



# Staff Report

## City Council

Item No. {{section.number}}.{{item.number}}

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**Meeting Date:** May 28, 2025

**From:** John A. Corella, Director of Public Works

**Title:** Authorize One (1) Year Extensions for Public Works Maintenance and Environmental Conservation Division Service Agreements

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### **RECOMMENDATION:**

To approve a one (1) year extension to the current service agreements for Public Works Maintenance and Environmental Conservation Services; and authorize the City Manager to execute all amendment documents for the following:

1. Yunex LLC for traffic signal maintenance and emergency on-call services.
2. Graffiti Protective Coating, Inc. for graffiti abatement services and on-call emergency services.
3. Desert Ants Engineering, Inc. for concrete installation, repair and maintenance services as-needed contract.
4. Student Creative Recycle Art Program (S.C.R.A.P.) Gallery for environmental educational services.

### **BACKGROUND:**

The Public Works Maintenance and Environmental Conservation Divisions manage several service agreements to address specialized service needs in a cost-effective and efficient manner. Rather than employing full-time staff for specialized tasks, they contract out services such as traffic signal repair and maintenance, concrete repairs, graffiti abatement, and environmental education. These activities often require specialized expertise, certifications, and equipment. Contracting allows staff to ensure high-quality service delivery, maintain operational flexibility, and concentrate internal resources on core maintenance functions that demand ongoing attention.

This agenda item is to provide one (1) year extensions to agreements related to the following services:

#### **Public Works Maintenance:**

- Traffic signal maintenance and emergency on-call services.
- Graffiti abatement services and on-call emergency services.
- Concrete installation, repair and maintenance services as-needed contract.

### Environmental Conservation:

- Provide environmental education services as part of AB 939 and SB 1383 compliance.

### **Traffic Signal Maintenance and Emergency On-Call Services**

On July 1, 2022, the city entered into an agreement with Yunex LLC (Yunex) for traffic signal maintenance and emergency on-call services.

The scope of work outlined in the agreement includes, but is not limited to:

- Routine maintenance and repair of traffic signals.
- Maintenance and repair of lighted and flashing beacon crosswalks.
- Emergency callouts and technical support.

The Public Works Maintenance Division utilizes Yunex to ensure that all traffic signals, illuminated crosswalks, and flashing beacons remain fully operational. Yunex also provides timely emergency response and technical assistance to address urgent traffic infrastructure needs.

### **Graffiti Abatement Services and On-Call Emergency Services**

On July 1, 2022, the city entered into an agreement with Graffiti Protective Coatings (GPC), Inc. for graffiti abatement and on-call emergency services.

The scope of work under this agreement includes, but is not limited to:

- Graffiti removal and abatement services.
- Emergency callouts and technical support.

The Public Works Maintenance Division relies on GPC for daily graffiti removal to ensure that vandalism is addressed promptly and thoroughly, helping to maintain a clean and welcoming environment throughout the city.

### **Concrete Installation, Repair and Maintenance Services As-Needed Contract**

On August 24, 2022, the city entered into an as-needed agreement with Desert Ants Engineering, Inc. (Desert Ants) for concrete installation, repair, and maintenance services.

The scope of work under this agreement includes, but is not limited to:

#### City-owned properties

- Installation and repair of concrete sidewalks.
- Installation and repair of ADA-compliant ramps.
- Installation and repair of curbs and gutters.

The Public Works Maintenance Division engages Desert Ants on an as-needed basis to address concrete-related issues, such as tripping hazards, and to ensure the timely upkeep of city infrastructure. Their services play a critical role in maintaining ADA compliance across parks and other public areas managed by the city.

### **Environmental Educational Services**

On June 28, 2023, the city entered into an agreement with the S.C.R.A.P. Gallery to provide environmental education services.

The agreement outlines a scope of work that includes, but is not limited to:

- Delivering environmental education programs.
- Hosting monthly youth-focused activities.
- Supporting city-sponsored events.

The Environmental Conservation Division partners with the S.C.R.A.P. Gallery to promote recycling and waste prevention among city residents, with a particular focus on engaging youth. In addition to educational programming, S.C.R.A.P. also provides on-site support at city events to help raise awareness about environmental sustainability and the importance of recycling.

### **DISCUSSION:**

All of the above-mentioned service agreements are set to expire on or before August 24, 2025. The agreements for traffic signal maintenance and emergency on-call services, graffiti abatement and emergency response, and as-needed concrete installation, repair, and maintenance services each include options to extend the term for up to two additional years, in one-year increments. Similarly, the agreement for environmental educational services includes an option to extend for up to three additional one-year terms.

All service providers under these agreements have consistently demonstrated professionalism, fulfilled their contractual obligations, and met departmental expectations and deadlines.

In recognition of their satisfactory performance and to maintain continuity and operational efficiency, staff recommend exercising the option to extend each of these agreements for one additional year, effective from their respective original expiration dates. The proposed amendments for the one-year extensions are included as attachments to this staff report.

Additionally, since the agreements were originally executed in 2022/2023, they did not include Section 13, "Unauthorized Aliens," and Section 34, "Electronic Signature." These sections have been added to the city's standard service agreement and are included in all the attached amendments.

Staff are recommending that the City Council approve a one (1) year extension to the current service agreements for public works maintenance and environmental conservation services; and authorize the City Manager to execute all amendment documents for the following:

1. Yunex LLC for traffic signal maintenance and emergency on-call services.
2. Graffiti Protective Coating, Inc. for graffiti abatement services and on-call emergency services.
3. Desert Ants Engineering, Inc. for concrete installation, repair and maintenance services as-needed contract.
4. S.C.R.A.P Gallery for environmental educational services.

### **FISCAL IMPACT:**

These specific services are currently budgeted in the Public Works Maintenance and Environmental Conservation division accounts listed below and are included in the city's FY 2025-26 and FY 2026-27 Biennial Budgets.

<b>Service Provider Name</b>	<b>Account Name</b>	<b>Account Code</b>	<b>Annual Budget (Not to Exceed)</b>
Yunex LLC	Maintenance and Operations, Major Repairs and Replacements	243-400-460-461-8300-8301 243-400-460-461-8300-8302	\$310,000
Graffiti Protective Coating, Inc.	Maintenance and Operations	100-400-410-411-8300-8301	\$69,360
Desert Ants Engineering, Inc.	Major Repairs and Replacements	241-400-460-461-8300-8302 243-400-460-461-8300-8302	\$85,000
S.C.R.A.P. Gallery	Environmental Prof & Tech Svcs	246-900-910-911-8600-8620	\$90,000

#### Public Works Maintenance

City staff negotiate the cost of each required service based on the hourly rates and unit prices established in the agreements. Total costs and funding sources will be identified at the time each service is initiated. If a proposed service exceeds the Public Works Department's purchasing threshold, City Council approval will be obtained prior to issuing a notice to proceed.

#### **FIVE-YEAR STRATEGIC PLAN:**

Goal C: Fiscal Stability and Sustainability

Action C-2: Develop an inventory of contract services that are due for bid and request proposals.

#### **ATTACHMENTS:**

1. Yunex LLC Amendment No. 1
2. Graffiti Protective Coating, Inc. Amendment No. 1
3. Desert Ants Engineering, Inc. Amendment No. 1
4. S.C.R.A.P. Gallery Amendment No. 1