



# Staff Report

## City Council

Item No. {{section.number}}.E

**Meeting Date:** August 14, 2024

**From:** John A. Corella - Director of Public Works

**Title:** Contract Amendment No. 1 to the Professional Services Agreement for Construction Engineering Services on Federal HSIP Projects - HSIP 9A and HSIP 9B

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### **RECOMMENDATION:**

To approve Amendment No. 1 to the agreements for construction engineering services on federally funded projects with Z&K Consultants for HSIP Cycle 9A, Traffic Signal Improvements at 12 Intersections (project C08752), and with Willdan Engineering for HSIP Cycle 9B, Varner Road Safety Improvements (project C08751); and authorize the City Manager to execute the required amendment documents.

### **BACKGROUND:**

The city currently has agreements for construction engineering services with Z&K Consultants (Z&K) on HSIP Cycle 9A, Traffic Signal Improvements at 12 Intersections (project C08752), and with Willdan Engineering (Willdan) on HSIP Cycle 9B, Varner Road Safety Improvements (project C08751).

The purpose of these agreements is to assist the City Engineering Division with specialized construction engineering services required during the construction of federally funded HSIP projects. These specialized services include:

- Construction Management
- Labor Compliance Monitoring and Enforcement
- Inspections
- Material Testing

Z&K and Willdan met the requirements under the California Department of Transportation (Caltrans) and the Federal Highway Administration (FHWA), to perform consultant services eligible for reimbursement on projects funded with federal and state programs.

In May 2023, Caltrans updated the Local Assistance Procedure Manual (LAPM) Chapter 10, Consultant Selection and Procurement. This update introduces additional language or contract provisions that require amending the existing agreements with both consultant companies for the city to receive reimbursement on federal and state funded projects.

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## **DISCUSSION:**

On March 27, 2024, the City Council approved the agreement with Z&K to perform construction engineering services on HSIP Cycle 9A, Traffic Signal Improvements at 12 Intersections (project C08752). The agreement's starting date was March 27, 2024, with expiration date on September 27, 2025.

On April 24, 2024, the City Council approved the agreement with Willdan to perform construction engineering services on HSIP Cycle 9B, Varner Road Safety Improvements (project C08751). The agreement's starting date was April 24, 2024, with expiration date on May 24, 2025.

Attached to this staff report is Amendment No. 1 to each of the agreements for construction engineering services incorporating the additional contract provision as prescribed in the Caltrans updated LAPM Chapter 10. As mentioned before, including these additional contract provisions are necessary for the reimbursement of consultant services on state and federally funded transportation projects, e.g., the Highway Safety Improvement Program. These additional contract provisions do not modify either the term or the compensation of the agreements.

City staff requests the City Council approve Amendment No. 1 to the agreements for construction engineering services on federally funded projects with Z&K Consultants for HSIP Cycle 9A, Traffic Signal Improvements at 12 Intersections (project C08752), and with Willdan Engineering for HSIP Cycle 9B, Varner Road Safety Improvements (project C08751); and, authorize the City Manager to execute the required amendment documents.

## **FISCAL IMPACT:**

There is no fiscal impact for the approval of this agenda item.

Amendment No. 1 to the professional service agreements with Z&K Consultants and Willdan Engineering incorporates contract provision language that does not modify either the term or the compensation of the agreements.

## **FIVE-YEAR STRATEGIC PLAN:**

### **GOAL B: COMMUNITY INVESTMENT**

Objective: Cathedral City roads, gateways, public spaces, and other city infrastructure are well planned, designed, constructed, and maintained.

## **ATTACHMENTS:**

1. Amendment No. 1 - Z&K Consultants
2. Agreement for Services - Z&K
3. Amendment No. 1 - Willdan Engineering
4. Agreement for Services - Willdan Engineering