	94%	$219	100%		
	ii) Subsequent to Rough Grading									
	a) First 3 Acres	3.00	$219	$656	$616	94%	$656	100%		
	b) Each Additional Acre	0.50	$219	$109	$103	94%	$109	100%		
43	Street Improvements - On-Site Curb, Gutter and Roadway									
	a) Up to 500 LF	12.00	$219	$2,626	$2,465	94%	$2,626	100%		[e],[g]
	b) 501 - 1,000 LF	20.00	$219	$4,376	$4,109	94%	$4,376	100%		[e],[f],[g]
	c) Each Additional 1,000 LF	10.00	$219	$2,188	$2,054	94%	$2,188	100%		[e],[f],[g]
44	On-Site Improvements Other Than Street ~~Improvements~~									
	a) Up to 5,000 Sq Ft	13.00	$219	$2,845	$2,671	94%	$2,845	100%		[f],[g]
	b) 5,001 Sq Ft - 10,000 Sq Ft	25.00	$219	$5,471	$5,136	94%	$5,471	100%		[f],[g]
	c) Each Additional 10,000 Sq Ft	3.00	$219	$656	$616	94%	$656	100%		[f],[g]

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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
45	Sidewalk - Onsite									
	a) Up to 20 LF	1.50	$219	$328			$328	100%		[f],[g]
	b) 21 - 100 LF	2.25	$219	$492			$492	100%		[f],[g]
	c) Each Additional 100 LF	1.00	$219	$219			$219	100%		[f],[g]
46	Signing and Striping - Onsite									
	a) Up to 500 LF	4.00	$219	$875		n/a	$875	100%		[h]
	b) 501 - 1,000 LF	8.00	$219	$1,751		n/a	$1,751	100%		[e],[g]
	c) Each Additional 1,000 LF	1.50	$219	$328		n/a	$328	100%		[e],[g]
47	Storm Drain - Onsite									
	a) Up to 500 LF	8.00	$219	$1,751			$1,751	100%		
	b) 501 - 1,000 LF	14.00	$219	$3,063			$3,063	100%		
	c) Each Additional 1,000 LF	6.00	$219	$1,313			$1,313	100%		
48	Storm Drain Inlets /Outlet Structures - Onsite									
	a) Up to 5	4.00	$219	$875	$822	94%	$875	100%		
	b) Each Additional	1.00	$219	$219	$205	94%	$219	100%		
49	Stormwater ~~Drain~~ Retention ~~(Underground Systems)~~ - Onsite									
	a) Above Ground System	2.00	$219	$438			$438	100%		
	b) Underground Drywell System	3.00	$219	$656			$656	100%		
	c) Underground Chamber System	8.00	$219	$1,751			$1,751	100%		
	d) WQMP Final Inspection	2.00	$219	$438			$438	100%		
50	Sewer ~~and~~ or Water - ~~Private~~ On Site	~~4.00~~	~~$219~~	~~$875~~	~~$822~~	~~94%~~				
	a) Up to 500 LF	5.00	$219	$1,094			$1,094	100%		
	b) 501 - 1,000 LF	7.00	$219	$1,532			$1,532	100%		
	c) Each Additional 1,000 LF	1.00	$219	$219			$219	100%		

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					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
51	PM10 (per year)									
	i) Single Family Infill Lot <10,000 Sq Ft	4.00	$219	$875	$822	94%	$875	100%		[c]
	ii) > 10,000 Sq Ft - < 10 Acres	12.00	$219	$2,626	$2,465	94%	$2,626	100%		[c] , [d]
	iii) 10 - 50 Acres	18.00	$219	$3,939	$3,698	94%	$3,939	100%		[c] , [d]
	iv) 51 - 200 Acres	24.00	$219	$5,252	$4,930	94%	$5,252	100%		[c] , [d]
	v) > 200 Acres	30.00	$219	$6,565	$6,163	94%	$6,565	100%		[c] , [d]
	vi) PM10 Deposit						$2,000	100%	deposit - per acre or portion thereof	[c] , [d]
52	SWPPP (NPDES) - Onsite									
	a) Single Family Infill Lot <10,000 Sq Ft	2.00	$219	$438	$411	94%	$438	100%	per year	[i]
	b) > 10,000 Sq Ft - < 10 Acres	6.00	$219	$1,313	$1,233	94%	$1,313	100%	per year	[i]
	c) 10 - 50 Acres	9.00	$219	$1,969	$1,849	94%	$1,969	100%	per year	[i]
	d) 51 - 200 Acres	12.00	$219	$2,626	$2,465	94%	$2,626	100%	per year	[i]
	e) > 200 Acres	15.00	$219	$3,282	$3,081	94%	$3,282	100%	per year	[i]
	INSPECTIONS ENCROACHMENT - OFFSITE									
	Encroachment Permits									
53	Street Improvements - Off-Site									
	a) Up to 500 LF	17.00	$219	$3,720	$3,492	94%	$3,720	100%		[e]
	b) 500 - 1,000 LF	28.00	$219	$6,127	$5,752	94%	$6,127	100%		[e],[f]
	c) Each Additional 1,000 LF	13.00	$219	$2,845	$2,671	94%	$2,845	100%		[e],[f]
54	Driveway									
	a) Residential	2.50	$219	$547	$514	94%	$547	100%		
	b) Commercial	4.00	$219	$875	$822	94%	$875	100%		
	Sidewalk									
	a) Up to 20 Lineal Feet	1.50	$219	$328	$308		$328	100%		
	b) 20 - 100 Lineal Feet	2.25	$219	$492	$411		$492	100%		
	c) Each Additional 100 Lineal Feet	1.00	$219	$219	$205		$219	100%		

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Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
55	Excavation / Trenching									
	a) First 20 LF	1.50	$219	$328			$328	100%		
	b) 21 - 50 LF	1.75	$219	$383			$383	100%		
	c) 51 - 100 LF	2.50	$219	$547	$616	113%	$547	100%		
	d) Each Additional 100 LF	0.50	$219	$109	$103	94%	$109	100%		
56	Bore/Vault	~~2.00~~	~~$219~~	~~$438~~	~~$410~~	~~94%~~				
	a) Bore Holes	1.25	$219	$274			$274	100%		
	b) Vault Installation	2.00	$219	$438			$438	100%		
57	Cut/Pot Hole	~~0.50~~	~~$219~~	~~$109~~	~~$95~~	~~87%~~				
	a) Cut or Pothole	0.50	$219	$109	$95	87%	$109	100%	each	
58	Off-site Signing and Striping - Offsite									
	a) Up to 500 LF	4.00	$219	$875	$822	94%	$875	100%		[h]
	b) 500 - 1,000 LF	8.00	$219	$1,751	$1,643	94%	$1,751	100%		[f],[h]
	c) Each Additional 1,000 LF	1.50	$219	$328	$308	94%	$328	100%		[f],[h]
59	Storm Drain Line - Offsite									
	a) Up to 500 LF	8.00	$219	$1,751	$1,643	94%	$1,751	100%		
	b) 501 - 1,000 LF	14.00	$219	$3,063	$2,876	94%	$3,063	100%		[f]
	c) Each Additional 1,000 LF	6.00	$219	$1,313	$1,233	94%	$1,313	100%		[f]
60	Stormwater Retention - Offsite									
	a) Above Ground System	2.00	$219	$438			$438	100%	each	
	b) Underground Drywell System	3.00	$219	$656			$656	100%	each	
	c) Underground Chamber System	8.00	$219	$1,751			$1,751	100%	each	
	d) WQMP Final Inspection	2.00	$219	$438			$438	100%	each	
61	Traffic Signals	~~32.00~~	~~$219~~	~~$7,002~~	~~$6,574~~	~~94%~~				
	a) Vehicular Traffic Signal	32.00	$219	$7,002			$7,002	100%		
	b) Pedestrian Hawk Signal	28.00	$219	$6,127			$6,127	100%		
	c) High Visibility Crosswalk	5.00	$219	$1,094			$1,094	100%		
	d) Submittal Review (each submittal)	1.00	$219	$219			$219	100%	each	

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
62	Traffic Control									
	a) Up to Two Consecutive Days	1.25	$219	$274	$257	94%	$274	100%		[m]
	b) Three - Five Consecutive Days	3.00	$219	$656	$616	94%	$656	100%		
	c) Each Additional Consecutive Day (Up to 10 Days)	0.75	$219	$164	$154	94%	$164	100%	per day	
	d) 11+ Days (Up to 60 Calendar Days Max)	10.00	$219	$2,188	$2,054	94%	$2,188	100%		
63	SWPPP (NPDES) - Offsite									
	a) Up to 500 LF of Roadway Frontage	3.00	$219	$656		n/a	$656	100%		
	b) 501 - 1,000 LF of Roadway Frontage	5.00	$219	$1,094		n/a	$1,094	100%		
	c) Each Additional 1,000 LF of Roadway Frontage	1.00	$219	$219		n/a	$219	100%		
64	Final Inspection / Acceptance									
	a) Single Family Lot <10,000 Sq Ft	1.00	$219	$219	$205	94%	$219	100%		[k]
	b) > 10,000 Sq Ft - < 2 Acres	3.00	$219	$656	$616	94%	$656	100%		[l]
	c) > 2 Acres - < 10 Acres	4.00	$219	$875	$822	94%	$875	100%		[l]
	d) > 10 - < 50 Acres	6.00	$219	$1,313	$1,233	94%	$1,313	100%		[l]
	e) > 50 - 200 Acres	8.00	$219	$1,751	$1,643	94%	$1,751	100%		[l]
	f) > 200 Acres	10.00	$219	$2,188	$2,054	94%	$2,188	100%		[l]
65	Night Work	8.00	$219	$1,751	$1,643	94%	$1,751	100%	per night	
66	Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	1.00	$219	$219	$205	94%	$219	100%		
67	Stop Work Notice Release	3.00	$219	$656	$616	94%	$656	100%		
68	Bond Reduction Request	11.50	$219	$2,516	$2,362	94%	$2,516	100%		
	ADMINISTRATIVE									
	Research/Administrative									
69	Flood Plain (FEMA)									
	a) Research/FEMA App	3.00	$219	$656	$616	94%	$656	100%	per request	
	b) Community Acknowledgement Form	1.50	$219	$328	$308	94%	$328	100%	per request	
70	Bid Protest Review	8.00	$219	$1,751	$1,643	94%	$1,751	100%		
71	Misc Research (per request, per hour)	1.00	$219	$219	$205	94%	$219	100%		[n]
72	Misc Covenant Review & Approval	3.00	$219	$656	$570	87%	$656	100%	per agreement	

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Engineering Division
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
	Fee Description	Estimated Labor Time (Hours)	Fully-Burd'nd Hrly Rate	Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
73	Reactivation of Permit									
	a) Reactivation of an Expired Minor Permit	varies	$219	varies	10% of original permit fee	varies	10% of original permit fee	varies	each	[o]
	b) Reactivation of an Expired Major Permit	2.00	$219	$438	20% of original permit fee	varies	20% of original permit fee	100%	each	[o]
	MISCELLANEOUS ENGINEERING FEES									
	Miscellaneous									
74	Technology Enhancement Fee				3% of fee	varies	3% of fee	n/a		
75	Transportation Permits									
	a) Annual	2.50	$219	$547	$94	17%	$90	16%	each	
	b) Single Event	1.50	$219	$328	$17	5%	$16	5%	each	
76	Pool Drain Permit	0.25	$219	$55	$39	70%	$36	65%	each	
77	NPDES Inspections									
	a) Food Use	1.00	$219	$219	$205	94%	$219	100%		
	b) Hazardous Waste									
	i) without Storage	1.00	$219	$219	$205	94%	$219	100%		
	ii) with Storage	1.25	$219	$274	$257	94%	$274	100%		
78	Permit Issuance Fee	0.50	$219	$109			$109	100%		
	~~Park/Gazebo Rentals~~									

[a] If project exceeds assigned level, project will be reassigned to next level and additional fees will be charged prior to receiving conditions of approval.
[b] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.
[c] For PM10 annual permit.
[d] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.
[e] Includes, curb, gutter, and sidewalk. Excludes driveways.
[f] Rounded up to nearest thousand feet.
[g] Excluding building foundation footprint.
[h] Footage based on centerline street length.
[i] Annual inspection cost.
[j] Includes Water Quality Management Plan specific covenant.
[k] Includes tract single family homes, does not include tract final.
[l] Includes tract finals.
[m] Permanent patching of pavement at same location will count as a subsequent consecutive day.
[n] Estimate provided up front.
[o] Assumes no changes to original permit.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information					
	Fee Description	Estimated Labor Hours		Estimated Cost of Service		Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	**Water Based Fire Protection Systems (1)**											
	a) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration											
	i) Plan Review (up to 25 heads)	1.00	x	$217	=	$217	$213	98%	$217	100%	per installation	
	ii) Inspection (up to 25 heads)	2.00	x	$217	=	$434	$298	69%	$434	100%	per installation	
	b) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration											
	i) Plan Review (up to 50 heads)	2.00	x	$217	=	$434	$340	78%	$434	100%	per installation	
	ii) Inspection (up to 50 heads)	2.50	x	$217	=	$543	$425	78%	$543	100%	per installation	
	c) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration											
	i) Plan Review (each additional 25 heads, or fraction thereof)	0.25	x	$217	=	$54	$43	78%	$54	100%	per head	
	ii) Inspection (each additional 25 heads, or fraction thereof)	1.00	x	$217	=	$217	$170	78%	$217	100%	per head	
	d) Fire Sprinkler Single Family/Duplex - New System											
	i) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per installation	
	ii) Inspection	2.50	x	$217	=	$543	$425	78%	$543	100%	per installation	
	e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System											
	i) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per installation	
	ii) Inspection	1.50	x	$217	=	$326	$255	78%	$326	100%	per installation	
	f) Standpipe											
	i) Plan Review	3.00	x	$217	=	$651	$510	78%	$651	100%	per system	
	ii) Inspection (per vertical standpipe)	2.00	x	$217	=	$434	$340	78%	$434	100%	per system	
	g) Fire Protection Underground System											
	i) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	each	
	ii) Inspection	2.00	x	$217	=	$434	$680	157%	$434	100%	each	
	h)Fire Service Under Ground											
	i) No Hydrant	1.00	x	$217	=	$217	$380	n/a	$217	100%	each	
	ii) With Hydrant	1.50	x	$217	=	$326	$443	n/a	$326	100%	each	
	i) Per Additional Sprinkler Riser or Hydrant											
	i) Inspection	1.00	x	$217	=	$217	$340	157%	$217	100%	each	
2	Fire Alarm System (1):											
	a) Fire Alarm - New System											
	i) Plan Review (up to 25 devices)	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
	ii) Inspection (up to 25 devices)	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
	b) Fire Alarm - Alteration											
	i) Plan Review (up to 5 devices)	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
	ii) Inspection (up to 5 devices)	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
	c) Per Additional Device											
	i) Inspection - New or Alteration	0.02	x	$217	=	$4	$3	78%	$4	100%	per device	

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information					
	Fee Description	**Estimated Labor Hours**		Estimated Cost of Service		Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
3	Alternative Automatic Extinguishing Systems (Dry, Wet, CO2, Halon, UL 300, Clean											
	a) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per system	
	b) Inspection	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
4	Other Fire Construction Reviews and Inspections (2):											
	a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems, Industrial Oven, & other Fire Construction Permit											
	i) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per system	
	ii) Inspection											
	a) Battery Storage System	2.00	x	$217	=	$434	$340	78%	$434	100%	per review	
	b) Other Systems	1.00	x	$217	=	$217	$170	78%	$217	100%		
5	Hazardous Activities Installation/Removal Permits Above Ground - Hazardous Materials Tank and/or Pipe Installation or Removal (1 tank, Includes Class I to Class II and sudden asphyxiants)(4):											
	a) Plan Review	1.00	x	$217	=	$217	$255	118%	$217	100%	per system	
	b) Inspection	1.00	x	$217	=	$217	$170	78%	$217	100%	per system	
6	Technical Report, Alternate Means & Methods											
	a) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per submittal	
	b) Inspection	1.00	x	$217	=	$217	$170	78%	$217	100%	per hour	
7	Architectural - New Construction or Tenant Improvement Plan Check:											
	a) Plan Review	1.50	x	$217	=	$326	$255	78%	$326	100%	per project	
	b) Inspection	1.00	x	$217	=	$217	$170	78%	$217	100%	per project	
8	Fire Hood and Duct Systems											
	a) Fire Hood and Duct - Plan Check	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
	b) Fire Hood and Duct - Inspection	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
9	Fire (Emergency) Access permit											
	a) Fire (Emergency) Access permit - Plan Check	1.50	x	$217	=	$326	n/a	n/a	$326	100%		
	b) Fire (Emergency) Access permit - Inspection	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
10	Above Ground Tank Installation											
	a) Above Ground Tank Installation - Plan Check	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
	b) Above Ground Tank Installation - Inspection	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
11	Fire Pump System											
	a) Fire Pump System - Plan Check	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
	b) Fire Pump System - Inspection	1.00	x	$217	=	$217	n/a	n/a	$217	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Estimated Labor Hours		Estimated Cost of Service		Estimated Cost of Service	Cost Recovery Information: Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
12	Fire Alarm Monitoring Systems											
	i) Plan Review (up to 25 devices)	0.75	x	$217	=	$163	n/a	n/a	$163	100%		
	ii) Inspection (up to 25 devices) * Addl $3 per dev above 25	1.00	x	$217	=	$217	n/a	n/a	$217	100%		
13	Generators											
	i) Permit Fee	0.50	x	$217	=	$109	n/a	n/a	$109	100%		
	Permits to Operate (Type of Permit Activity)											
14	Candles and Open Flames	1.00	x	$217	=	$217	$170	78%	$217	100%		
15	Carnivals and Fairs: Amusement rides, generators, bounce houses	1.00	x	$217	=	$217	$170	78%	$217	100%	per hour, min 2 hours	
16	Combustible Dust Operations	1.00	x	$217	=	$217	$85	39%	$217	100%		
17	Dry Cleaning Plant	1.00	x	$217	=	$217	$170	78%	$217	100%		
18	Exhibits and Trade Shows	1.00	x	$217	=	$217	$170	78%	$217	100%		
19	Explosives or Blasting Agents	1.00	x	$217	=	$217	$170	78%	$217	100%		
20	Hazardous Materials Storage:											
	a) S1 occupancy, up to maximum quantities as permitted for S1 per code	2.00	x	$217	=	$434	$340	78%	$434	100%		
	b) F or H occupancy, up to maximum quantities as permitted per occupancy type per code	2.00	x	$217	=	$434	$340	78%	$434	100%		
	c) B or M occupancy, up to maximum quantities as permitted per occupancy type per code	0.50	x	$217	=	$109	$85	78%	$109	100%		
	d) Bulk CO2	1.25	x	$217	=	$271	n/a	n/a	$271	100%		
	e) Miscellaneous moderate risk storage not specified herein.	1.00	x	$217	=	$217	$170	78%	$217	100%	per hour, min 2 hours	
21	High Pile Storage	1.00	x	$217	=	$217	$85	39%	$217	100%		
22	Hot Work Operations	0.50	x	$217	=	$109	$85	78%	$109	100%		
23	Industrial Ovens	0.50	x	$217	=	$109	$85	78%	$109	100%		
24	Lumber Yards	1.00	x	$217	=	$217	$170	78%	$217	100%		
25	Misc. Combustible Storage	1.00	x	$217	=	$217	$170	78%	$217	100%		
26	Mobile Fueling	0.50	x	$217	=	$109	$85	78%	$109	100%		
27	Recreational or Bon Fire	1.00	x	$217	=	$217	$170	78%	$217	100%		
28	Repair Garage	1.00	x	$217	=	$217	$170	78%	$217	100%		
29	Spraying and Dipping (No Spray Booth)	1.00	x	$217	=	$217	$170	78%	$217	100%		
30	Theatrical Fire Performance	2.00	x	$217	=	$434	$340	78%	$434	100%		
31	Tire Storage: up to quantities allowed per fire code	1.00	x	$217	=	$217	$170	78%	$217	100%		

