



# Staff Report

## City Council

Item No. {{section.number}}.E

**Meeting Date:** October 9, 2024

**From:** Eugenia Torres, Human Resources Manager

**Title:** Resolution Designating Holidays Cathedral City Public Offices Shall Be Closed for Calendar Year 2025

### **RECOMMENDATION:**

To adopt a resolution designating holidays on which the city shall be closed to the public for calendar year 2025.

### **BACKGROUND:**

On November 10, 2020, the City Council repealed Chapter 2.55 of Title 2 of the Municipal Code allowing the City Council to designate holidays observed by resolution annually, or as necessary.

### **DISCUSSION:**

Staff recommends City Council approve the attached resolution establishing dates public offices will be closed in 2025.

Below are the dates staff is proposing public offices be closed:

Holiday Name	City Hall Closed
January 1 <sup>st</sup> (New Year's Day)	Wednesday, January 1, 2025
The third Monday in January (Martin Luther King Jr.)	Monday, January 20, 2025
The third Monday in February (Presidents' Day)	Monday, February 17, 2025
The last Monday in May (Memorial Day)	Monday, May 26, 2025
June 19 (Juneteenth National Independence Day)	Thursday, June 19, 2025
July 4 <sup>th</sup> (Independence Day)	Friday, July 4, 2025
The first Monday in September (Labor Day)	Monday, September 1, 2025
November 11 <sup>th</sup> (Veterans Day)	Tuesday, November 11, 2025
Fourth Thursday in November (Thanksgiving Day)	Thursday, November 27, 2025
Friday following Thanksgiving Day	Friday, November 28, 2025
December 25 (Christmas Day)	Thursday, December 25, 2025

The resolution will take effect December 31, 2024. City Hall operating hours will be made available to the public.

**FISCAL IMPACT:**

None

**FIVE-YEAR STRATEGIC PLAN:**

N/A

**ATTACHMENTS:**

1. Cathedral City - Resolution Re. Designation of City Observed Holidays - 2025