

Insurance  Form 501c3  Deposit Fee  Reservation Fee  Signed App.  Emp. Initials

## BASEBALL/SOFTBALL/SOCCER FIELD RESERVATION APPLICATION

This application, when properly filled out, approved, and signed by the authorized representative becomes a permit to use the facilities described for the time(s) and purpose herein set forth. The applicant agrees to abide by the terms, rules and regulations of this permit set forth on the attached pages, Fees and Policy Manual, and other regulations of the City of Cathedral City established for the use of these premises and to pay such fees as may be required.

**Applicant:**

Name of Applicant: \_\_\_\_\_ Non-Profit: No Yes Tax ID: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Purpose of Reservation: \_\_\_\_\_

Applicants should be prepared to provide further information if requested to facilitate the approval process.

**Baseball/Softball/Soccer Field Reservation Request:**

Name and Location: \_\_\_\_\_

Frequency of Use:  Monthly  Bi-Weekly  Weekly  Single Use Day(s) of the week:  Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Description of Activity: \_\_\_\_\_

\_\_\_\_\_

**Requested Park Location:**

Ocotillo Park	Panorama Park	Century Park	Dennis Keat Soccer Park
Lights <input type="checkbox"/>	Lights Unavailable	Lights Unavailable	Lights <input type="checkbox"/>
Baseball/Softball Field <input type="checkbox"/>	Baseball/Softball Field <input type="checkbox"/>	Baseball/Softball Field <input type="checkbox"/>	Soccer Field <input type="checkbox"/>
Concession Stand <input type="checkbox"/>	Concession Stand <input type="checkbox"/>	Concession Stand Unavailable	Indicate Fields being used (Refer to Field Map): _____
			Concession Stand <input type="checkbox"/>

## FACILITY USE RULES

### GENERAL REGULATIONS:

Initials

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1. All fees must be paid in full at the time of reservation.
2. No alcohol, smoking or illegal drugs are allowed on park premises, including parking lots, parks, restrooms, baseball/softball/soccer fields, etc. If violations are found, the function will not be allowed to continue, the cleaning deposit will be forfeited, and the authorities will be notified.
3. Selling of merchandise, food, entrance fees and/or tickets is allowed through use of concession stands and prior approval. Concession stands may only be reserved in conjunction with a field reservation.
4. No destruction of City property is allowed.
5. Ensure that all fields and facilities of the park remain clean and in good condition after each use.
6. Applicant shall comply with all local, state, and federal laws and regulations applicable to the services required hereunder, including any rule, regulation or bylaw governing the conduct or performance of the applicant and/or its employees, officers, board members, and volunteers.
7. Applicant agrees to abide by all oral or written laws, regulations, rules, and policies connected with the reservation of this facility.
8. Any event must end no later than one half hour before the time that the park facility is to be vacated as per the reservation agreement. Reservation times include the applicant's set-up and clean-up.

### CLEANING REGULATIONS:

Initials

\_\_\_\_\_

9. Facility must be left cleaned and free of trash to ensure deposit return.
10. Deposit all trash, including bottle, cans, cups, and paper in the proper trash and recycling.
11. All equipment must be returned to its proper place.

### RESERVATION REQUIREMENTS:

Initials

\_\_\_\_\_

12. Applicants must provide photo ID and be at least 21 years of age.
13. Weekday reservations are for a minimum of two hours. Weekend reservations are for a minimum of four hours.
14. Cancellations must be submitted in writing 30 days prior to the event for a full refund. Cancellations made more than 72 hours in advance of scheduled reservation will forfeit a partial reservation of 50%. Cancellations within 72 hours or less will result in the forfeiture of the entire payment. Deposit will be refunded in accordance with reservation policy found in the Fees and Policy Manual.
15. The applicant is obligated to utilize the designated and reserved softball/baseball/soccer field. Failure to comply with this requirement shall result in potential consequences as determined as outlined in the Fees and Policy Manual.
16. Applicant understands and agrees that the City of Cathedral City has the right to revoke the permit at any time.
17. Applicant shall provide a certificate of general liability insurance in the minimum amount as outlined in the Fees and Policy Manual.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Cathedral City Official Signature

\_\_\_\_\_  
Date

## CATHEDRAL CITY CONTACT INFORMATION

To make changes to your park/field reservation, contact [engineering@cathedralcity.gov](mailto:engineering@cathedralcity.gov) and contact City Hall Monday through Friday from 8:00 am to 12:00 noon and 1:00 pm to 4:30 pm at 760-770-0340 or City Hall 68700 Ave Lalo Guerrero, Cathedral City, CA 92234.

At the time of event, an informational poster can be found at each Baseball/Softball/Soccer field which includes contact information in case of an issue during the event.

*\*\*The City reserves the right to revoke this reservation permit at any time\*\**

## WAIVER AND RELEASE OF LIABILITY AGREEMENT TO INDEMNIFY THE CITY OF CATHEDRAL CITY

The undersigned hereby acknowledges that he/she/they agree to rent from the City of Cathedral City the above-mentioned facility. In connection herewith, the undersigned hereby releases the City of Cathedral City, its present and future directors, officers, employees, agents and representatives from any and all claims, costs, expenses, demands, debts, controversies, damages and causes of action, which the undersigned may now have or may hereafter have by reason of use and/or reservation of the property. Except as may result from the sole negligence or willful misconduct of the City of Cathedral City.

The undersigned further agrees to indemnify and hold harmless the City of Cathedral City from any and all claims, cost, expenses, demands, debts, controversies, damages and causes of action, including claims of exposure to communicable diseases, of any third party arising from the use and/or reservation of the property during the time period the property is rented to the undersigned.

The undersigned further agrees to waive any and all rights provided by Section 1542 of the California Civil Code which provides: "A general release does not extend to claims which the creditor does not know or suspect to exist in favor at the time or executing the release which, if known to him, must have materially affected his settlement with the debtor."

The undersigned acknowledges and agrees that the City of Cathedral City reserves the right to revoke the permit for park usage at any time, without prior notice or cause, at the sole discretion of the City. The undersigned understands that the revocation of the permit may occur prior to the scheduled date of use or during the permitted event.

THE UNDERSIGNED HAS CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTANDS ITS CONTENTS. THE UNDERSIGNED IS AWARE THAT THIS IS A RELEASE OF LIABILITY BETWEEN THE UNDERSIGNED AND THE CITY OF CATHEDRAL CITY AND/OR ITS AFFILIATES AND ORGANIZATIONS AND SIGNS IT OF THEIR FREE WILL.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in, \_\_\_\_\_ California

\_\_\_\_\_  
Print Applicant Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Authorized Cathedral City Official Signature