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information					
	Fee Description	**Estimated Labor Hours**		Estimated Cost of Service		Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
32	Places of Assembly											
	a) Less than 300 occupant load	1.00	x	$217	=	$217	$170	78%	$217	100%		
	b) 300 - 999 occupant load	1.00	x	$217	=	$217	$170	78%	$217	100%		
	c) 1,000 or more occupant load	2.00	x	$217	=	$434	$340	78%	$434	100%		
33	Commercial Day Care Facility											
	a) 7 - 49 persons	1.00	x	$217	=	$217	$85	39%	$217	100%		
	b) 50 - 149 persons	1.00	x	$217	=	$217	$170	78%	$217	100%		
	c) 150 or more persons	1.50	x	$217	=	$326	$255	78%	$326	100%		
34	Institutional											
	a) Less than 6 patients	0.50	x	$217	=	$109	$85	78%	$109	100%		
	b) 6 or more patients	1.00	x	$217	=	$217	$85	39%	$217	100%		
	c) Detention facilities	2.00	x	$217	=	$434	$340	78%	$434	100%		
35	Apartments/Hotels/Motels											
	a) 3 - 16 units	1.00	x	$217	=	$217	$170	78%	$217	100%		
	b) 17 - 32 units	1.50	x	$217	=	$326	$255	78%	$326	100%		
	c) 33 or more units	2.00	x	$217	=	$434	$340	78%	$434	100%		
36	850 Inspections											
	a) 850 Inspection (at hourly rate)	0.75	x	$217	=	$163	$85	52%	$163	100%		
37	Temporary Membrane Structures (Tents/Canopies)											
	a) 401 - 1,499 SF	1.00	x	$217	=	$217	$85	39%	$217	100%		
	b) 1,500 - 2,999 SF	1.00	x	$217	=	$217	$85	39%	$217	100%		
	c) 3,000 - 5,999 SF	1.00	x	$217	=	$217	$170	78%	$217	100%		
	d) 6,000 or more SF	1.50	x	$217	=	$326	$255	78%	$326	100%		
38	Christmas Tree Lot	1.00	x	$217	=	$217	$170	78%	$217	100%		
39	Pyrotechnics Display	2.50	x	$217	=	$543	$396	73%	$543	100%		
40	Annual Inspection: Above Ground - Flammable / Combustible Liquid Tank and/or Pipe	1.00	x	$217	=	$217	$170	78%	$217	100%	per tank system	

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information					
	Fee Description	**Estimated Labor Hours**		Estimated Cost of Service		Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
41	New Construction Plan Check (6):											
	a) A - Assembly	2.50	x	$217	=	$543	$425	78%	$543	100%	each	
	b) B, I, M - Business, Institutional, Mercantile	2.00	x	$217	=	$434	$340	78%	$434	100%	each	
	c) E, R-1, R-2 - Educational, Multi-Family	2.50	x	$217	=	$543	$425	78%	$543	100%	each	
	d) F, S, H - Factory, Storage, Hazardous	2.50	x	$217	=	$543	$425	78%	$543	100%	each	
	e) R-3 - Single Family	1.00	x	$217	=	$217	$170	78%	$217	100%	each	
	f) All Tenant Improvements	1.00	x	$217	=	$217	$170	78%	$217	100%	each	
	g) U - Utility Structures and Buildings	1.00	x	$217	=	$217	$170	78%	$217	100%	each	
	h) All Shell Buildings	1.00	x	$217	=	$217	$170	78%	$217	100%	each	
	Other Miscellaneous Fees											
42	Renewal of Expired Construction Permit	1.00	x	$217	=	$217	$170	78%	$217	100%		
43	Copy of Incident Report (per incident)	0.50	x	$217	=	$109	$16	15%	$16	15%		
44	Media Reproduction (audio, video, photographic)	varies					Actual Cost	varies	Actual Cost	varies		
45	Emergency Response Caused by DUI	varies					Actual Cost	varies	Actual Cost	varies		
46	Code Appeal (per hour)	1.00	x	$217	=	$217	$170	78%	$217	100%		
47	Fire Flow / Hydrant Test	3.00	x	$217	=	$651	$510	78%	$651	100%		
48	Minimum Intake Fee	1.00	x	$217	=	$217	$170	78%	$217	100%		
49	Voluntary Inspection	1.00	x	$217	=	$217	$340	157%	$217	100%		
50	Technical Report (alternate material or method request)	4.00	x	$217	=	$868	$680	78%	$868	100%		
51	Inspection Requests (after normal business hours) (7)						1.5 x charge amount	varies	1.5 x charge amount	varies		
52	Excessive resubmittals and inspections	1.00	x	$217	=	$217	$170	78%	$217	100%	each	
53	Administrative Fee (work without a permit)	2.00	x	$217	=	$434	$425	98%	$434	100%		
54	Code Review or Design Consultation (per hour)	1.00	x	$217	=	$217	$170	78%	$217	100%		
55	Fire Prevention Division Hourly Rate	1.00	x	$217	=	$217	$170	78%	$217	100%		
56	Re-inspection Fee - Fire	0.50	x	$217	=	$109	n/a	n/a	$109	100%		
57	Inspection Fee - Fire	0.50	x	$217	=	$109	n/a	n/a	$109	100%		
58	Reprint Job Card/Permit	0.50	x	$217	=	$109	n/a	n/a	$109	100%		
59	Late Payment Penalty for Permits											
	a) 30 days past due						$50		$50			
	b) 60 days past due						$100		$100			
	c) 90 days past due						$200		$200			

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Fire Prevention Division of the Fire Department
Calculation of the Estimated Costs of Providing Fee Related Services

					Cost Recovery Information					
Fee Description		**Estimated Labor Hours**	Estimated Cost of Service	Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
60	Special Request for Fire Department Personnel Services	overtime rate by rank	overtime rate by rank	overtime rate by rank	overtime rate by rank	varies	overtime rate by rank	varies	per hour	

(1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.
(2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.
(3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.
Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.
(4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.
(5) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.
The standard number of hours estimated can be calculated by dividing the fee amount by $170, the Division's fully-burdened hourly rate.
For example, a fee amount of $340 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.
Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.
(6) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.
(7) Inspection outside normal work hours will require hourly fees in addition to other required fees.
Note: Items in red font are existing fees that were inadvertently excluded from prior fee schedule.

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	ADULT ORIENTED BUSINESSES:														
1	Sexually Oriented Business New Permit	10.00				3.00		13.00	$1,860	$0	$0	$0	$558	$0	$2,418
2	Sexually Oriented Business Renewal Permit	3.50				3.00		6.50	$651	$0	$0	$0	$558	$0	$1,209
3	**ANNEXATION TO CATHEDRAL CITY:**	215.00						215.00	$39,990	$0	$0	$0	$0	$0	$39,990
	APPEALS:														
4	Appeal Fee of determination of City Planner, Architectural Review Committee, or Planning Commission	11.50						11.50	$2,139	$0	$0	$0	$0	$0	$2,139
	CHRISTMAS TREE LOT PERMIT:														
5	Christmas Tree Lot Permit	1.75				0.50	1.00	3.25	$326	$0	$0	$0	$93	$217	$636
6	Christmas Tree Lot Deposit (Refundable)	1.00						1.00	$186	$0	$0	$0	$0	$0	$186
	SIMILAR USE DETERMINATION:														
7	Similar use determination - Administration	2.50						2.50	$465	$0	$0	$0	$0	$0	$465
8	Similar use determination by PC	9.25						9.25	$1,721	$0	$0	$0	$0	$0	$1,721
	CONDITIONAL USE PERMITS:														
9	CUP - Including design review for new structure or modification	43.25			2.00	1.00	2.00	48.25	$8,045	$0	$0	$358	$186	$434	$9,023
10	CUP - Use only - no structural alteration / modification	30.75						30.75	$5,720	$0	$0	$0	$0	$0	$5,720
~~11~~	~~CUP - Alcohol, Garage > 800 sq ft, Other Minor~~	~~8.00~~						~~8.00~~	~~$1,488~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$1,488~~
11	CUP - Revisions / Modifications - Major	33.25			1.00	0.50	1.00	35.75	$6,185	$0	$0	$179	$93	$217	$6,674
12	CUP - Revisions / Modifications - Minor	10.00			0.50	0.50	0.50	11.50	$1,860	$0	$0	$90	$93	$109	$2,151
	DESIGN REVIEWS:														
13	Design Review - Administrative Approval														
	a) without Architectural Review Committee Required	8.75			0.50		0.50	9.75	$1,628	$0	$0	$90	$0	$109	$1,826
	b) with Architectural Review Committee Required	17.25						17.25	$3,209	$0	$0	$0	$0	$0	$3,209
14	Design Review - Discretionary Approval	43.25			2.00	1.00	2.00	48.25	$8,045	$0	$0	$358	$186	$434	$9,023
15	Design Review - ~~Duplex 3-4 Units~~ 5 units or less	10.00						10.00	$1,860	$0	$0	$0	$0	$0	$1,860
16	Design Review - Revision	33.25			1.00	0.50	1.00	35.75	$6,185	$0	$0	$179	$93	$217	$6,674

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	ADULT ORIENTED BUSINESSES:									
1	Sexually Oriented Business New Permit	$2,679		flat fee	111%	100%	$2,418		flat fee	
2	Sexually Oriented Business Renewal Permit	$1,339		flat fee	111%	100%	$1,209		flat fee	
3	**ANNEXATION TO CATHEDRAL CITY:**		$21,804	deposit	55%	100%		$39,990	~~deposit~~ minimum ~~fee / initial~~	
	APPEALS:									
4	Appeal Fee of determination of City Planner, Architectural Review Committee, or Planning Commission	$1,090		flat fee	51%	50%	$1,070		flat fee	
	CHRISTMAS TREE LOT PERMIT:									
5	Christmas Tree Lot Permit	$361		flat fee	57%	100%	$636		flat fee	
6	Christmas Tree Lot Deposit (Refundable)	$114		flat fee	61%	100%	$186		flat fee	
	SIMILAR USE DETERMINATION:									
7	Similar use determination - Administration	$515		flat fee	111%	100%	$465		flat fee	
8	Similar use determination by PC	$1,236		flat fee	72%	100%	$1,721		flat fee	
	CONDITIONAL USE PERMITS:									
9	CUP - Including design review for new structure or modification		$9,281	minimum fee / initial deposit	103%	100%	$9,023		flat fee ~~minimum fee / initial~~	[b]
10	CUP - Use only - no structural alteration / modification		$2,060	minimum fee / initial deposit	36%	100%	$5,720		flat fee ~~minimum fee / initial~~	[b]
~~11~~	~~CUP - Alcohol, Garage > 800 sq ft, Other Minor~~		~~$824~~	~~minimum fee / initial deposit~~	~~55%~~					
11	CUP - Revisions / Modifications - Major		$4,533	minimum fee / initial deposit	68%	100%	$6,674		flat fee ~~minimum fee / initial~~	[b]
12	CUP - Revisions / Modifications - Minor		$2,060	minimum fee / initial deposit	96%	100%	$2,151		flat fee ~~minimum fee / initial~~	[b]
	DESIGN REVIEWS:									
13	Design Review - Administrative Approval									
	a) without Architectural Review Committee Required		$1,236	minimum fee / initial deposit	68%	100%	$1,826		flat fee ~~minimum fee / initial~~	[b]
	b) with Architectural Review Committee Required		$2,679	minimum fee / initial deposit	83%	100%	$3,209		flat fee ~~minimum fee / initial~~	[b]
14	Design Review - Discretionary Approval		$9,281	minimum fee / initial deposit	103%	100%	$9,023		flat fee ~~minimum fee / initial~~	[b]
15	Design Review - ~~Duplex 3-4 Units~~ 5 units or less		$1,648	minimum fee / initial deposit	89%	100%	$1,860		flat fee ~~minimum fee / initial~~	[b]
16	Design Review - Revision		$4,533	minimum fee / initial deposit	68%	100%	$6,674		flat fee ~~minimum fee / initial~~	[b]

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	ENVIRONMENTAL PROCESSING:														
17	Negative Declaration	25.00						25.00	$4,650	$0	$0	$0	$0	$0	$4,650
18	Environmental Impact Report	87.00						87.00	$16,182	$0	$0	$0	$0	$0	$16,182
19	CEQA Finding of Consistency	3.00						3.00	$558	$0	$0	$0	$0	$0	$558
20	CEQA Exemption	1.50						1.50	$279	$0	$0	$0	$0	$0	$279
21	Reimbursement of County Filing Fees														
	FILM PERMITS:														
22	Film Permit - Still Fee/Video	5.00		1.00	1.00	1.00	1.00	9.00	$930	$0	$219	$179	$186	$217	$1,731
	~~a) plus Daily Fee, or~~	~~1.50~~						~~1.50~~	~~$279~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$279~~
	~~b) Weekly Fee~~	~~5.00~~						~~5.00~~	~~$930~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$930~~
	~~Film/Video~~	~~5.00~~						~~5.00~~	~~$930~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$930~~
	~~a) plus Daily Fee, or~~	~~1.50~~						~~1.50~~	~~$279~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$279~~
	~~b) Weekly Fee~~	~~5.00~~						~~5.00~~	~~$930~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$930~~
	HISTORICAL PRESERVATION APPLICATION PERMIT:														
23	Application to Obtain Historic Designation	39.00						39.00	$7,254	$0	$0	$0	$0	$0	$7,254
24	Certification of Appropriateness	24.00						24.00	$4,464	$0	$0	$0	$0	$0	$4,464
25	Application to Remove or Downgrade Designation	39.00						39.00	$7,254	$0	$0	$0	$0	$0	$7,254
	PEDDLER PERMIT:														
26	Peddler permit	4.00				5.00		9.00	$744	$0	$0	$0	$930	$0	$1,674
	PLANNED UNIT DEVELOPMENTS:														
27	PUD	85.00			1.50	1.50	1.50	89.50	$15,810	$0	$0	$269	$279	$326	$16,683
28	Amended/Revised PUD														
	a) Major	33.25			1.00	1.00	1.00	36.25	$6,185	$0	$0	$179	$186	$217	$6,767
	b) Minor	17.00			1.00	0.50	1.00	19.50	$3,162	$0	$0	$179	$93	$217	$3,651

