



Staff Report

City Council

Item No. {{section.number}}.D

Meeting Date: July 24, 2024

From: Tracey Hermosillo, City Clerk

Title: Accept the Resignation of Danielle Mead from the Historic Preservation Committee

RECOMMENDATION:

Staff recommends that the City Council accept the resignation of Danielle Mead from the Historic Preservation Committee effective July 1, 2024, and direct staff to proceed with filing the vacant seat.

BACKGROUND:

Danielle Mead was appointed to serve on the Historic Preservation Committee on November 30, 2022, with a term continuing through June 30, 2025. She was nominated by Councilmember Raymond Gregory.

DISCUSSION:

On July 1, 2024, staff received a letter of resignation from Danielle Mead from the Historic Preservation Committee, effective immediately, due to her appointment to serve on the Planning Commission (see attached).

With the resignation of Ms. Mead, the Historic Preservation Committee will have one vacancy with a term continuing through June 30, 2025.

Staff recommends the City Council direct staff to do the following:

- Pursuant to Government Code 54974, post a Notice of Vacancy. No appointment can be made sooner than 10 days after the Notice of Vacancy has been posted.
- Post the vacancy on social media and the City's website.
- Accept applications through August 16, 2024.

Pursuant to City Council Resolution 2022-47, this seat shall be nominated by Councilmember Raymond Gregory. Staff will work with Councilmember Gregory to schedule interviews and bring back a formal nomination at a future Council Meeting for ratification.

FISCAL IMPACT:

There is no fiscal impact with this item.

FIVE-YEAR STRATEGIC PLAN:

This item does not apply to the Five-Year Strategic Plan.

ATTACHMENTS:

1. Letter of Resignation Danielle Mead