



**ADMINISTRATIVE AMENDMENT
CITY OF CATHEDRAL CITY
2020-21 ANNUAL ACTION PLAN
2023-24 ANNUAL ACTION PLAN**

Jurisdiction: City of Cathedral City
Program: Community Development Block Grant (CDBG)
Grant: B-24-MC-06-0603
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SUMMARY OF CHANGES:

The City of Cathedral City is proposing an Administrative Amendment to its Fiscal Year (FY) 2023-2024 Community Development Block Grant (CDBG) Annual Action Plan (AAP) to allocate remaining CDBG funds to supplement the Whitewater Neighborhood Road Improvement Project. Additionally, the City of Cathedral City will allocate remaining FY 2020-21 CDBG CARES Act (CDBG-CV) funds to Desert Access and Mobility. Under the City's adopted Community Participation Plan, any programmatic changes under \$50,000 will only require an Administrative Amendment.

The amendment will allow for adjustments to the AAP so that these activities are properly accounted for within the fiscal year in which the federal funds were made available.

The proposed amendment will:

- Allocate unspent funds from the 2023-24 Emergency Sidewalk Repairs Program to the Whitewater Neighborhood Road Improvement Project in the 2024-2025 FY AAP.
- Allocate remaining FY 2020-21 CDBG-CV funds to Desert Access and Mobility to provide transportation services to driving-impaired residents of Cathedral City.

The approval of the proposed Administrative Amendment to the FY 2020-21 and 2023-24 Annual Action Plans will allow the city to utilize any unused CDBG/ CDBG-CV funds, improve the City's federal spending ratio, continue to assist residents living in areas designated as revitalization areas, and to enhance the community through expanded economic opportunities.

PROPOSED ACTIVITIES:

On May 8, 2024, the City Council approved the FY 2024-2025 CDBG Annual Action Plan for submittal to the U.S. Department of Housing and Urban Development (HUD). At the end of 2023-2024 fiscal year (June 30, 2024), the City had unspent prior year CDBG funds totaling \$10,000.00 and unspent prior year CDBG-CV funds totaling \$14,756.15. The city is required to amend the FY 2020-21 and 2023-24 AAPs to reprogram any of this prior year funding.

City staff propose to utilize the remaining and unallocated CDBG funding from the FY 2023-24 Emergency Sidewalk Repair Program to supplement the Whitewater Neighborhood Road Improvement Project. The city will continue to fund the Emergency Sidewalk Repair Program with \$5,000 as stated in FY 2024-25 AAP. Any unallocated and/or remaining CDBG funding from previous years can only be allocated to public improvements as the city cannot exceed its annual required cap allowances for administrative (no more than 20%) and public service (no more than 15%) expenses.

Additionally, of the remaining prior-year CDBG-CV funds, city staff is recommending reprogramming \$14,756.15 to support Desert Access and Mobility. Desert Access and Mobility provides door to door transportation services to driving-impaired residences of Cathedral City to connect residents to major and essential destinations. Desert Access Mobility's mission is in line with the objectives of CDBG to enhance and maintain the community through the expansion of economic opportunities for residents and proposes to use CDBG-CV funds to assist residents that were impacted by the Corona Virus Pandemic. For CDBG-CV funding, there is no cap allowance for public services.

OVERALL BUDGET:

For Fiscal Year 2024-25, the city was awarded \$533,139 from HUD to fund public services and public improvements. Under HUD guidelines, entitlement grantees must allocate no more than twenty percent (20%) of the entitlement on administrative activities; no more than fifteen percent (15%) on public service activities and programs; and, the remaining budget, typically sixty-five percent or more, on public improvements.

The city had remaining prior year CDBG funds totaling \$10,000.00 and remaining prior year CDBG-CV funds totaling \$14,756.15. Of the remaining CDBG funds, the city is proposing to reprogram the total balance of \$10,000.00 to the Whitewater Neighborhood Road Improvement Project. Of the remaining CDBG-CV funds, the City is proposing to reprogram the total balance of \$14,756.15 to support the Desert Access and Mobility in providing transportation services to driving-impaired residents.

The following table summarizes the City's proposed programming of the remaining CDBG funding:

Program Year	Project (from)	Project (to)	Funding
FY 2020-21 CDBG-CV	Small Business Economic Assistance Loan Program	Desert Access and Mobility	\$14,756.15
FY 2023-24	Emergency Sidewalk Repairs	Whitewater Neighborhood Road Improvement Project	\$10,000
Total			\$24,756.15

Prepared by:


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Reviewed and approved by:


 Armando J. Garcia Baldizzone, P.E.
 City Engineer