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	ENVIRONMENTAL PROCESSING:									
17	Negative Declaration		$5,151	minimum fee / initial deposit	111%	100%		$4,650	minimum fee / initial deposit	
18	Environmental Impact Report		$17,926	minimum fee / initial deposit	111%	100%		$16,182	minimum fee / initial deposit	
19	CEQA Finding of Consistency					100%	$558		flat fee	
20	CEQA Exemption					100%	$279		flat fee	
21	Reimbursement of County Filing Fees					100%	actual cost		actual cost	
	FILM PERMITS:									
22	Film Permit - Still Fee/Video	$1,030		flat fee	60%	100%	$1,731		flat fee	
	~~a) plus Daily Fee, or~~	~~$309~~		~~flat fee~~	~~111%~~					
	~~b) Weekly Fee~~	~~$1,030~~		~~flat fee~~	~~111%~~					
	~~Film/Video~~	~~$1,030~~		~~flat fee~~	~~111%~~					
	~~a) plus Daily Fee, or~~	~~$309~~		~~flat fee~~	~~111%~~					
	~~b) Weekly Fee~~	~~$1,030~~		~~flat fee~~	~~111%~~					
	HISTORICAL PRESERVATION APPLICATION PERMIT:									
23	Application to Obtain Historic Designation	$99		flat fee	1%	100%	$7,254		flat fee	
24	Certification of Appropriateness	$1,854		flat fee	42%	100%	$4,464		flat fee	
25	Application to Remove or Downgrade Designation	$2,885		flat fee	40%	100%	$7,254		flat fee	
	PEDDLER PERMIT:									
26	Peddler permit	$309		flat fee	18%	100%	$1,674		flat fee	
	PLANNED UNIT DEVELOPMENTS:									
27	PUD	$17,514		minimum fee / initial deposit	105%	100%		$16,683	minimum fee / initial deposit	
28	Amended/Revised PUD									
	a) Major	$8,654		minimum fee / initial deposit	128%	100%		$6,767	minimum fee / initial deposit	
	b) Minor					100%	$3,651		flat fee	[b]

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	PLANS:														
29	General Plan Amendment	35.25						35.25	$6,557	$0	$0	$0	$0	$0	$6,557
30	Change of Zone	35.25						35.25	$6,557	$0	$0	$0	$0	$0	$6,557
31	Change of Zone w / GPA	35.25						35.25	$6,557	$0	$0	$0	$0	$0	$6,557
32	Zone Ordinance Amendment	40.00						40.00	$7,440	$0	$0	$0	$0	$0	$7,440
33	Specific Plan	106.00						106.00	$19,716	$0	$0	$0	$0	$0	$19,716
34	Specific Plan - Minor	15.50						15.50	$2,883	$0	$0	$0	$0	$0	$2,883
35	Specific Plan Amendment	45.00						45.00	$8,370	$0	$0	$0	$0	$0	$8,370
36	Development Agreements	44.50						44.50	$8,277	$0	$0	$0	$0	$0	$8,277
	SIGN PERMITS:														
37	Master Sign Program	18.00						18.00	$3,348	$0	$0	$0	$0	$0	$3,348
38	Master Sign Program w/development application	9.00						9.00	$1,674	$0	$0	$0	$0	$0	$1,674
38	Window Signs ~~- NonExempt~~	0.50						0.50	$93	$0	$0	$0	$0	$0	$93
39	Drive thru menu boards	3.00						3.00	$558	$0	$0	$0	$0	$0	$558
40	Subdivision sign	3.00						3.00	$558	$0	$0	$0	$0	$0	$558
41	New Sign - Wall	2.00						2.00	$372	$0	$0	$0	$0	$0	$372
42	Monument Signs														
	a) Shopping Center	4.00						4.00	$744	$0	$0	$0	$0	$0	$744
	b) All Others	3.00						3.00	$558	$0	$0	$0	$0	$0	$558
43	Billboards	32.00						32.00	$5,952	$0	$0	$0	$0	$0	$5,952
44	Temporary Signs	0.50						0.50	$93	$0	$0	$0	$0	$0	$93
45	Alteration of sign face	0.50						0.50	$93	$0	$0	$0	$0	$0	$93
46	Special permit for noncommercial murals														

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	PLANS:									
29	General Plan Amendment		$8,345	minimum fee / initial deposit	127%	100%	$6,557		flat fee ~~minimum fee / initial~~	[b]
30	Change of Zone		$8,345	minimum fee / initial deposit	127%	100%	$6,557		flat fee ~~minimum fee / initial~~	[b]
31	Change of Zone w / GPA		$11,951	minimum fee / initial deposit	182%	100%	$6,557		flat fee ~~minimum fee / initial~~	[b]
32	Zone Ordinance Amendment		$9,272	minimum fee / initial deposit		100%	$7,440		flat fee ~~minimum fee / initial~~	[b]
33	Specific Plan		$21,841	minimum fee / initial deposit	111%	100%		$19,716	minimum fee / initial deposit	
34	Specific Plan - Minor					100%	$2,883		flat fee	
35	Specific Plan Amendment		$9,272	minimum fee / initial deposit	111%	100%		$8,370	minimum fee / initial deposit	
36	Development Agreements		$9,169	minimum fee / initial deposit	111%	100%		$8,277	minimum fee / initial deposit	
	SIGN PERMITS:									
37	Master Sign Program	$1,648		flat fee	49%	100%	$3,348		flat fee	[b]
38	Master Sign Program w/development application					100%	$1,674		flat fee	[b]
38	Window Signs ~~NonExempt~~	$103		flat fee	111%	100%	$93		flat fee	[a]
39	Drive thru menu boards	$927		flat fee	166%	100%	$558		flat fee	[a]
40	Subdivision sign	$1,339		flat fee	240%	100%	$558		flat fee	[a]
41	New Sign - Wall	$412		flat fee	111%	100%	$372		flat fee	[a]
42	Monument Signs									
	a) Shopping Center	$1,442		flat fee	194%	100%	$744		flat fee	[a]
	b) All Others	$721		flat fee	129%	100%	$558		flat fee	[a]
43	Billboards	$6,594		flat fee		100%	$5,952		flat fee	[a]
44	Temporary Signs	$103		flat fee	111%	100%	$103		'fixed by resolution, section 9.62.070, ord 554,2001 ~~flat fee~~	[a]
45	Alteration of sign face	$103		flat fee	111%	100%	$93		flat fee	[a]
46	Special permit for noncommercial murals	fixed by resolution, section 9.62.070,					fixed by resolution, section 9.62.070,			

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	SUBDIVISION MAPS:														
47	Tentative / Vesting Parcel Maps-up to 4 parcels	36.25			1.00	1.00	1.00	39.25	$6,743	$0	$0	$179	$186	$217	$7,325
48	Tentative / Vesting Tract Maps-up to 10 lots	36.25			1.00	1.00	2.00	40.25	$6,743	$0	$0	$179	$186	$434	$7,542
49	Tentative Tract Maps - per additional lot	0.25						0.25	$47	$0	$0	$0	$0	$0	$47
50	Map Revisions	~~12.00~~						~~12.00~~	~~$2,232~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$2,232~~
	a) Minor	13.25			0.50	0.50	0.50	14.75	$2,465	$0	$0	$90	$93	$109	$2,756
	b) Major	29.00			0.50	0.50	0.50	30.50	$5,394	$0	$0	$90	$93	$109	$5,685
51	Reversion to Acreage	23.00			0.50	0.50	0.50	24.50	$4,278	$0	$0	$90	$93	$109	$4,569
	MISCELLANEOUS:														
	INSPECTIONS:														
~~52~~	~~Final Inspection (2)~~	~~1.50~~						~~1.50~~	~~$279~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$279~~
52	Re-inspections for Final Approval	1.00						1.00	$186	$0	$0	$0	$0	$0	$186
53	Final Landscape Inspection	1.50						1.50	$279	$0	$0	$0	$0	$0	$279
54	Inspection - Commercial (up to 2)														
	a) Alterations/Additions - Non-Residential	1.50						1.50	$279	$0	$0	$0	$0	$0	$279
	b) New Construction - Up to 5 acres	2.50						2.50	$465	$0	$0	$0	$0	$0	$465
	c) New Construction - 5 acres or greater	6.00						6.00	$1,116	$0	$0	$0	$0	$0	$1,116
55	Inspection - Residential (up to 2)														
	a) Alterations/Additions - Residential	0.50						0.50	$93	$0	$0	$0	$0	$0	$93
	b) Residential - SFD	1.00						1.00	$186	$0	$0	$0	$0	$0	$186
	c) Residential - MFD - up to 4 units	2.50						2.50	$465	$0	$0	$0	$0	$0	$465
	d) Residential - Multi-family over 4 units	6.00						6.00	$1,116	$0	$0	$0	$0	$0	$1,116

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	SUBDIVISION MAPS:									
47	Tentative / Vesting Parcel Maps-up to 4 parcels		$5,151	minimum fee / initial deposit	70%	100%	$7,325		flat fee ~~minimum fee / initial~~	[b]
48	Tentative / Vesting Tract Maps-up to 10 lots		$7,212	minimum fee / initial deposit	96%	100%	$7,542		flat fee minimum fee / initial	[b]
49	Tentative Tract Maps - per additional lot		$55	minimum fee / initial deposit	117%	100%	$47		flat fee ~~minimum fee / initial~~	
50	Map Revisions		~~$2,473~~	~~minimum fee /~~	~~111%~~					
	a) Minor		$2,473	minimum fee /	90%	100%	$2,756		flat fee	[b]
	b) Major		$2,473	minimum fee / initial deposit	43%	100%	$5,685		flat fee	[b]
51	Reversion to Acreage		$5,151	minimum fee / initial deposit	113%	100%	$4,569		flat fee ~~minimum fee / initial~~	[b]
	MISCELLANEOUS:									
	INSPECTIONS:									
~~52~~	~~Final Inspection (2)~~	~~$309~~		~~flat fee~~	~~111%~~					
52	Re-inspections for Final Approval	$206		flat fee	111%	100%	$186		flat fee	
53	Final Landscape Inspection	$309		flat fee	111%	100%	$279		flat fee	
54	Inspection - Commercial (up to 2)									
	a) Alterations/Additions - Non-Residential	$309		flat fee	111%	100%	$279		flat fee	
	b) New Construction - Up to 5 acres	$515		flat fee	111%	100%	$465		flat fee	
	c) New Construction - 5 acres or greater	$1,236		flat fee	111%	100%	$1,116		flat fee	
55	Inspection - Residential (up to 2)									
	a) Alterations/Additions - Residential	$103		flat fee	111%	100%	$93		flat fee	
	b) Residential - SFD	$206		flat fee	111%	100%	$186		flat fee	
	c) Residential - MFD - up to 4 units	$515		flat fee	111%	100%	$465		flat fee	
	d) Residential - Multi-family over 4 units	$1,236		flat fee	111%	100%	$1,116		flat fee	

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	PLAN CHECK:														
56	~~Final Landscape Plan~~ Standalone Plan Check	6.00						6.00	$1,116	$0	$0	$0	$0	$0	$1,116
57	Plan Check Fee - Commercial														
	a) Alterations / Additions - Non-Residential	1.50						1.50	$279	$0	$0	$0	$0	$0	$279
	b) Up to 5 acres	11.00						11.00	$2,046	$0	$0	$0	$0	$0	$2,046
	c) 5 acres or greater	16.50						16.50	$3,069	$0	$0	$0	$0	$0	$3,069
58	Plan Check Fees - Residential														
	a) Alterations / Additions - Residential	1.00						1.00	$186	$0	$0	$0	$0	$0	$186
	b) Residential - SFD	1.75						1.75	$326	$0	$0	$0	$0	$0	$326
	c) Residential - MFD - up to 4 units	4.00						4.00	$744	$0	$0	$0	$0	$0	$744
	d) Residential - Multi-family over 4 units	13.00						13.00	$2,418	$0	$0	$0	$0	$0	$2,418
	e) Master Plans	13.00						13.00	$2,418	$0	$0	$0	$0	$0	$2,418
	~~**STREET NAME CHANGE:**~~														
~~59~~	~~Street Name Change~~	~~7.00~~			~~8.00~~			~~15.00~~	~~$1,302~~	~~$0~~	~~$0~~	~~$1,432~~	~~$0~~	~~$0~~	~~$2,734~~
	TIME EXTENSIONS:														
59	Time Extensions	20.00						20.00	$3,720	$0	$0	$0	$0	$0	$3,720
	SPECIAL USE PERMITS:														
60	Special Use Permits (SUP) - Minor	3.00			0.50	0.50	0.50	4.50	$558	$0	$0	$90	$93	$109	$849
61	Special Use Permits (SUP) ~~- Major~~	8.00			0.75	0.50	0.75	10.00	$1,488	$0	$0	$134	$93	$163	$1,878
~~62~~	~~Downtown Core SUP (Includes C'wide Events)~~	~~12.00~~						~~12.00~~	~~$2,232~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$2,232~~
62	Dance Permit	6.00				1.50		7.50	$1,116	$0	$0	$0	$279	$0	$1,395
	VARIANCES:														
63	Variance	26.25						26.25	$4,883	$0	$0	$0	$0	$0	$4,883
64	Administrative Variance ~~- Minor~~	3.00						3.00	$558	$0	$0	$0	$0	$0	$558
~~65~~	~~Administrative Variance~~	~~8.00~~						~~8.00~~	~~$1,488~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$1,488~~

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	PLAN CHECK:									
56	~~Final Landscape Plan~~ Standalone Plan Check	$1,133	$1,133	minimum fee / initial deposit	203%	100%	$1,116		flat fee ~~minimum fee / initial~~	[b]
57	Plan Check Fee - Commercial									
	a) Alterations / Additions - Non-Residential		$216	minimum fee / initial deposit	77%	100%	$279		flat fee ~~minimum fee / initial~~	[b]
	b) Up to 5 acres		$2,267	minimum fee / initial deposit	111%	100%	$2,046		flat fee ~~minimum fee / initial~~	[b]
	c) 5 acres or greater		$3,400	minimum fee / initial deposit	111%	100%	$3,069		flat fee ~~minimum fee / initial~~	[b]
58	Plan Check Fees - Residential									
	a) Alterations / Additions - Residential	$103		flat fee	55%	100%	$186		flat fee	[b]
	b) Residential - SFD	$258		flat fee	79%	100%	$326		flat fee	[b]
	c) Residential - MFD - up to 4 units	$670		flat fee	90%	100%	$744		flat fee	[b]
	d) Residential - Multi-family over 4 units		$2,679	minimum fee / initial deposit	111%	100%	$2,418		flat fee ~~minimum fee / initial~~	[b]
	e) Master Plans					100%	$2,418		flat fee	[b]
	~~**STREET NAME CHANGE:**~~									
~~59~~	~~Street Name Change~~	~~$2,794~~		~~flat fee~~	~~102%~~	~~100%~~	~~$2,734~~		~~flat fee~~	
	TIME EXTENSIONS:									
59	Time Extensions	$2,060		flat fee	55%	100%	$3,720		flat fee	
	SPECIAL USE PERMITS:									
60	Special Use Permits (SUP) - Minor	$618		flat fee	73%	100%	$849		flat fee	
61	Special Use Permits (SUP) ~~- Major~~	$1,648		flat fee	88%	100%	$1,878		flat fee	
~~62~~	~~Downtown Core SUP (Includes C'wide Events)~~	~~$2,473~~		~~flat fee~~	~~111%~~	~~100%~~	~~$2,232~~		~~flat fee~~	
62	Dance Permit	$1,236		flat fee	89%	100%	$1,395		flat fee	
	VARIANCES:									
63	Variance		$4,533	minimum fee / initial deposit	93%	100%	$4,883		flat fee ~~minimum fee / initial~~	[b]
64	Administrative Variance ~~- Minor~~	$618		flat fee	111%	100%	$558		flat fee	
~~65~~	~~Administrative Variance~~	~~$1,648~~		~~flat fee~~	~~111%~~					

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)							Estimated Cost of Service						
									$186	$149	$219	$179	$186	$217	Total
#	Fee Description	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Total Hours	Plan'g	IT	Eng'rg	Bldg	PD	Fire	Cost of Service
	OTHER FEES:														
65	General Plan & Zoning Letter (Zoning Confirmation Letter)	1.50						1.50	$279	$0	$0	$0	$0	$0	$279
66	Zoning Compliance Letter	8.00						8.00	$1,488	$0	$0	$0	$0	$0	$1,488
67	RV Parking Permit	2.25						2.25	$419	$0	$0	$0	$0	$0	$419
68	Handbill Permit	2.50				2.00		4.50	$465	$0	$0	$0	$372	$0	$837
	HOUSING:														
69	Senate Bill (SB) 330 Application Review	10.00						10.00	$1,860	$0	$0	$0	$0	$0	$1,860
	PRE-APPLICATION / CONCEPTUAL DESIGN REVIEW:														
70	Conceptual Design Review	10.00		5.00	1.00	1.00	1.00	18.00	$1,860	$0	$1,095	$179	$186	$217	$3,537
71	**PUBLIC NOTICING:**														
	Public Noticing, plus actual publishing costs	1.75	3.00					4.75	$326	$446	$0	$0	$0	$0	$771
	HOURLY BILLING RATES FOR DEPOSITS														
72	Hourly Billing Rates														

[a] Fee reduced by 50% if part of sign program.

[b] Fees include up to three reviews. Subsequent reviews following the initial three will be billed at 50% of the initial fee.

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
	OTHER FEES:									
65	General Plan & Zoning Letter (Zoning Confirmation Letter)	$322		flat fee	115%	106%	$295		flat fee	
66	Zoning Compliance Letter	$1,648		flat fee	111%	100%	$1,488		flat fee	
67	RV Parking Permit	$464		flat fee	111%	100%	$419		flat fee	
68	Handbill Permit	$361		flat fee	43%	100%	$837		flat fee	
	HOUSING:									
69	Senate Bill (SB) 330 Application Review	$1,648		flat fee		100%	$1,860		flat fee	
	PRE-APPLICATION / CONCEPTUAL DESIGN REVIEW:									
70	Conceptual Design Review		$1,442	minimum fee / initial deposit		50%	$1,769		flat fee	
71	**PUBLIC NOTICING:**									
	Public Noticing, plus actual publishing costs		$545	minimum fee / initial deposit	71%	100%	$771		flat fee	
	HOURLY BILLING RATES FOR DEPOSITS									
72	Hourly Billing Rates	$206	$206	per hour		100%	$186		per hour	

[a] Fee reduced by 50% if part of sign program.

