



Tobacco Grant Program
GRANT SERVICES BRANCH – LOCAL ASSISTANCE
DIVISION OF OPERATIONS

TOBACCO GRANT SUMMARY OF AWARD

DOJ-PROP56-2024-25-1-011

CATHEDRAL CITY POLICE DEPARTMENT

This Summary of Award document will be used by the Tobacco Grant Program when determining whether an activity or expense claimed was approved for funding and is reimbursable. Activities other than those presented here may not be reimbursable. A Grant Modification may be necessary for material deviations. Please consult with your Grant Program Officer *before* engaging in any activity beyond this scope.

By signing the Memorandum of Understanding, your agency agrees to the commitments outlined below and this document becomes part of the Grant Agreement.

AWARD SUMMARY

Award Amount: \$135,975

Requested Amount: \$140,023

Removed from Award: Meals and laptops

Reduced Line Items: N/A

Other Changes or Stipulations: N/A

IMPORTANT PROVISIONS FOR ALL GRANTEES

I. Enforcement Activities

- a. Authorized - If enforcement activities were proposed, **only** activities that target retailers for illegal sales/marketing of tobacco products were approved. It is expected that the flavor ban will be enforced within one or more enforcement activities.
- b. Unauthorized - Community or school patrols, or other enforcement actions related to tobacco use and possession, are **not** permitted.

II. Educational Activities

- a. Authorized – Retailer and/or officer educational activities on tobacco laws and ordinances, if included, are authorized as noted below.
- b. Unauthorized – School or community education efforts, including media campaigns, are **not** permitted as part of this award. All educational efforts should be directed to retailers and/or officers.

III. Removed Personnel or Other Items

- a. If specific personnel or other items were removed and not funded, they cannot be reinstated during the grant term.

IV. Reduced Line Items

- a. If a specific line item was reduced, the intention was to not fully fund it or the activities it represents.

V. Mileage/Fuel

- a. Budgets that include mileage or fuel were amended to include both together in one line item for flexibility and the type of backup documentation available. Mileage is limited to the state rate in effect at the time of travel.

VI. Equipment

- a. All equipment items must be purchased during the first year of the grant as noted on the Budget Detail. Their awarding is intended to support project goals and be used to support grant activities throughout the grant term.

Please reference the Tobacco Grant Program Grantee Handbook for more information regarding allowable costs.

GOALS AND ACTIVITIES

Retail Inspections

- Per year, **180** retailers will be inspected.
- Additional details regarding these inspections:
 - As part of our ongoing efforts, Cathedral City Police Officers will conduct 8-hour retailer inspections each quarter for each year of the three year grant.
 - The first inspection will focus on city/state license compliance, ensuring that all retailers are operating within the law.
 - The second inspection will specifically target compliance with flavored tobacco sales, including online sales, a key area of concern. This inspection team, comprising one patrol Sergeant and two patrol Officers working overtime, is committed to upholding the city's tobacco control regulations.

Minor Decoy Operations

- Per year, **2** minor decoy operations will be conducted.
- Per year, **30** retailers will be targeted through these operations.
- Additional details regarding these operations:
 - Cathedral City Police Officers will conduct two 8-hour minor decoy operations per year for the three years of the grant.

Shoulder Tap Operations

- Per year, **2** shoulder tap operations will be conducted.
- Per year, **30** retailers will be targeted through these operations.
- Additional details regarding these operations:

- Cathedral City Police Officers will conduct two 8-hour shoulder tap operations per year for the three years of the grant.

Undercover Buys

- Per year, **2** undercover buy operations will be conducted (other than minor decoy or shoulder tap).
- Per year, **40** retailers will be targeted through these operations.
- Additional details regarding these undercover operations:
 - Cathedral City Police Officers will conduct two 8-hour undercover buy operations per year for the three years of the grant.

Retailer Education

- Per year, **360** retailers will receive educational materials.
- Classes **ARE NOT** part of a diversion program.
- Additional details regarding these retailer education activities:
 - While conducting inspections and enforcement operations, retailers will be provided pamphlets with current tobacco laws and regulations and where to find resources.

Enforcement Officer Education

- Per year, **4** enforcement officers will receive education about tobacco laws and ordinances.
- Additional details regarding these officer education activities:
 - One Sergeant and two Officers will be sent to classes once per year for the three year period of the grant.

Prosecution

N/A

Task Force

N/A

Other Activities

N/A

PARTNERING AGENCIES

Based upon the proposal submitted and any subsequent modifications approved by DOJ, the following agencies are expected to partner with and support the activities and fulfillment of goals referenced above:

N/A

Please notify your Grant Program Officer of any proposed changes to partnering agencies, particularly if they are included within your budget.