[b] Fees include up to three reviews. Subsequent reviews following t

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - General Plan Update Fee

Estimated Expenditures

Description	Total	Amortization / Update Frequency	Annual Cost	Notes
General Plan Update	$ 600,000	8	$ 75,000	[a]
Housing Element	$ 150,000	8	$ 18,750	[a]
Zoning Code	$ 480,000	8	$ 60,000	[a]
Total	$ 1,230,000		$ 153,750	

Average Revenue

Description	FY 21/22	FY 22/23	FY 23/24	Average	FY 24/25	Notes
General Plan Maint Fees	$ 29,025	$ 34,905	$ 42,811	$ 35,580	$ 40,000	

Current Cost Recovery

Description	Total	Notes
Current Annual Fee Revenue	$ 35,580	
Annual Revenue Requirement	$ 153,750	
General Plan Update Fee as % of Permit Fee	23.14%	

Cost Recovery Analysis

Description	Current Fee	Increase Required for Full Cost Recovery	Cost of Svc	Target Cost Recovery	Proposed Fee	Fee Change	Notes
General Plan Maintenance Fee (per $1,000 valuation)	$0.66	332.12%	$2.85	25.00%	$0.71	8.03%	

Notes:

[a] Source: Conservative estimates of update costs. Amounts will likely be higher when factoring in costs of in-house labor.

City of Cathedral City
User and Regulatory Fee Study
Cost of Service Calculation - Technology Enhancement Fee

Estimated Expenditures

#	Description	Total	Amortization / Update Frequency	Annual Cost	Note
1	Software	$42,248	10	$ 4,225	[a]
2	Hardware	$65,000	10	$ 6,500	[a]
3	Implementation	$443,460	10	$ 44,346	[a]
4	Contingency (10%)	$44,346	10	$ 4,435	[a]
5	Total	$595,054		$ 59,505	

Estimated Base for Revenue

#	Acct Desc	Total	Note
6	Fees With Tech Fee Applied	$ 1,500,000	[b]
7		$ 1,500,000	

Calculation of Fee at Full Cost Recovery

#	Description	Total
8	Annual Revenue Requirement	$ 59,505
9	Estimated Annual Permit Fees	$ 1,500,000
10	Technology Fee as a Percent of Permit Fee	4%

Cost Recovery Analysis

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
11	Technology Enhancement Fee	n/a	4%	5%	

Revenue Analysis

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
12	Technology Enhancement Fee	n/a	$59,505	$ 59,505	$ 59,505	$0
13	Cost Recovery %			100%		

[a] Useful life and ongoing licensing costs, and annual revenues estimated by ClearSource. Amounts are intended to represent reasonable estimates. Based on actual project costs for growing community.
[b] Fee revenue will vary from year-to-year based on annual volume.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Hourly Billing Rate Type	Commander	Sergeant	Officer	Analyst	Prop & Evidence Tech II	Police Svc Assistant	Records Specialist	Total	
1	Report Copies										
	a) Traffic Collision Report	FBHR							0.25	0.25	x
	b) All Other Reports	FBHR							0.25	0.25	x
	c) Photos / Digital Media (e.g. Flash Drive) if provided by City	FBHR							0.10	0.10	x
2	Citation Sign-Off										
	a) CCPD Citation, CC Resident	FBHR			0.17				0.08	0.25	x
	b) Non-CCPD Citation, CC Resident	FBHR			0.17				0.08	0.25	x
	c) Non-Resident	FBHR			0.17				0.08	0.25	x
3	Residency Letter	FBHR							0.50	0.50	x
4	Local Criminal History	FBHR							0.50	0.50	x
5	ABC Letter	FBHR				0.50				0.50	x
6	Vehicle Identification Number (VIN) Verification (No Charge for Cathedral City Residents)	FBHR			0.50				0.10	0.60	x
7	Vehicle Release	FBHR		0.17	1.00				0.50	1.67	x
8	DUI Traffic Collision Vehicle Release Fee	Labor		0.50	4.00				0.50	5.00	x
9	Repossession Receipt	FBHR							0.25	0.25	x
10	Alarm User Permit										
	a) Initial permit application	FBHR				0.50				0.50	x
	b) Renewal permit application	FBHR				0.33				0.33	x
	c) Late Filing Fees										
	i) 30 days Late Fee (add to base permit fee)	FBHR				0.17				0.17	x
	ii) 90 Days Late Fee (add to base permit fee)	FBHR				0.33				0.33	x

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Hourly Billing Rate Type	Commander	Sergeant	Officer	Analyst	Prop & Evidence Tech II	Police Svc Assistant	Records Specialist	Total	
13	Online Alarm Education Diversion Course										
14	Carry Concealed Weapon License										
	a) Initial Application (Plus applicable DOJ fees)	FBHR		2.00				1.00		3.00	x
	b) Renewal (Plus applicable DOJ fees)	FBHR		0.33				1.00		1.33	x
	c) Duplicate / Amended License (Plus applicable DOJ fees)	FBHR		0.08				0.25		0.33	x
	d) Psychological Testing, if Required (Plus applicable DOJ fees)	FBHR									
15	Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	Labor			1.00	0.50			0.10	1.60	x
16	Special Service Requests										
	a) Regular Time										
	i) Police Sergeant	Labor		1.00						1.00	x
	ii) Police Officer	Labor			1.00					1.00	x
	b) Over-Time										
	i) Police Sergeant	Labor		1.00						1.00	x
	ii) Police Officer	Labor			1.00					1.00	x
17	Second Hand Dealer/Pawn Broker/Loan Broker										
	a) Initial Application (Plus applicable DOJ fees)	Labor	1.00			0.25				0.25	x
	b) Renewal	Labor	0.25			0.25				0.25	x
18	Firearm Dealer										
	a) Initial Application	Labor									x
	b) Renewal	Labor									x

[a] Fee established by State of California.
[b] Maximum fee allowed per California Penal Code Section 26190.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Commander	Sergeant	Officer	Analyst	Prop & Evidence Tech II	Police Svc Assistant	Records Specialist		Estimated Cost of Service		Materials		Total Cost of Service
1	Report Copies													
	a) Traffic Collision Report	$303	$258	$174	$133	$132	$103	$119	=	$30	+	$0	=	$30
	b) All Other Reports	$303	$258	$174	$133	$132	$103	$119	=	$30	+	$0	=	$30
	c) Photos / Digital Media (e.g. Flash Drive) if provided by City	$303	$258	$174	$133	$132	$103	$119	=	$12	+	$10	=	$22
2	Citation Sign-Off													
	a) CCPD Citation, CC Resident	$303	$258	$174	$133	$132	$103	$119	=	$39	+	$0	=	$39
	b) Non-CCPD Citation, CC Resident	$303	$258	$174	$133	$132	$103	$119	=	$39	+	$0	=	$39
	c) Non-Resident	$303	$258	$174	$133	$132	$103	$119	=	$39	+	$0	=	$39
3	Residency Letter	$303	$258	$174	$133	$132	$103	$119	=	$60	+	$0	=	$60
4	Local Criminal History	$303	$258	$174	$133	$132	$103	$119	=	$60	+	$0	=	$60
5	ABC Letter	$303	$258	$174	$133	$132	$103	$119	=	$67	+	$0	=	$67
6	Vehicle Identification Number (VIN) Verification (No Charge for Cathedral City Residents)	$303	$258	$174	$133	$132	$103	$119	=	$99	+	$0	=	$99
7	Vehicle Release	$303	$258	$174	$133	$132	$103	$119	=	$277	+	$0	=	$277
8	DUI Traffic Collision Vehicle Release Fee	$303	$258	$174	$133	$132	$103	$119	=	$885	+	$0	=	$885
9	Repossession Receipt	$303	$258	$174	$133	$132	$103	$119	=	$30	+	$0	=	$30
10	Alarm User Permit													
	a) Initial permit application	$303	$258	$174	$133	$132	$103	$119	=	$67	+	$0	=	$67
	b) Renewal permit application	$303	$258	$174	$133	$132	$103	$119	=	$44	+	$0	=	$44
	c) Late Filing Fees													
	i) 30 days Late Fee (add to base permit fee)	$303	$258	$174	$133	$132	$103	$119	=	$22	+	$0	=	$22
	ii) 90 Days Late Fee (add to base permit fee)	$303	$258	$174	$133	$132	$103	$119	=	$44	+	$0	=	$44

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Commander	Sergeant	Officer	Analyst	Prop & Evidence Tech II	Police Svc Assistant	Records Specialist		Estimated Cost of Service		Materials		Total Cost of Service
13	Online Alarm Education Diversion Course													
14	Carry Concealed Weapon License													
	a) Initial Application (Plus applicable DOJ fees)	$303	$258	$174	$133	$132	$103	$119	=	$619	+	$0	=	$619
	b) Renewal (Plus applicable DOJ fees)	$303	$258	$174	$133	$132	$103	$119	=	$189	+	$0	=	$189
	c) Duplicate / Amended License (Plus applicable DOJ fees)	$303	$258	$174	$133	$132	$103	$119	=	$47	+	$0	=	$47
	d) Psychological Testing, if Required (Plus applicable DOJ fees)													
15	Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	$303	$258	$174	$133	$132	$103	$119	=	$252	+	$0	=	$252
16	Special Service Requests													
	a) Regular Time													
	i) Police Sergeant	$303	$258	$174	$133	$132	$103	$119	=	$258	+	$0	=	$258
	ii) Police Officer	$303	$258	$174	$133	$132	$103	$119	=	$174	+	$0	=	$174
	b) Over-Time													
	i) Police Sergeant	$303	$328	$221	$169	$168	$131	$152	=	$328	+	$0	=	$328
	ii) Police Officer	$303	$328	$221	$169	$168	$131	$152	=	$221	+	$0	=	$221
17	Second Hand Dealer/Pawn Broker/Loan Broker													
	a) Initial Application (Plus applicable DOJ fees)	$303	$328	$221	$169	$168	$131	$152	=	$345	+	$0	=	$345
	b) Renewal	$303	$328	$221	$169	$168	$131	$152	=	$118	+	$0	=	$118
18	Firearm Dealer													
	a) Initial Application	$303	$328	$221	$169	$168	$131	$152	=	$0	+	$0	=	$0
	b) Renewal	$303	$328	$221	$169	$168	$131	$152	=	$0	+	$0	=	$0

[a] Fee established by State of California.
[b] Maximum fee allowed per California Penal Code Section 26190.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information					
	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Report Copies						
	a) Traffic Collision Report	$20	varies	$30	100%	per report	
	b) All Other Reports	$0.25 / page	varies	$0.25 / page	varies	per page	
	c) Photos / Digital Media (e.g. Flash Drive) if provided by City	$10	46%	$20	91%	per device	
2	Citation Sign-Off						
	a) CCPD Citation, CC Resident	No Charge	0%	No Charge	0%	per citation	
	b) Non-CCPD Citation, CC Resident	$15	39%	$20	51%	per citation	
	c) Non-Resident	$25	64%	$35	90%	per citation	
3	Residency Letter	$47	79%	$60	100%	per request	
4	Local Criminal History	$47	79%	$60	100%	per request	
5	ABC Letter	$47	71%	$67	100%	per request	
6	Vehicle Identification Number (VIN) Verification (No Charge for Cathedral City Residents)	$15	15%	$50	51%	per request	
7	Vehicle Release	$235	85%	$275	99%	per request	
8	DUI Traffic Collision Vehicle Release Fee	$543	61%	$885	100%	per incident	
9	Repossession Receipt	$15	50%	$30	100%	each	[a]
10	Alarm User Permit						
	a) Initial permit application	$35	53%	$65	98%	each	
	b) Renewal permit application	$30	68%	$40	90%	each	
	c) Late Filing Fees						
	i) 30 days Late Fee (add to base permit fee)	$10	45%	$20	90%	each	
	ii) 90 Days Late Fee (add to base permit fee)	$20	45%	$40	90%	each	

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Police Department
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information					
	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
13	Online Alarm Education Diversion Course	$25		$25		each	
14	Carry Concealed Weapon License						
	a) Initial Application (Plus applicable DOJ fees)	$200	32%	$300	48%	per application	
	b) Renewal (Plus applicable DOJ fees)	$25	13%	$25	13%	per application	[b]
	c) Duplicate / Amended License (Plus applicable DOJ fees)	$10	21%	$10	21%	per request	[b]
	d) Psychological Testing, if Required (Plus applicable DOJ fees)	$150		Actual Cost		each	[b]
15	Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	$138	55%	$252	100%	per response	
16	Special Service Requests						
	a) Regular Time						
	i) Police Sergeant	$141	55%	$258	100%	per hour	
	ii) Police Officer	$98	56%	$174	100%	per hour	
	b) Over-Time						
	i) Police Sergeant	$179	55%	$328	100%	per hour	
	ii) Police Officer	$125	57%	$221	100%	per hour	
17	Second Hand Dealer/Pawn Broker/Loan Broker						
	a) Initial Application (Plus applicable DOJ fees)	$210	61%	$345	100%	per application	
	b) Renewal	$69	58%	$118	100%	per application	
18	Firearm Dealer						
	a) Initial Application	$200	n/a	$200	n/a	per application	
	b) Renewal	$200	n/a	$200	n/a	per application	

[a] Fee established by State of California.
[b] Maximum fee allowed per California Penal Code Section 26190.

City of Cathedral City
Cost of Service Study for Analyzing User and Regulatory Fees
Short-Term Rental Permit
Calculation of the Estimated Costs of Providing Fee Related Services

	Fee Description	Est Labor Time (Hours)		Hourly Rate		Estimated Cost of Service	Cost Recovery Information					
							Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1	Short-Term Rental Permit Fee											
	a) Home sharing Permit	3.50	x	147.45	=	$516	$549	106%	$516	100%	per year	
	b) Short-Term Vacation Rental Permit	14.00	x	147.45	=	$2,064	$2,039	99%	$2,064	100%	per year	
2	Inspections											
	a) STVR - Health and Safety Inspection	1.00	x	147.45	=	$147	$85	58%	$147	100%	each	
	b) STVR - Health and Safety Reinspection	1.00	x	147.45	=	$147	$85	58%	$147	100%	each	

APPENDIX III

PROPOSED FEE SCHEDULE

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Cathedral City

Master Schedule of User and Regulatory Fees

City of Cathedral City

Master Schedule of User and Regulatory Fees

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City of Cathedral City

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

	Fee Description	Fee	Charge Basis	Note	CPI
1	Returned Check Fee				
	a) First Check	$25	each	[a]	N
	b) Each Additional Check	$35	each	[a]	N
2	EFT/ACH Return / Error	$25	each		N
3	Credit Card Transaction Processing Fee	2.75%	% of fees paid by credit card	[b]	N
4	E-Check Transaction Processing Fee	$1.95	per transaction	[c]	N
5	Postage	Actual Cost	each		N
6	Digital Media Device	$10	each		N
7	Documents - Hard Copy				
	a) Standard Size	$0.25	per single-sided page		N
	b) Non-standard Size	Actual Cost	per page		N
8	Subpoena Response / Retrieval Fees	Max. Authorized by State	per request		N

[a] California Civil Code Sec. 1719.

[b] Passthrough of credit card transaction fees charged by vendor.

[c] Passthrough of E-Check transaction fees charged by vendor.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

	Fee Description	Proposed Fee	Charge Basis	Note	CPI
1	Expedited HVAC Change-Out	$206		[a]	Y
2	Residential Solar Photovoltaic System - Solar Permit		per permit		
	a) Residential Solar Photovoltaic System - Solar Permit	$450	per permit	[a]	
	i) With Batter Storage	$54		[a]	N
	ii) With EV Charging (Electric Vehicle)	$54	per permit	[a]	N
3	Commercial Solar Photovoltaic System - Solar Permit				
	a) 50kW or less	$1,000	per permit	[b]	N
	b) 50kW – 250kW – Base	$1,000	per permit	[b]	N
	c) 50kW – 250kW – per kW above 50kW	$7	per permit	[b]	N
	d) Above 250kW – base	$2,400	per permit	[b]	N
	e) Above 250kW – per kW	$5	per permit	[b]	N
4	Energy Storage Systems (Battery Backup)	$358	per permit		Y
5	Expedited Service Panel Upgrade - Residential	$269	per permit		Y
6	Service Panel Upgrade - Commercial	$448	per permit		Y
7	EV Charger - Residential	$358	per permit		Y
8	EV Charger - Commercial	See Table B. Permit Valuation Table	per permit		Y
9	Expedited Water Heater Changeout	$206	per permit		Y
10	Expedited New Sewer Connection	$295	per permit		Y
11	Expedited Residential Re-Roof		per permit		
	a) Up to 2,000 SF (Roof Area)	$206	per permit		Y
	b) Each Add'l 1,000 SF or fraction thereof	$90	per permit		Y
12	Commercial Re-Roof				
	a) Up to 2,000 SF (Roof Area)	$448	per permit		Y
	b) Each Add'l 1,000 SF or fraction thereof	$179	per permit		Y
13	Demolition	$448			Y
14	Temporary Power Pole	$358			
15	Swimming Pool/Spa				
	a) Swimming Pool / Spa	$716	per permit		Y
	b) Water Feature	$358	per permit		Y
	c) Pool Alteration	$716	per permit		Y
	d) Equipment Change-out Alone	$358	per permit		Y
16	Patio				
	a) Standard (Wood/Metal Frame)	$269	per permit		Y
	b) Upgraded (with electrical, stucco, etc.)	$522			

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Proposed Fee	Charge Basis	Note	CPI
17 Expedited Window / Doors				
a) Retrofit / Repair				
i) Up to 5	$233			Y
ii) Each additional 5	$90	each		Y
18 Block/Masonry Wall				
a) 0 - 100 ft	$358			Y
b) Each Add'l 25 ft	$17			Y
19 Trash Enclosure	$448			Y

[a] California Government Code Section 66015(a)(1), establishes maximum fees for residential solar energy systems. For photovoltaic systems, fees shall not exceed $450 plus $15 per kW for each kilowatt above 15kW. For thermal systems, fees shall not exceed $450, plus $15 per kWth for each kilowatt thermal above 10kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

[b] California Government Code Section 66015(b)(1), establishes maximum fees for commercial solar energy systems. Fees shall not exceed $1,000 for systems up to 50kW plus $7 per kilowatt for each kilowatt between 51kW and 250kW, plus $5 for each kilowatt above 250kW. For thermal systems, fees shall not exceed $1,000 up to the 30kWth, plus $7 per kWth for each kWth between the 30th and 260th kWth, plus $5 for each kWth above 260kWth. Fees in excess of these amounts require written findings and resolution or ordinance.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

● Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. For determining project valuations for new construction, the Building Official may use data published by the International Code Council (ICC) (building valuation data table, typically updated in February and August of each year). The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, C, D, or E, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits

Total Valuation	Permit Fee					CPI
$1 to $10,000	$447.50	for the first $10,000				Y
$10,001 to $50,000	$895.00	for the first $10,000	plus	$22.38	for each add'l $1,000 or fraction thereof, to and including $50,000	Y
$50,001 to $100,000	$1,790.00	for the first $50,000	plus	$17.90	for each add'l $1,000 or fraction thereof, to and including $100,000	Y
$100,001 to $500,000	$2,685.00	for the first $100,000	plus	$9.62	for each add'l $1,000 or fraction thereof, to and including $500,000	Y
$500,001 to $1,000,000	$6,533.50	for the first $500,000	plus	$5.55	for each add'l $1,000 or fraction thereof, to and including $1,000,000	Y
$1,000,001 and up	$9,308.00	for the first $1,000,000	plus	$4.44	for each additional $1,000 or fraction thereof over $1,000,000	Y

Accessibility inspection fees = Base permit fee x .10 N

C. Permit Fee for Stand-Alone Mechanical Permit

Total Valuation	Permit Fee					CPI
Up to $2,000	$268.50					Y
$2,001 to $10,000	$447.50	for the first $1,000	plus	$33.56	for each additional $1,000 or fraction thereof over $4,000	Y
$10,001 and up	$716.00	for the first $10,000	plus	$13.43	for each additional $1,000 or fraction thereof over $10,000	Y

D. Permit Fee for Stand-Alone Plumbing Permit

Total Valuation	Permit Fee					CPI
Up to $2,000	$268.50					Y
$2,001 to $10,000	$447.50	for the first $1,000	plus	$33.56	for each additional $1,000 or fraction thereof over $4,000	Y
$10,001 and up	$716.00	for the first $10,000	plus	$13.43	for each additional $1,000 or fraction thereof over $10,000	Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

E. Permit Fee for Stand-Alone Electrical Permit

Total Valuation	Permit Fee					CPI
Up to $2,000	$268.50					Y
$2,001 to $10,000	$447.50	for the first $1,000	plus	$33.56	for each additional $1,000 or fraction thereof over $4,000	Y
$10,001 and up	$716.00	for the first $10,000	plus	$13.43	for each additional $1,000 or fraction thereof over $10,000	Y

Clarification of Fee Structure Application for Permit Fees

Assigned project valuation for fee-setting purposes is intended to correlate to the typical level of inspections required.
The example provided below is applicable to stand-alone trade permits:
Valuation up to $10,000 = 3 to 4 inspections typically required (2.5 hours)
Valuation $10,000 an Up = 4 or more inspections typically required (4 or more hours)
Additional fees will apply for permit processing and plan review, as required.
Building Permit fees are also established to correspond to the typical level of inspections required.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

G. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note	CPI
1 Plan Check Fees				
a) Plan Review Fee, if applicable	65% of Building Permit Fee		[a]	N
b) Phased Plan Check (when applicable)	1.5x full plan check fee for entire bldg			N
c) Expedited Plan Check (when applicable)	1.5x standard plan check fee			N
d) Master Plan Review				
i) Tract Homes	$179	per hour	[a];[b]	Y
ii) Solar Systems for Tract Homes	$179	per hour	[b]	Y
e) Alternate Materials and Materials Review (per hour)	$179			Y
f) Individual Plan Check / Revisions of Approved Plans	$90	per half hour		Y

When applicable, plan check fees shall be paid at the time of application for a building permit.
The plan checking fee is in addition to the building permit fee

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.
[b] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

G. Other Fees

	Activity Description	Proposed Fee	Note	CPI
1	Permit Issuance Fee	$90		Y
2	General Plan Maintenance Fee (fee per $1,000 valuation)	$0.71	[a]	Y
3	Technology Fee (percent of permit fee)	$0		Y
4	Strong Motion Instrumentation (SMI) Fee Calculation			
	a) Residential	$0.50 or valuation x .00013		N
	b) Commercial	$0.50 or valuation x .00028		N
5	Building Standards (SB 1473) Fee Calculation (Valuation)			
	a) $1 - $25,000	$1		N
	b) $25,001 - $50,000	$2		N
	c) $50,001 - $75,000	$3		N
	d) $75,001 - $100,000	$4		N
	e) Each Add'l $25,000 or fraction thereof	Add $1		N
6	Certificate of Occupancy			
	a) Temporary Certificate of Occupancy (per 30 Days)	$537		Y
	b) Certificate of Occupancy			
	i) Single Family Residential	$179		Y
	ii) Multi-Family Residential / Commercial	$358		Y
	Copies, Re-Print, Change Of Contractor			
7	Change Of Contractor	$27		Y
	Violation Fees			
8	Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee		N
	Other Fees			
9	Street Name Change/Addressing			
	a) Without GIS Support	$2,685		Y
	b) With GIS Support	$5,370		Y
10	Individual, Investigation, Re-Inspection Fee (All-Inclusive)	$206		Y
11	After Hours Inspection (per hour) (2-hour minimum)	$224		Y
12	Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	$90		Y
13	Mobile Home Permit Fees	See Title 25 of the Housing & Community Development		N
14	Permit Renewal Fee within 1 year of Last Inspection	50% of original fee		N
15	Refunds			
	a) Fees Erroneously Paid or Collected by the City	100% refund	[c]	N
	b) Fees Prior to Work Being Commenced	up to 80% refund of permit fee	[d]	N
	c) 180 Days After Payment of Fees	no refund	[e]	N

[a] Fee only applies to permits for new construction and additions.
[b] Reinspection fee applies after the first re-inspection.
[c] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.
[d] No fees are refundable once the work covered by them is commenced.
[e] Whether work has commenced or not, no fees are refundable more than 180 days after their payment.

City of Cathedral City

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

	Fee Description	Fee	Charge Basis	Note	CPI
1	Business License Processing Fee				
	a) New	$83	each		Y
	b) Renewal	$42	each		Y
2	Duplicate License	$5	each		Y
3	Review for Home Occupation License	$93	each		Y
4	Fire Inspection Review for Business License	$109	each		Y
5	Building Inspection for Business License	$90	each		Y
6	Planning Inspection for Business License, If Required	$93	each		Y
7	Engineering Inspection for Business License, If Required	$110	each		Y
8	Code Inspection for Business License, if Required	$74	each		Y
9	Police Inspection for Business License				
	a) Massage - Establishment				
	i) Initial	$264	each		Y
	ii) Renewal Inspection (if required)	$88	each		Y
	b) Massage - Therapist / Practitioner				
	i) Initial	$264	each		Y
	ii) Renewal Inspection (if required)	$88	each		Y
	c) Pawnbroker, Secondhand dealer, ice cream truck, etc.				
	i) Initial - (pawnbroker, secondhand dealer, handbills, ice	$132	each		Y
	ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice cream truck, etc.)	$88	each		Y
	d) Sexually Oriented Business				
	i) Initial	$264	each		Y
	e) All Others, If Required				
	i) Initial	$132	each		Y
	ii) Renewal	$88	each		Y
10	Bingo Permit	$50	each	[a]	N

[a] Maximum permit fee established by State of California.

City of Cathedral City

MASTER FEE SCHEDULE - CANNABIS LICENSING AND USER PERMIT FEES

Fee Description	Proposed Fee	Charge Basis	Note	CPI
1 Cannabis License				
a) New Application	$5,007	flat fee	[a]	Y
b) Renewal or Modification of License				
i) License Renewal	$4,756	flat fee	0	Y
ii) Change of Ownership	$5,007	flat fee	[b]	Y
ii) Amendment	$615	flat fee	[b]	Y
c) Background Investigation (per person)	$2,764	flat fee per person		Y

[a] Requires background investigation, per person.
[b] May require background investigation, per person.

City of Cathedral City

MASTER FEE SCHEDULE - CODE COMPLIANCE FEES

	Fee Description	Fee	Charge Basis	Note	CPI
1	Garage Sale Permit				
	a) Individual	$25	each		N
	b) Group	$250	per HOA event, per HOA gated community	[a]	N
2	Street Vendor Permit				
	a) Initial	$52	each		N
	b) Renewal	$52	each		N
3	Release of Notice of Pendency Fee				
	a) Initial Notice	$662	per recorded document		Y
	b) Each Additional Notice After the Initial Notice	$121	per additional recorded document		Y
4	Abandoned Property Registration & Monitoring Fee				
	a) Registration Fee				
	i) Initial	$74	per year		Y
	ii) Renewal	$74	per year		Y
	b) Monitoring Fee				
	i) Initial	$368	per year		Y
	ii) Renewal	$368	per year		Y
5	Abandoned Shopping Cart Impoundment	$74			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
	PROJECT SUBMITTAL				
	Pre-Entitlement				
1	Title Report				
	a) Review	$383			Y
2	Preliminary Grading Plan				
	a) Initial Sheet	$438			Y
	b) Each Additional Sheet	$438			Y
	c) Revisions - > 2 Each Sheet	$219			Y
3	Geotechnical Studies				
	a) Soils Report Review	$438	per report		Y
	b) Infiltrations Study Review	$109			Y
	c) Revisions - > 2 Reviews	$109			Y
4	Environmental				
	a) Phase 1 Report Review	$438			Y
	b) Phase 2 Report Review	$438			Y
5	Hydrology				
	a) Preliminary Hydrology Report Review	$656			Y
	b) Preliminary CLOMR Review	$875			Y
	c) Revisions - > 2 Reviews	$219			Y
6	WQMP				
	a) WQMP Summary Data Form Review	$109			Y
	b) Preliminary WQMP Review	$656			Y
	c) Preliminary Storm Water Pollution Prevention Plan Review	$547			Y
	d) Revisions - > 2 Reviews	$328			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
7	Traffic				
	a) Traffic Study Scoping Agreement Review	$1,313	per agreement		Y
	b) Revisions - > 2 Reviews Per Scoping Agreement	$547			Y
	c) Traffic Study Review	$2,626	per study		Y
	d) Revisions - Each TS Review	$875			Y
	e) Traffic Letter Review	$438	per letter		Y
	f) Revisions - > 2 TL Reviews	$219			Y
	g) VMT Scoping Submittal Review	$328			Y
	h) Revisions - > 2 VMT Scoping Reviews	$219			Y
	i) VMT Screening Memo Review - Under Threshold	$547			Y
	j) Revisions - > Each VMT Screening Revision	$328			Y
	k) VMT Analysis Report Over Threshold	$2,626			Y
	l) Revisions - > Each VMT Analysis Revision	$438			Y
8	Conditions of Approval				
	a) COA Preparation - Level 1 (up to 5 hours)	$1,094		[a]	Y
	b) COA Preparation - Level 2 (>5 up to 10 hours)	$2,188		[a]	Y
	c) COA Preparation - Level 3 (>10 up to 15 hours)	$3,282		[a]	Y
	d) COA Preparation - Level 4 (>15 up to 20 hours)	$4,376		[a]	Y
	e) COA Preparation - Level 5 (>20 up to 30 hours)	$6,565		[a]	Y
	f) COA Preparation - per hour beyond Level 5	$219	per hour		Y
9	Miscellaneous Pre-Entitlement Review	$219	per hour		Y
	POST ENTITLEMENT				
	Land Subdivision				
10	Final Parcel Map				
	a) Final Parcel Map				
	i) Initial Sheet	$3,720	per sheet		Y
	ii) Each Additional Sheet	$875	per sheet		Y
	iii) Reviews > 2 Reviews Each Set	$219			Y
	b) Final Parcel Map - Amendment				
	i) Initial Sheet	$3,720	per sheet		Y
	ii) Each Additional Sheet	$875	per sheet		Y
	iii) Reviews > 2 Reviews Each Set	$219			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Proposed Fee	Charge Basis	Note	CPI
11 Final Tract Map				
a) Final Tract Map				
i) Initial Sheet	$4,158	per sheet		Y
ii) Each Additional Sheet	$1,313	per sheet		Y
iii) Reviews > 2 Reviews Each Set	$328			Y
b) Final Tract Map - Amendment				
i) Initial Sheet	$3,939	per sheet		Y
ii) Each Additional Sheet	$1,313	per sheet		Y
iii) Reviews > 2 Reviews Each Set	$328			Y
c) Substantial Conformance Review				
i) Initial Sheet	$3,775	per sheet		Y
ii) Each Additional Sheet	$1,641	per sheet		Y
iii) Reviews > 2 Reviews Each Set	$547			Y
12 Reversion to Acreage:				
a) Initial Sheet	$3,720	per sheet		Y
b) Each Additional Sheet	$875	per sheet		Y
iii) Reviews > 2 Reviews Each Set	$438			Y
13 Lot Line Adjustment				
a) Lot Line Adjustment	$2,407	per request		Y
b) Reviews > 2 Reviews Each Set	$438			Y
14 Parcel Merger				
a) Parcel Merger	$2,407	per request		Y
b) Reviews > 2 Reviews Each Set	$438			Y
15 Street Dedication/Vacation				
a) Land Action Documents (Right-of-Way Easements/Grant Deeds, etc.)	$2,845	per request		Y
b) Vacation of Street/Public Right-of-Way	$4,595	per request		Y
c) Reviews > 2 Reviews Each Set	$438			Y
16 Land Survey				
a) Record of Survey	$711	per request		Y
b) Certificate of Compliance/Correction	$930	per request		Y
c) Reviews > 2 Reviews Each Set	$438			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
	FINAL REPORTS AND AGREEMENTS				
17	Final Hydrology Study Report	$1,969	per report		Y
	a) Final Hydrology Report Review	$2,626			Y
	b) Reviews > 2 Reviews Each Report	$656			Y
	c) Conditional Letter of Map Revision (CLOMR)	$219			Y
	d) Letter of Map Revision	$219			Y
18	Final Water Quality Mgmt. Plan Report (WQMP)				
	a) Final WQMP Report	$2,626	per report		Y
	b) WQMP Report Revisions> 2 Revisions Each Report	$438	per report		~~Y~~
	b) WQMP Plan (per sheet)	$219	per sheet		Y
	c) WQMP Plan Revisions (per sheet)	$109	per sheet		Y
	d) WQMP Covenant	$875	per covenant		Y
19	Final Stormwater Pollution Prevention Plan (SWPPP)				
	a) Final SWPPP Review	$656	per plan		Y
	b) Reviews > 2 Reviews Each Report	$219			Y
20	Covenants, Conditions and Restrictions (CC&Rs)				
	a) CC&R Review (per request)	$3,501			Y
	i) Reviews > 3 Reviews Each Report	$438			Y
	b) CC&Rs Revisions Review	$875			Y
	i) Revisions Review > 3 Reviews Each Report	$219			Y
	c) Misc Covenant Review & Approval	~~$656~~	~~per agreement~~		~~Y~~
	i) Recipricol Drainage Covenant	$875			Y
	ii) Recipricol Parking Covenant	$875			Y
	iii) Recipricol Access Covenant	$875			Y
	iv) Maintenance Covenant	$875			Y
	f) Subdivision Improvement Agreement (SIA)				
	i) SIA Preparation	$3,063	per request		Y
	ii) SIA Time Extension	$1,532	per request		Y
	iii) Assignment & Assumptions Agreement	$3,063	per request		Y
	PROJECT IMPROVEMENT PLANS REVIEW				
21	Mass Grading / Stockpile Plans				
	a) Initial Sheet	$1,532	per sheet		Y
	b) Each Additional Sheet	$766	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328			Y
	d) Revisions - Each Additional Sheet	$438	per sheet		Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
22	Rough Grading Plans				
	a) Initial Sheet	$2,079	per sheet		Y
	b) Each Additional Sheet	$985	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328			Y
	d) Revisions - Each Additional Sheet	$438	per sheet		Y
23	Precise Grading - Commercial				
	a) Initial Sheet	$2,626	per sheet		Y
	b) Each Additional Sheet	$1,532	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328			Y
	c) Revisions - Each Additional Sheet	$438	per sheet		Y
24	Precise Grading - Tract Homes				
	a) Initial Sheet	$1,751	per sheet		Y
	b) Each Additional Sheet				
	i) Without ADU	$547	per sheet		Y
	ii) With ADU	$602	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328			Y
	c) Revisions - Each Additional Sheet	$438	per sheet		Y
25	Precise Grading Plans Infill or Custom Homes				
	a) Infill Home	$1,094			Y
	b) Custom Home	$1,313			Y
	i) Custom Home with ADU	$1,422			Y
	c) Standalone ADU	$656			Y
	d) Reviews > 2 Reviews Each Set	$219			Y
	e) Revisions - Each Sheet	$219	per sheet		Y
26	Erosion Control Plans				~~Y~~
	a) Initial Sheet	$438			~~Y~~
	b) Each Additional Sheet	$219			~~Y~~
	c) Reviews > 2 Reviews Each Set	$109			Y
	d) Revisions - Each Sheet	$109	per sheet		Y
27	Street Improvements				
	a) Initial Sheet	$2,626	per sheet		Y
	b) Each Additional Sheet	$875	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$438			Y
	d) Revisions - Each Sheet	$656	per sheet		Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
28	Storm Drain Plans				
	a) Initial Sheet	$2,626	per sheet		Y
	b) Each Additional Sheet	$875	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$438			Y
	d) Revisions - Each Sheet	$656	per sheet		Y
29	Street Lights - Onsite				
	a) Onsite Street Light Location And Photometric Review	$328			Y
	b) Reviews > 2 Reviews Each Set	$109			Y
	c) Revisions - Each Sheet	$219			Y
30	Street Lights - Offsite				
	a) Offsite Street Light Location And Photometric Review	$328			Y
	b) Reviews > 2 Reviews Each Set	$109			Y
	c) Revisions - Each Sheet	$219			Y
	d) SCE Streetlight Application Review (1 light)	$438	per application		Y
	i) Each additional light	$109	each		Y
	e) Streetlight Covenant	$875	per agreement		Y
31	Signing and Striping Plans				
	a) Initial Sheet	$1,751	per sheet		Y
	b) Each Additional Sheet	$875	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328	each		Y
	d) Revisions - Initial Sheet	$438	per sheet		Y
	e) Revisions - Each Additional Sheet	$219	per sheet		Y
32	Traffic Signal Plans				
	a) Initial Sheet	$3,063	per sheet		Y
	b) Each Additional Sheet	$1,313	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$438	each		Y
	d) Revisions - Initial Sheet	$1,094	per sheet		Y
	e) Revisions - Each Additional Sheet	$656	per sheet		Y
33	Sidewalk Plans (when submitted separately from grading plan)				
	a) Initial Sheet	$1,094	per sheet		Y
	b) Each Additional Sheet	$438	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$219			Y
	d) Revisions - Initial Sheet	$875	per sheet		Y
	e) Revisions - Each Additional Sheet	$438	per sheet		Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
34	Project Traffic Control Plans	~~$438~~	~~per sheet~~		~~Y~~
	a) Initial Sheet	$1,313	per sheet		Y
	b) Each Additional Sheet	$656	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$328			Y
	d) Revisions - Initial Sheet	$547	per sheet		Y
	e) Revisions - Each Additional Sheet	$219	per sheet		Y
35	Sewer and Water - Onsite				
	a) Initial Sheet	$875	per sheet		Y
	b) Each Additional Sheet	$328	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$219	each		Y
	e) Revisions - Each Sheet	$219	per sheet		Y
36	Sewer and Water - Offsite				
	a) Initial Sheet	$219	per sheet		Y
	b) Each Additional Sheet	$109	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$109			Y
	d) Revisions - Each Sheet	$109	per sheet		Y
37	PM 10 (Fugitive Dust Control)				
	a) PM 10 Packet	$547	each		Y
	b) PM 10 Full Size Plan	$875	each		Y
	c) Reviews > 2 Reviews Each Set	$219	each		Y
	d) Revisions - Packet	$438	per sheet		Y
	e) Revisions - Full Size Plan	$328	per sheet		Y
38	Record Drawings Review				
	a) Initial Sheet	$1,094	per sheet		Y
	b) Each Additional Sheet	$438	per sheet		Y
	c) Reviews > 2 Reviews Each Set	$219			Y
39	Expedited Plan Review Fee (< 2 week turnaround)	1.5x standard fee		[b]	N
	INSPECTIONS - ONSITE				
40	Mass Grading / Stockpile				
	a) Per 1,000 CY	$438			Y
41	Rough Grading				
	a) First 3 Acres	$1,094			Y
	b) Each Additional Acre	$164			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Proposed Fee	Charge Basis	Note	CPI
42 Precise Grading				
a) Single Family Infill Lot	$656			Y
i) plus ADU	$219	per lot		Y
b) Single Family Custom Home Lot	$875			Y
i) plus ADU	$219	per lot		Y
c) Tract Home (per lot)	$438			Y
i) plus ADU	$219	per lot		Y
d) Standalone ADU	$438			Y
e) All Others (Typically Commercial)				
i) Without Rough Grading				
a) First 3 Acres	$1,094			Y
b) Each Additional Acre	$219			Y
ii) Subsequent to Rough Grading				
a) First 3 Acres	$656			Y
b) Each Additional Acre	$109			Y
43 Street Improvements - On-Site Curb, Gutter and Roadway				
a) Up to 500 LF	$2,626		[e],[g]	Y
b) 501 - 1,000 LF	$4,376		[e],[f],[g]	Y
c) Each Additional 1,000 LF	$2,188		[e],[f],[g]	Y
44 On-Site Improvements Other Than Street				
a) Up to 5,000 Sq Ft	$2,845		[f],[g]	Y
b) 5,001 Sq Ft - 10,000 Sq Ft	$5,471		[f],[g]	Y
c) Each Additional 10,000 Sq Ft	$656		[f],[g]	Y
45 Sidewalk - Onsite				
a) Up to 20 LF	$328		[f],[g]	Y
b) 21 - 100 LF	$492		[f],[g]	Y
c) Each Additional 100 LF	$219		[f],[g]	Y
46 Signing and Striping - Onsite				
a) Up to 500 LF	$875		[h]	Y
b) 501 - 1,000 LF	$1,751		[e],[g]	Y
c) Each Additional 1,000 LF	$328		[e],[g]	Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Proposed Fee	Charge Basis	Note	CPI
47 Storm Drain - Onsite				
a) Up to 500 LF	$1,751			Y
b) 501 - 1,000 LF	$3,063			Y
c) Each Additional 1,000 LF	$1,313			Y
48 Storm Drain Inlets /Outlet Structures - Onsite				
a) Up to 5	$875			Y
b) Each Additional	$219			Y
49 Stormwater Retention - Onsite				
a) Above Ground System	$438			Y
b) Underground Drywell System	$656			Y
c) Underground Chamber System	$1,751			Y
d) WQMP Final Inspection	$438			Y
50 Sewer or Water - On Site				~~Y~~
a) Up to 500 LF	$1,094			Y
b) 501 - 1,000 LF	$1,532			Y
c) Each Additional 1,000 LF	$219			Y
51 PM10 (per year)				
i) Single Family Infill Lot <10,000 Sq Ft	$875		[c]	Y
ii) > 10,000 Sq Ft - < 10 Acres	$2,626		[c] , [d]	Y
iii) 10 - 50 Acres	$3,939		[c] , [d]	Y
iv) 51 - 200 Acres	$5,252		[c] , [d]	Y
v) > 200 Acres	$6,565		[c] , [d]	Y
vi) PM10 Deposit	$2,000	deposit - per acre or portion thereof	[c] , [d]	Y
52 SWPPP (NPDES) - Onsite				
a) Single Family Infill Lot <10,000 Sq Ft	$438	per year	[i]	Y
b) > 10,000 Sq Ft - < 10 Acres	$1,313	per year	[i]	Y
c) 10 - 50 Acres	$1,969	per year	[i]	Y
d) 51 - 200 Acres	$2,626	per year	[i]	Y
e) > 200 Acres	$3,282	per year	[i]	Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
	INSPECTIONS ENCROACHMENT - OFFSITE				
	Encroachment Permits				
53	Street Improvements - Off-Site				
	a) Up to 500 LF	$3,720		[e]	Y
	b) 500 - 1,000 LF	$6,127		[e],[f]	Y
	c) Each Additional 1,000 LF	$2,845		[e],[f]	Y
54	Driveway				
	a) Residential	$547			Y
	b) Commercial	$875			Y
	Sidewalk				
	a) Up to 20 Lineal Feet	$328			Y
	b) 20 - 100 Lineal Feet	$492			Y
	c) Each Additional 100 Lineal Feet	$219			Y
55	Excavation / Trenching				
	a) First 20 LF	$328			Y
	b) 21 - 50 LF	$383			Y
	c) 51 - 100 LF	$547			Y
	d) Each Additional 100 LF	$109			Y
56	Bore/Vault				~~Y~~
	a) Bore Holes	$274			Y
	b) Vault Installation	$438			Y
57	Cut/Pot Hole				Y
	a) Cut or Pothole	$109	each		Y
58	Off-site Signing and Striping - Offsite				
	a) Up to 500 LF	$875		[h]	Y
	b) 500 - 1,000 LF	$1,751		[f],[h]	Y
	c) Each Additional 1,000 LF	$328		[f],[h]	Y
59	Storm Drain Line - Offsite				
	a) Up to 500 LF	$1,751			Y
	b) 501 - 1,000 LF	$3,063		[f]	Y
	c) Each Additional 1,000 LF	$1,313		[f]	Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
60	Stormwater Retention - Offsite				
	a) Above Ground System	$438	each		Y
	b) Underground Drywell System	$656	each		Y
	c) Underground Chamber System	$1,751	each		Y
	d) WQMP Final Inspection	$438	each		Y
61	Traffic Signals				~~Y~~
	a) Vehicular Traffic Signal	$7,002			Y
	b) Pedestrian Hawk Signal	$6,127			Y
	c) High Visibility Crosswalk	$1,094			Y
	d) Submittal Review (each submittal)	$219	each		Y
62	Traffic Control				
	a) Up to Two Consecutive Days	$274		[m]	Y
	b) Three - Five Consecutive Days	$656			Y
	c) Each Additional Consecutive Day (Up to 10 Days)	$164	per day		Y
	d) 11+ Days (Up to 60 Calendar Days Max)	$2,188			Y
63	SWPPP (NPDES) - Offsite				
	a) Up to 500 LF of Roadway Frontage	$656			Y
	b) 501 - 1,000 LF of Roadway Frontage	$1,094			Y
	c) Each Additional 1,000 LF of Roadway Frontage	$219			Y
64	Final Inspection / Acceptance				
	a) Single Family Lot <10,000 Sq Ft	$219		[k]	Y
	b) > 10,000 Sq Ft - < 2 Acres	$656		[l]	Y
	c) > 2 Acres - < 10 Acres	$875		[l]	Y
	d) > 10 - < 50 Acres	$1,313		[l]	Y
	e) > 50 - 200 Acres	$1,751		[l]	Y
	f) > 200 Acres	$2,188		[l]	Y
65	Night Work	$1,751	per night		Y
66	Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	$219			Y
67	Stop Work Notice Release	$656			Y
68	Bond Reduction Request	$2,516			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

	Activity Description	Proposed Fee	Charge Basis	Note	CPI
	ADMINISTRATIVE				
	Research/Administrative				
69	Flood Plain (FEMA)				
	a) Research/FEMA App	$656	per request		Y
	b) Community Acknowledgement Form	$328	per request		Y
70	Bid Protest Review	$1,751			Y
71	Misc Research (per request, per hour)	$219		[n]	Y
72	Misc Covenant Review & Approval	$656	per agreement		Y
73	Reactivation of Permit				
	a) Reactivation of an Expired Minor Permit	10% of original permit fee	each	[o]	N
	b) Reactivation of an Expired Major Permit	20% of original permit fee	each	[o]	N
	MISCELLANEOUS ENGINEERING FEES				
	Miscellaneous				
74	Technology Enhancement Fee	3% of fee			N
75	Transportation Permits				
	a) Annual	$90	each		N
	b) Single Event	$16	each		N
76	Pool Drain Permit	$36	each		Y
77	NPDES Inspections				
	a) Food Use	$219			Y
	b) Hazardous Waste				
	i) without Storage	$219			Y
	ii) with Storage	$274			Y
78	Permit Issuance Fee	$109			Y

City of Cathedral City

BEFORE AND AFTER ILLUSTRATION - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Proposed Fee	Charge Basis	Note	CPI

[a] If project exceeds assigned level, project will be reassigned to next level and additional fees will be charged prior to receiving conditions of approval.
[b] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.
[c] For PM10 annual permit.
[d] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.
[e] Includes, curb, gutter, and sidewalk. Excludes driveways.
[f] Rounded up to nearest thousand feet.
[g] Excluding building foundation footprint.
[h] Footage based on centerline street length.
[i] Annual inspection cost.
[j] Includes Water Quality Management Plan specific covenant.
[k] Includes tract single family homes, does not include tract final.
[l] Includes tract finals.
[m] Permanent patching of pavement at same location will count as a subsequent consecutive day.
[n] Estimate provided up front.
[o] Assumes no changes to original permit.

City of Cathedral City

MASTER FEE SCHEDULE - EVENT FEES

	Fee Description	Fee	Charge Basis	Note	CPI
1	Banner and Electronic Sign Sponsorship Program				
	a) Up to Four	$605			Y
	b) Each Thereafter	$360			Y
2	Special Event Permit Fee	$707			Y
3	Amphitheater Rent - Non-Profit (Full Day)				
	a) Full Day	$2,575			Y
	b) Half-Day Before Event Setup	$1,275			Y
4	Amphitheater Rent - For Profit				
	a) Full Day	$5,125			Y
	b) Half-Day Before Event Setup	$2,575			Y
5	Amphitheater Rent - Special Weekends				
	a) Coachella Weekend 1	$100,000 or Best Offer			N
	b) Coachella Weekend 2	$30,000 or Best Offer			N
	c) Stage Coach Weekend	$15,000 or Best Offer			N
	d) Splash Weekend	$10,000 or Best Offer			N
6	Amphitheater - Deposit	$1,025			Y
7	Avenida Lalo Guerrero Rent				
	a) Non-Profit	$1,550			Y
	b) For Profit	$2,575			Y
	c) Deposit	$620			Y
8	Festival Lawn Rent				
	a) Non-Profit	$770			Y
	b) For Profit	$1,025			Y
	c) Deposit	$620			Y
9	Town Square Park Rent				
	a) Non-Profit	$380			Y
	b) For Profit	$510			Y
	c) Deposit	$620			Y
10	Civic Center Plaza Rent				
	a) Non-Profit	$230			Y
	b) For Profit	$310			Y
	c) Deposit	$620			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

Activity Description	Fee	Charge Basis	Note	CPI
1 **Water Based Fire Protection Systems (1)**				
a) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (up to 25 heads)	$217	per installation		Y
ii) Inspection (up to 25 heads)	$434	per installation		Y
b) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (up to 50 heads)	$434	per installation		Y
ii) Inspection (up to 50 heads)	$543	per installation		Y
c) Fire Sprinkler Commercial/Multi Family/Other - New System or Alteration				
i) Plan Review (each additional 25 heads, or fraction thereof)	$54	per head		Y
ii) Inspection (each additional 25 heads, or fraction thereof)	$217	per head		Y
d) Fire Sprinkler Single Family/Duplex - New System				
i) Plan Review	$326	per installation		Y
ii) Inspection	$543	per installation		Y
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System				
i) Plan Review	$326	per installation		Y
ii) Inspection	$326	per installation		Y
f) Standpipe				
i) Plan Review	$651	per system		Y
ii) Inspection (per vertical standpipe)	$434	per system		Y
g) Fire Protection Underground System				
i) Plan Review	$326	each		Y
ii) Inspection	$434	each		Y
h)Fire Service Under Ground				
i) No Hydrant	$217	each		Y
ii) With Hydrant	$326	each		Y
i) Per Additional Sprinkler Riser or Hydrant				
i) Inspection	$217	each		Y
2 Fire Alarm System (1):				Y
a) Fire Alarm - New System				
i) Plan Review (up to 25 devices)	$217	per system		Y
ii) Inspection (up to 25 devices)	$217	per system		Y
b) Fire Alarm - Alteration				
i) Plan Review (up to 5 devices)	$217	per system		Y
ii) Inspection (up to 5 devices)	$217	per system		Y
c) Per Additional Device				
i) Inspection - New or Alteration	$4	per device		Y
3 Alternative Automatic Extinguishing Systems (Dry, Wet, CO2, Halon, UL 300,				
a) Plan Review	$326	per system		Y
b) Inspection	$217	per system		Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

	Activity Description	Fee	Charge Basis	Note	CPI
4	Other Fire Construction Reviews and Inspections (2):				
	a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage				
	i) Plan Review	$326	per system		Y
	ii) Inspection				
	a) Battery Storage System	$434	per review		Y
	b) Other Systems	$217			Y
5	Hazardous Activities Installation/Removal Permits Above Ground -				
	a) Plan Review	$217	per system		Y
	b) Inspection	$217	per system		Y
6	Technical Report, Alternate Means & Methods				
	a) Plan Review	$326	per submittal		Y
	b) Inspection	$217	per hour		Y
7	Architectural - New Construction or Tenant Improvement Plan Check:				
	a) Plan Review	$326	per project		Y
	b) Inspection	$217	per project		Y
8	Fire Hood and Duct Systems				
	a) Fire Hood and Duct - Plan Check	$217			Y
	b) Fire Hood and Duct - Inspection	$217			Y
9	Fire (Emergency) Access permit				
	a) Fire (Emergency) Access permit - Plan Check	$326			Y
	b) Fire (Emergency) Access permit - Inspection	$217			Y
10	Above Ground Tank Installation				
	a) Above Ground Tank Installation - Plan Check	$217			Y
	b) Above Ground Tank Installation - Inspection	$217			Y
11	Fire Pump System				
	a) Fire Pump System - Plan Check	$217			Y
	b) Fire Pump System - Inspection	$217			Y
12	Fire Alarm Monitoring Systems				
	i) Plan Review (up to 25 devices)	$163			Y
	ii) Inspection (up to 25 devices) * Addl $3 per dev above 25	$217			Y
13	Generators				
	i) Permit Fee	$109			Y
	Permits to Operate (Type of Permit Activity)				
14	Candles and Open Flames	$217			Y
15	Carnivals and Fairs: Amusement rides, generators, bounce houses	$217	per hour, min 2 hours		Y
16	Combustible Dust Operations	$217			Y
17	Dry Cleaning Plant	$217			Y
18	Exhibits and Trade Shows	$217			Y
19	Explosives or Blasting Agents	$217			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

Activity Description	Fee	Charge Basis	Note	CPI
20 Hazardous Materials Storage:				
a) S1 occupancy, up to maximum quantities as permitted for S1 per code	$434			Y
b) F or H occupancy, up to maximum quantities as permitted per occupancy type per code	$434			Y
c) B or M occupancy, up to maximum quantities as permitted per occupancy type per code	$109			Y
d) Bulk CO2	$271			Y
e) Miscellaneous moderate risk storage not specified herein.	$217	per hour, min 2 hours		Y
21 High Pile Storage	$217			Y
22 Hot Work Operations	$109			Y
23 Industrial Ovens	$109			Y
24 Lumber Yards	$217			Y
25 Misc. Combustible Storage	$217			Y
26 Mobile Fueling	$109			Y
27 Recreational or Bon Fire	$217			Y
28 Repair Garage	$217			Y
29 Spraying and Dipping (No Spray Booth)	$217			
30 Theatrical Fire Performance	$434			Y
31 Tire Storage: up to quantities allowed per fire code	$217			Y
32 Places of Assembly				
a) Less than 300 occupant load	$217			Y
b) 300 - 999 occupant load	$217			Y
c) 1,000 or more occupant load	$434			Y
33 Commercial Day Care Facility				
a) 7 - 49 persons	$217			Y
b) 50 - 149 persons	$217			Y
c) 150 or more persons	$326			Y
34 Institutional				
a) Less than 6 patients	$109			Y
b) 6 or more patients	$217			Y
c) Detention facilities	$434			Y
35 Apartments/Hotels/Motels				
a) 3 - 16 units	$217			Y
b) 17 - 32 units	$326			Y
c) 33 or more units	$434			Y
36 850 Inspections				
a) 850 Inspection (at hourly rate)	$163			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

	Activity Description	Fee	Charge Basis	Note	CPI
37	Temporary Membrane Structures (Tents/Canopies)				
	a) 401 - 1,499 SF	$217			Y
	b) 1,500 - 2,999 SF	$217			Y
	c) 3,000 - 5,999 SF	$217			Y
	d) 6,000 or more SF	$326			Y
38	Christmas Tree Lot	$217			Y
39	Pyrotechnics Display	$543			Y
40	Annual Inspection: Above Ground - Flammable / Combustible Liquid Tank and/or Pipe	$217	per tank system		Y
41	New Construction Plan Check (6):				
	a) A - Assembly	$543	each		Y
	b) B, I, M - Business, Institutional, Mercantile	$434	each		Y
	c) E, R-1, R-2 - Educational, Multi-Family	$543	each		Y
	d) F, S, H - Factory, Storage, Hazardous	$543	each		Y
	e) R-3 - Single Family	$217	each		Y
	f) All Tenant Improvements	$217	each		Y
	g) U - Utility Structures and Buildings	$217	each		Y
	h) All Shell Buildings	$217	each		Y
	Other Miscellaneous Fees				
42	Renewal of Expired Construction Permit	$217			N
43	Copy of Incident Report (per incident)	$16			N
44	Media Reproduction (audio, video, photographic)	Actual Cost			Y
45	Emergency Response Caused by DUI	Actual Cost			Y
46	Code Appeal (per hour)	$217			Y
47	Fire Flow / Hydrant Test	$651			Y
48	Minimum Intake Fee	$217			Y
49	Voluntary Inspection	$217			Y
50	Technical Report (alternate material or method request)	$868			Y
51	Inspection Requests (after normal business hours) (7)	1.5 x charge amount			Y
52	Excessive resubmittals and inspections	$217	each		Y
53	Administrative Fee (work without a permit)	$434			Y
54	Code Review or Design Consultation (per hour)	$217			Y
55	Fire Prevention Division Hourly Rate	$217			Y
56	Re-inspection Fee - Fire	$109			Y
57	Inspection Fee - Fire	$109			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

Activity Description	Fee	Charge Basis	Note	CPI
58 Reprint Job Card/Permit	$109			Y
59 Late Payment Penalty for Permits				
a) 30 days past due	$50			N
b) 60 days past due	$100			N
c) 90 days past due	$200			N
60 Special Request for Fire Department Personnel Services	overtime rate by rank	per hour		Y

(1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.
(2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.
(3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.
Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.
(4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.
(5) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.
The standard number of hours estimated can be calculated by dividing the fee amount by $170, the Division's fully-burdened hourly rate.
For example, a fee amount of $340 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.
Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.
(6) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.
(7) Inspection outside normal work hours will require hourly fees in addition to other required fees.
Note: Items in red font are existing fees that were inadvertently excluded from prior fee schedule.

City of Cathedral City

MASTER FEE SCHEDULE - FIRE PREVENTION AND AMBULANCE FEES

	Activity Description	Fee	Charge Basis	Note	CPI
1	ALS and BLS Base Rate	$2,100			Y
2	Mileage per loaded mile	$35	per mile		N
3	Oxygen	$120			N
4	Misc. Supplies	$50			N
5	EKG Fee	$150			N
6	Nite Charge (7pm - 7am)	$125			N
7	Treat & Release (Patient care non-transport)	$250			N
8	First Responder Fee	$150			N

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
	ADULT ORIENTED BUSINESSES:					
1	Sexually Oriented Business New Permit	$2,418		flat fee		Y
2	Sexually Oriented Business Renewal Permit	$1,209		flat fee		Y
3	**ANNEXATION TO CATHEDRAL CITY:**		$39,990	minimum fee / initial deposit		Y
	APPEALS:					
4	Appeal Fee of determination of City Planner, Architectural Review Committee, or Planning Commission	$1,070		flat fee		Y
	CHRISTMAS TREE LOT PERMIT:					
5	Christmas Tree Lot Permit	$636		flat fee		Y
6	Christmas Tree Lot Deposit (Refundable)	$186		flat fee		Y
	SIMILAR USE DETERMINATION:					
7	Similar use determination - Administration	$465		flat fee		Y
8	Similar use determination by PC	$1,721		flat fee		Y
	CONDITIONAL USE PERMITS:					
9	CUP - Including design review for new structure or modification	$9,023		flat fee	[b]	Y
10	CUP - Use only - no structural alteration / modification	$5,720		flat fee	[b]	Y
11	CUP - Revisions / Modifications - Major	$6,674		flat fee	[b]	Y
12	CUP - Revisions / Modifications - Minor	$2,151		flat fee	[b]	Y
	DESIGN REVIEWS:					
13	Design Review - Administrative Approval					
	a) without Architectural Review Committee Required	$1,826		flat fee	[b]	Y
	b) with Architectural Review Committee Required	$3,209		flat fee	[b]	Y
14	Design Review - Discretionary Approval	$9,023		flat fee	[b]	Y
15	Design Review - Duplex 5 units or less	$1,860		flat fee	[b]	Y
16	Design Review - Revision	$6,674		flat fee	[b]	Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
	ENVIRONMENTAL PROCESSING:					
17	Negative Declaration		$4,650	minimum fee / initial deposit		Y
18	Environmental Impact Report		$16,182	minimum fee / initial deposit		Y
19	CEQA Finding of Consistency	$558		flat fee		Y
20	CEQA Exemption	$279		flat fee		Y
21	Reimbursement of County Filing Fees	actual cost		actual cost		Y
	FILM PERMITS:					
22	Film Permit - Still Fee/Video	$1,731		flat fee		Y
	HISTORICAL PRESERVATION APPLICATION PERMIT:					
23	Application to Obtain Historic Designation	$7,254		flat fee		Y
24	Certification of Appropriateness	$4,464		flat fee		Y
25	Application to Remove or Downgrade Designation	$7,254		flat fee		Y
	PEDDLER PERMIT:					
26	Peddler permit	$1,674		flat fee		Y
	PLANNED UNIT DEVELOPMENTS:					
27	PUD		$16,683	minimum fee / initial deposit		Y
28	Amended/Revised PUD					
	a) Major		$6,767	minimum fee / initial deposit		Y
	b) Minor	$3,651		flat fee	[b]	Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
	PLANS:					
29	General Plan Amendment	$6,557		flat fee	[b]	Y
30	Change of Zone	$6,557		flat fee	[b]	Y
31	Change of Zone w / GPA	$6,557		flat fee	[b]	Y
32	Zone Ordinance Amendment	$7,440		flat fee	[b]	Y
33	Specific Plan		$19,716	minimum fee / initial deposit		Y
34	Specific Plan - Minor	$2,883		flat fee		Y
35	Specific Plan Amendment		$8,370	minimum fee / initial deposit		Y
36	Development Agreements		$8,277	minimum fee / initial deposit		Y
	SIGN PERMITS:					
37	Master Sign Program	$3,348		flat fee	[b]	Y
38	Master Sign Program w/development application	$1,674		flat fee	[b]	Y
38	Window Signs	$93		flat fee	[a]	Y
39	Drive thru menu boards	$558		flat fee	[a]	Y
40	Subdivision sign	$558		flat fee	[a]	Y
41	New Sign - Wall	$372		flat fee	[a]	Y
42	Monument Signs					
	a) Shopping Center	$744		flat fee	[a]	Y
	b) All Others	$558		flat fee	[a]	Y
43	Billboards	$5,952		flat fee	[a]	Y
44	Temporary Signs	$103		'fixed by resolution, section 9.62.070, ord 554,2001	[a]	N
45	Alteration of sign face	$93		flat fee	[a]	Y
46	Special permit for noncommercial murals	fixed by resolution,				Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
	SUBDIVISION MAPS:					
47	Tentative / Vesting Parcel Maps-up to 4 parcels	$7,325		flat fee	[b]	Y
48	Tentative / Vesting Tract Maps-up to 10 lots	$7,542		flat fee	[b]	Y
49	Tentative Tract Maps - per additional lot	$47		flat fee		Y
50	Map Revisions					
	a) Minor	$2,756		flat fee	[b]	Y
	b) Major	$5,685		flat fee	[b]	Y
51	Reversion to Acreage	$4,569		flat fee	[b]	Y
	MISCELLANEOUS:					
	INSPECTIONS:					
52	Re-inspections for Final Approval	$186		flat fee		Y
53	Final Landscape Inspection	$279		flat fee		Y
54	Inspection - Commercial (up to 2)					
	a) Alterations/Additions - Non-Residential	$279		flat fee		Y
	b) New Construction - Up to 5 acres	$465		flat fee		Y
	c) New Construction - 5 acres or greater	$1,116		flat fee		Y
55	Inspection - Residential (up to 2)					
	a) Alterations/Additions - Residential	$93		flat fee		Y
	b) Residential - SFD	$186		flat fee		Y
	c) Residential - MFD - up to 4 units	$465		flat fee		Y
	d) Residential - Multi-family over 4 units	$1,116		flat fee		Y
	PLAN CHECK:					
56	Standalone Plan Check	$1,116		flat fee	[b]	
57	Plan Check Fee - Commercial					
	a) Alterations / Additions - Non-Residential	$279		flat fee	[b]	Y
	b) Up to 5 acres	$2,046		flat fee	[b]	Y
	c) 5 acres or greater	$3,069		flat fee	[b]	Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
58	Plan Check Fees - Residential					
	a) Alterations / Additions - Residential	$186		flat fee	[b]	Y
	b) Residential - SFD	$326		flat fee	[b]	Y
	c) Residential - MFD - up to 4 units	$744		flat fee	[b]	Y
	d) Residential - Multi-family over 4 units	$2,418		flat fee	[b]	Y
	e) Master Plans	$2,418		flat fee	[b]	Y
	TIME EXTENSIONS:					
59	Time Extensions	$3,720		flat fee		Y
	SPECIAL USE PERMITS:					
60	Special Use Permits (SUP) - Minor	$849		flat fee		Y
61	Special Use Permits (SUP)	$1,878		flat fee		Y
62	Dance Permit	$1,395		flat fee		Y
	VARIANCES:					
63	Variance	$4,883		flat fee	[b]	Y
64	Administrative Variance	$558		flat fee		Y
	OTHER FEES:					
65	General Plan & Zoning Letter (Zoning Confirmation Letter)	$295		flat fee		Y
66	Zoning Compliance Letter	$1,488		flat fee		Y
67	RV Parking Permit	$419		flat fee		Y
68	Handbill Permit	$837		flat fee		Y
	HOUSING:					
69	Senate Bill (SB) 330 Application Review	$1,860		flat fee		Y
	PRE-APPLICATION / CONCEPTUAL DESIGN REVIEW:					
70	Conceptual Design Review	$1,769		flat fee		Y
71	**PUBLIC NOTICING:**					
	Public Noticing, plus actual publishing costs	$771		flat fee		Y
	HOURLY BILLING RATES FOR DEPOSITS					
72	Hourly Billing Rates	$186		per hour		Y

[a] Fee reduced by 50% if part of sign program.
[b] Fees include up to three reviews. Subsequent reviews following the initial three will be billed at 50% of the initial fee.

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI

Full Cost Deposits and Deposit Replenishment
Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.
Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original deposit.
Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).
As may be required for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant.

Overview of Fee Structure
Fees may be either fixed fees, deposits, or deposits with a minimum fee amount due. When a fee is deposit-based, the City will collect the initial depots and bill against that deposit. The minimum total amount charged for deposit-based fees shall be the amount shown in the minimum fee / initial deposit column.

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

	Fee Description	Fee	Charge Basis	Note	CPI
1	Report Copies				
	a) Traffic Collision Report	$30	per report		N
	b) All Other Reports	$0.25 / page	per page		N
	c) Photos / Digital Media (e.g. Flash Drive) if provided by City	$20	per device		N
2	Citation Sign-Off				
	a) CCPD Citation, CC Resident	No Charge	per citation		N
	b) Non-CCPD Citation, CC Resident	$20	per citation		N
	c) Non-Resident	$35	per citation		N
3	Residency Letter	$60	per request		Y
4	Local Criminal History	$60	per request		Y
5	ABC Letter	$67	per request		Y
6	Vehicle Identification Number (VIN) Verification (No Charge for Cathedral City Residents)	$50	per request		Y
7	Vehicle Release	$275	per request		Y
8	DUI Traffic Collision Vehicle Release Fee	$885	per incident		Y
9	Repossession Receipt	$30	each	[a]	N
10	Alarm User Permit				
	a) Initial permit application	$65	each		N
	b) Renewal permit application	$40	each		N
	c) Late Filing Fees				
	i) 30 days Late Fee (add to base permit fee)	$20	each		N
	ii) 90 Days Late Fee (add to base permit fee)	$40	each		N
	d) Re-Issued Alarm User Permit	$200	each		N
11	Excessive False Alarms (Permitted Alarm Systems):				
	a) First false alarm				
	i) Burglary	No Charge	each		N
	ii) Duress/robbery	No Charge	each		N
	b) Second false alarm				
	i) Burglary	$100	each		N
	ii) Duress/robbery	$100	each		N

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

	Fee Description	Fee	Charge Basis	Note	CPI
	c) Third false alarm				
	i) Burglary	$150	each		N
	ii) Duress/robbery	$150	each		N
	d) Fourth false alarm and Each Additional				
	i) Burglary	$200	each		N
	ii) Duress/robbery	$200	each		N
12	Excessive False Alarms (Non-Permitted Alarm Systems):				
	a) First false alarm				
	i) Burglary	$100	each		N
	ii) Duress/robbery	$100	each		N
	b) Second and Each Additional				
	i) Burglary	$200	each		N
	ii) Duress/robbery	$200	each		N
13	Online Alarm Education Diversion Course	$25	each		N
14	Carry Concealed Weapon License				
	a) Initial Application (Plus applicable DOJ fees)	$300	per application		N
	b) Renewal (Plus applicable DOJ fees)	$25	per application	[b]	N
	c) Duplicate / Amended License (Plus applicable DOJ fees)	$10	per request	[b]	N
	d) Psychological Testing, if Required (Plus applicable DOJ fees)	Actual Cost	each	[b]	N
15	Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	$252	per response		Y
16	Special Service Requests				
	a) Regular Time				
	i) Police Sergeant	$258	per hour		Y
	ii) Police Officer	$174	per hour		Y
	b) Over-Time				
	i) Police Sergeant	$328	per hour		Y
	ii) Police Officer	$221	per hour		Y
17	Second Hand Dealer/Pawn Broker/Loan Broker				Y
	a) Initial Application (Plus applicable DOJ fees)	$345	per application		Y
	b) Renewal	$118	per application		Y

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

Fee Description	Fee	Charge Basis	Note	CPI
18 Firearm Dealer				Y
a) Initial Application	$200	per application		Y
b) Renewal	$200	per application		Y

[a] Fee established by State of California.

[b] Maximum fee allowed per California Penal Code Section 26190.

City of Cathedral City

MASTER FEE SCHEDULE - SHORT TERM RENTAL PERMIT FEES AND ADMINISTRATIVE CITATIONS

Fee Description	Fee	Charge Basis	Note	CPI
1 Short-Term Rental Permit Fee				
a) Home sharing Permit	$516	per year		Y
b) Short-Term Vacation Rental Permit	$2,064	per year		Y
2 Inspections				
a) STVR - Health and Safety Inspection	$147	each		Y
b) STVR - Health and Safety Reinspection	$147	each		Y

City of Cathedral City

MASTER FEE SCHEDULE - SHORT TERM RENTAL PERMIT FEES AND ADMINISTRATIVE CITATIONS

	Fee Description	Fee	Charge Basis	Note	CPI
	SHORT-TERM RENTALS:				
1	Operation without a permit, Subject to any past transient occupancy tax, including penalties and interest				
	a) 1st Violation	$5,000			N
	b) 2nd Violation	$10,000			N
	c) 3rd Violation	$15,000			N
2	False Complaints				
	a) 1st Violation	$100			N
	b) 2nd Violation	$250			N
	c) 3rd Violation & Subsequent	$500			N
3	Short-Term Vacation Rental Violation				
	a) 1st Violation	$1,000			N
	b) 2nd Violation	$3,000			N
	c) 3rd Violation & Subsequent	$5,000			N
4	Short-Term Vacation Rental Hosting Violation	$1,000			N
5	STVR Complaint Advertisement				
	a) 1st Violation	$2,500			N
	b) 2nd Violation	$5,000			N
	c) 3rd Violation	$7,500			N
6	STVR Multiple Violations	$1,000			N
7	STVR No Response Violations	$500			N
8	STVR Noise Complaint Violations	$250			N

City of Cathedral City

MASTER FEE SCHEDULE - SPORTS FIELDS AND PARK FACILITIES RESERVATION FEES

	Fee Description	Fee	Charge Basis	Note	CPI
	Administrative Fees				
1	Commercial Century Park	$40	Single Use/Multi. Use		
2	Commercial Ocotillo Park	$40	Single Use/Multi. Use		
3	Commercial Panorama Park	$40	Single Use/Multi. Use		
4	Non-Profit Century Park	$20	Single Use/Multi. Use		
5	Non-Profit Ocotillo Park	$20	Single Use/Multi. Use		
6	Non-Profit Panorama Park	$20	Single Use/Multi. Use		
7	Non-Resident Century Park	$30	Single Use/Multi. Use		
8	Non-Resident Ocotillo Park	$30	Single Use/Multi. Use		
9	Non-Resident Panorama Park	$30	Single Use/Multi. Use		
10	Resident Century Park	$20	Single Use/Multi. Use		
11	Resident Ocotillo Park	$20	Single Use/Multi. Use		
12	Resident Panorama Park	$20	Single Use/Multi. Use		
	Daily Rate Fees				
13	Commercial Century Park	$300	Multi. Use		
14	Commercial Ocotillo Park	$300	Multi. Use		
15	Commercial Panorama Park	$300	Multi. Use		
16	Non-Profit Century Park	$75	Multi. Use		
17	Non-Profit Ocotillo Park	$75	Multi. Use		
18	Non-Profit Panorama Park	$75	Multi. Use		
19	Non-Resident Century Park	$262	Multi. Use		
20	Non-Resident Ocotillo Park	$262	Multi. Use		
21	Non-Resident Panorama Park	$262	Multi. Use		
22	Resident Century Park	$225	Multi. Use		
23	Resident Ocotillo Park	$225	Multi. Use		
24	Resident Panorama Park	$225	Multi. Use		
	Daytime Field Use Hourly Fees				
25	Commercial Century Park	$40	Single Use/Multi. Use		
26	Commercial Ocotillo Park	$40	Single Use/Multi. Use		
27	Commercial Panorama Park	$40	Single Use/Multi. Use		
28	Non-Profit Century Park	$75	Single Use/Multi. Use		
29	Non-Profit Ocotillo Park	$75	Single Use/Multi. Use		
30	Non-Profit Panorama Park	$75	Single Use/Multi. Use		
31	Non-Resident Century Park	$35	Single Use/Multi. Use		
32	Non-Resident Ocotillo Park	$35	Single Use/Multi. Use		
33	Non-Resident Panorama Park	$35	Single Use/Multi. Use		
34	Resident Century Park	$30	Single Use/Multi. Use		

City of Cathedral City

MASTER FEE SCHEDULE - SPORTS FIELDS AND PARK FACILITIES RESERVATION FEES

	Fee Description	Fee	Charge Basis	Note	CPI
35	Resident Ocotillo Park	$30	Single Use/Multi. Use		
36	Resident Panorama Park	$30	Single Use/Multi. Use		
	Field Preparation				
37	Century Park	$60	Single Use/Multi. Use		
38	Ocotillo Park	$60	Single Use/Multi. Use		
39	Panorama Park	$60	Single Use/Multi. Use		
	Lighted Field Use Fee				
40	Commercial Grp Ocotillo Park	$60	Single Use/Multi. Use		
41	Non-Profit Grp Ocotillo Park	$30	Single Use/Multi. Use		
42	Non-Residential Grp Ocotillo Park	$40	Single Use/Multi. Use		
43	Residential Grp Ocotillo Park	$30	Single Use/Multi. Use		
	Concession Stand Fee				
44	Non-Profit Grp Ocotillo Park	$25	Single Use/Multi. Use		
45	Non-Profit Grp Panorama Park	$25	Single Use/Multi. Use		
46	Non-Resident Grp Ocotillo Park	$30	Single Use/Multi. Use		
47	Non-Resident Grp Panorama Park	$30	Single Use/Multi. Use		
48	Resident Grp Ocotillo Park	$25	Single Use/Multi. Use		
49	Resident Grp Panorama Park	$25	Single Use/Multi. Use		
50	Commercial Grp Ocotillo Park	$35	Single Use/Multi. Use		
51	Commercial Grp Panorama Park	$35	Single Use/Multi. Use		
52	Concession Stand Security Deposit	$500	Single Use/Multi. Use		
53	Field Cleaning/Security Deposit	$275	Single Use/Multi. Use		
	Park Reservation Fees				
54	Park Res Shelter w/Elec Non-Resident Fee Century				
	a) up to 50 attendees	$60			
	b) 51 - 100 attendees	$150			
	c) More than 100 attendees	$250			
55	Park Res Shelter w/Elec Resident Fee Century Park				
	a) up to 50 attendees	$35			
	b) 51 - 100 attendees	$100			
	c) More than 100 attendees	$150			
56	Park Shelter Only Res Fee - Non-Resident Ocotillo				
	a) up to 50 attendees	$50			
	b) 51 - 100 attendees	$100			
	c) More than 100 attendees	$250			

City of Cathedral City

MASTER FEE SCHEDULE - SPORTS FIELDS AND PARK FACILITIES RESERVATION FEES

	Fee Description	Fee	Charge Basis	Note	CPI
57	Park Shelter Only Res Fee - Resident Ocotillo Park				
	a) up to 50 attendees	$25			
	b) 51 - 100 attendees	$75			
	c) More than 100 attendees	$150			
58	Park Reservation Deposit				
	a) up to 100 attendees	$100			
	b) More than 100 attendees	$200			
59	Park Res Shelter w/Elec Non-Resident Fee Panorama				
	a) up to 50 attendees	$60			
	b) 51 - 100 attendees	$150			
	c) More than 100 attendees	$250			
60	Park Res Shelter w/Elec Resident Fee Panorama Park				
	a) up to 50 attendees	$35			
	b) 51 - 100 attendees	$100			
	c) More than 100 attendees	$150			
61	Park Shelter Only Res Fee - Non-Resident Century				
	a) up to 50 attendees	$50			
	b) 51 - 100 attendees	$100			
	c) More than 100 attendees	$250			
62	Park Shelter Only Res Fee - Non-Resident Panorama				
	a) up to 50 attendees	$50			
	b) 51 - 100 attendees	$100			
	c) More than 100 attendees	$250			
63	Park Shelter Only Res Fee - Resident Century Park				
	a) up to 50 attendees	$25			
	b) 51 - 100 attendees	$75			
	c) More than 100 attendees	$150			
64	Park Shelter Only Res Fee - Resident Panorama Park				
	a) up to 50 attendees	$25			
	b) 51 - 100 attendees	$75			
	c) More than 100 attendees	$150			
65	Park Shelter Res Fee-Non-Resident 0-50 Panorama Pk				
	a) up to 50 attendees	$50			
66	Park Shelter Res Fee-Non-Resident 0-50 Ocotillo Pk				
	a) up to 50 attendees	$50			
67	Park Shelter Res Fee-Non-Resident 0-50 Century Pk				
	a) up to 50 attendees	$50			

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

	Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
1	City Manager	Analyst II	$111			Y
2	City Manager	Assistant City Manager	$295			Y
3	City Manager	City Manager	$326			Y
4	City Manager	All Other Positions		2.42	[a]	N
5	Human Resources	Human Resources Assistant	$94			Y
6	Human Resources	Human Resources Director	$226			Y
7	Human Resources	Human Resources Manager	$215			Y
8	Human Resources	Human Resources Specialist	$120			Y
9	Human Resources	Senior Human Resources Specialist	$126			Y
10	Human Resources	All Other Positions		2.48	[a]	N
11	Communications and Events	Communications and Events Manager	$227			Y
12	Communications and Events	Events & Recreation Coordinator	$146			Y
13	Communications and Events	Webmaster and Graphic Designer	$146			Y
14	Communications and Events	All Other Positions		3.19	[a]	N
15	City Clerk	City Clerk	$205			Y
16	City Clerk	Deputy City Clerk	$108			Y
17	City Clerk	All Other Positions		2.36	[a]	N
18	Information Technology	Chief Technology Officer	$209			Y
19	Information Technology	Enterprise Appications Engineer	$142			Y
20	Information Technology	Enterprise Systems Analyst	$142			Y
21	Information Technology	GIS Engineer	$142			Y
22	Information Technology	Information Tech Technician	$100			Y
23	Information Technology	Senior Network Engineer	$149			Y
24	Information Technology	All Other Positions		2.42		Y
25	Finance Administration	Administrative Assistant I	$93			Y
26	Finance Administration	Financial Services Director	$253			Y
27	Finance Administration	Senior Analyst	$122			Y
28	Finance Administration	All Other Positions		2.40	[a]	N
29	Finance	Accountant I	$100			Y
30	Finance	Accountant II	$138			Y
31	Finance	Accounting Services Manager	$205			Y
32	Finance	Accounting Technician	$87			Y
33	Finance	Analyst I	$98			Y
34	Finance	Analyst II	$109			Y
35	Finance	Deputy Finance Director	$226			Y

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

	Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
36	Finance	Fiscal Officer	$177			Y
37	Finance	Licensing Officer	$145			Y
38	Finance	Management Analyst	$138			Y
39	Finance	Office Assistant I	$68			Y
40	Finance	Part Time Office Assistant	$53			Y
41	Finance	Payroll Coordinator	$109			Y
42	Finance	Payroll Specialist	$98			Y
43	Finance	Senior Accountant	$145			Y
44	Finance	Senior Analyst	$120			Y
45	Finance	All Other Positions		2.36	[a]	N
46	Facilities	Assistant Facilities Maintenance Supervisor	$166			Y
47	Facilities	Facilities Maintenance Worker I	$90			Y
48	Facilities	Facilities Maintenance Worker II	$104			Y
49	Facilities	Facilities Manager	$245			Y
50	Facilities	Senior Facilities Maintenance Worker	$129			Y
51	Facilities	All Other Positions		3.12	[a]	N
52	Community and Economic Development Admin	Administrative Assistant I	$94			Y
53	Community and Economic Development Admin	Director of Community and Economic Development	$249			Y
54	Community and Economic Development Admin	Deputy Director of Community and Economic Development	$226			Y
55	Community and Economic Development Admin	Analyst II	$114			Y
56	Community and Economic Development Admin	Economic Development Manager	$205			Y
57	Community and Economic Development Admin	All Other Positions		2.48	[a]	N
58	Planning	Associate Planner	$191			Y
59	Planning	Assistant Planner	$156			Y
60	Planning	Planning Assistant	$108			Y
61	Planning	Planning Manager	$269			Y
62	Planning	All Other Positions		3.10	[a]	N

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

	Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
63	Building	Building Inspector II	$166			Y
64	Building	Chief Building Official	$292			Y
65	Building	Office Assistant I	$107			Y
66	Building	Administrative Assistant I	$141			Y
67	Building	Building Inspector I	$143			Y
68	Building	Permit Technician I	$124			Y
69	Building	Permit Technician II	$140			Y
70	Building	Plans Examiner I	$166			Y
71	Building	Plans Examiner II	$188			Y
72	Building	All Other Positions		3.72	[a]	N
73	Code Enforcement	Administrative Assistant II	$126			Y
74	Code Enforcement	Analyst I	$136			Y
75	Code Enforcement	Analyst II	$150			Y
76	Code Enforcement	Code Compliance Manager	$232			Y
77	Code Enforcement	Senior Code Compliance Officer	$156			Y
78	Code Enforcement	Code Compliance Officer I	$117			Y
79	Code Enforcement	Code Compliance Officer II	$135			Y
79	Code Enforcement	Office Assistant I	$94			Y
80	Code Enforcement	Office Assistant II	$103			Y
80	Code Enforcement	All Other Positions		3.26	[a]	N
81	Engineering	Administrative Assistant I	$126			Y
82	Engineering	Analyst II	$153			Y
83	Engineering	Assistant Civil Engineer	$168			Y
84	Engineering	Associate Civil Engineer	$205			Y
85	Engineering	City Engineer	$318			Y
86	Engineering	Senior Engineer	$226			Y
87	Engineering	Engineering Field Project Manager	$195			Y
88	Engineering	Director of Public Works	$351			Y
89	Engineering	Engineering Technician I	$128			Y
90	Engineering	Engineering Technician II	$148			Y
91	Engineering	Junior Engineer	$160			Y
92	Engineering	Land Development Engineer	$215			Y
93	Engineering	All Other Positions		3.33	[a]	N
94	Public Maintenance	Public Works/Environmental Conservation Manager	$224			Y
95	Public Maintenance	Fleet & Equipment Maintenance Coordinator	$127			Y

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
96 Public Maintenance	Public Works Supervisor	$152			Y
97 Public Maintenance	All Other Positions		2.86	[a]	N
98 Street Maintenance	Analyst II	$131			Y
99 Street Maintenance	Street Maintenance Worker I	$82			Y
100 Street Maintenance	Street Maintenance Worker II	$95			Y
101 Street Maintenance	All Other Positions		2.86	[b]	N
102 Police	Analyst I	$133			Y
103 Police	Analyst II	$146			Y
104 Police	Background Investigator (3 Part-Time)	$124			Y
105 Police	Deputy Police Chief	$319			Y
106 Police	Police Chief	$369			Y
107 Police	Police Commander	$303			Y
108 Police	Police Officer	$174			Y
109 Police	Police Records Specialist I	$91			Y
110 Police	Police Records Specialist II	$119			Y
111 Police	Police Sergeant	$258			Y
112 Police	Police Service Assistant	$91			Y
113 Police	Police Training Coordinator	$119			Y
114 Police	Senior Analyst	$161			Y
115 Police	Community Service Officer	$103			Y
116 Police	Police Cadet (4 Part-Time)	$52			Y
117 Police	Crime Analyst	$142			Y
118 Police	Property Evidence Technician I	$103			Y
119 Police	Property Evidence Technician II	$132			Y
120 Police	Public Safety Dispatcher I	$123			Y
121 Police	Public Safety Dispatcher II	$132			Y
122 Police	Safety Dispatcher Part Time (5 Part-Time)	$111			Y
123 Police	All Other Positions		3.18	[a]	N
124 Fire Administration	Administrative Analyst II	$126			Y
125 Fire Administration	Analyst I	$136			Y
126 Fire Administration	Deputy Fire Chief	$327			Y
127 Fire Administration	Fire Battalion Chief	$196			Y
128 Fire Administration	Fire Chief	$379			Y
129 Fire Administration	All Other Positions		3.26	[a]	N

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Proposed Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
130 Emergency Services	Fire Battalion Chief	$193			Y
131 Emergency Services	Fire Captain	$163			Y
132 Emergency Services	Fire Engineer	$137			Y
133 Emergency Services	Firefighter Paramedic	$187			Y
134 Emergency Services	Firefighter EMT	$112			Y
135 Emergency Services	All Other Positions		3.22		N
136 Fire Prevention	Fire Life Safety Inspector	$159		[c]	Y
137 Fire Prevention	Fire Marshal	$332			Y
138 Fire Prevention	All Other Positions		4.43	[a]	N
139 Ambulance Services	Ambulance Operator/Paramedic	$99			Y
140 Ambulance Services	Ambulance Operator/EMT	$95			Y
141 Ambulance Services	Firefighter EMT	$154			Y
142 Ambulance Services	Firefighter Paramedic	$256			
143 Ambulance Services	All Other Positions		4.43	[a]	N
144 Citywide	Contract Service Support	Pass-through + 15% Admin		[b]	N

[a] To calculate hourly rate for positions not listed, multiply base salary rate per hour by factor shown. Outcome is fully-burdened hourly rate. Fully-burdened hourly rate includes benefits, adjustment for productive hours, indirect costs, etc. Example: $90,000 annual salary / 2,080 hours = $43.27/hr. Multiple by factor of 3.38 to calculate fully-burdened hourly rate of $146/hr.
[b] For deposit-based or pass-through billings.

[c] Positional billings are not used for building fees. Use uniform hourly billing rate when required.