



March 26, 2025

Mr. Armando Baldizzone, P.E.
City of Cathedral City
68700 Avenida Lalo Guerrero
Cathedral City, CA 92234

RE: Proposal to Prepare SB821 Grant Application for Avenida Maravilla Class III Bike Route in Cathedral City

Dear Armando,

Thank you for the opportunity to submit this proposal to provide assistance with the FY25/26 SB 821 application for Avenida Maravilla between 750' north of Pasada Road to Ramon Road. Our proposal covers reviewing the project area, gathering safety, multimodal access, and destination data, and completing the SB 821 application package.

Exhibit A contains our proposed scope of work. Exhibit B contains a summary of our fee proposal for services described in Exhibit A. We appreciate the opportunity to be of service and look forward to hearing from you. In the meantime, if you have any questions or require additional information, please call me at (951) 248-4289.

Sincerely,
Albert A. Webb Associates

A handwritten signature in blue ink, appearing to read "Nick Lowe".

Nick Lowe, MS/PE/TE
Deputy Director, Traffic & Transportation

APPROVED

By Armando G. Baldizzone at 9:49 am, Mar 26, 2025

A handwritten signature in black ink, appearing to read "John A. Corella".

03-27-2025
John A. Corella, PE
Director of Public Works
Cathedral City

Attachments: Exhibit "A" – Scope of Services
Exhibit "B" – Compensation for Scope of Services

Exhibit “A” – Scope of Services

Assistance with SB 821 Grant Application

The City of Cathedral City is preparing to apply for the FY 25/26 SB821 grant cycle. The proposed project aims to establish a Class III Bike Facility along Avenida Maravilla, extending from 750’ north of Pasada Road to Ramon Road. This route will run through a two-lane roadway in a residential area. Our scope of services includes the following:

Task 1 Data Collection

1. WEBB will identify the key destinations within a 1 mile radius of the project corridor.
2. WEBB will obtain bicycle and pedestrian collision history data on Avenida Maravilla for the last three to five years.
3. WEBB will review the most recent 85th percentile speed data for Avenida Maravilla from the most recent speed survey data that WEBB has obtained.
4. WEBB will collect photos of project area and safety hazards for use in the application.
5. WEBB will contact nearby school(s) to determine student attendance figures as needed.
6. WEBB will determine if the project location is within a disadvantaged community using CalEnviroScreen 4.0 and SB 535.

Task 2 SB 821 Grant Application

1. WEBB will complete SB 821 grant application including all sections. Provide descriptive writeups for each application section where necessary.
2. WEBB will prepare a map for destinations served by project.
3. WEBB will provide a map of transit options/multimodal access served by the project.
4. WEBB will determine estimated project cost including breakdown of major tasks.
5. Assume City to provide 50% local match. City to provide letter of commitment to the 50% local match for use in the application.
6. WEBB will provide estimated project schedule.

7. WEBB will provide draft to City for review, comment, and approval. City to provide final signature page and submit to RCTC by April 24 due date.

Task 3 Review Session with RCTC

1. Meet with RCTC staff with draft application for review and comment.

Exhibit “B” – Compensation for Scope of Services

Services described in our Scope of Work (Exhibit “A”) shall be provided on a time and material basis not to exceed **\$8,047**. Charges for services will be billed monthly in accordance with the on-call fee schedule. A breakdown of our fees is provided below:

Item	Description	Nicholas R. Lowe, Principal I	Sara Sadeghi, Associate III	Wendy N. Albarra, Assistant V	Cristian Hernandez, Assistant I	Deborah A. Saulina, Assistant III	Total Hours	Subtotal - Labor	Total/task ¹
Task 1 - Data Collection		1	3	6	4	3	17	\$ 2,111	\$ 2,111
1.1	Collision Data, Existing Speed Data, Photos, Key destinations, GP review	1	2	4	2	3	12	\$ 1,535	\$ 1,535
1.2	Contact Schools				2		2	\$ 146	\$ 146
1.3	Disadvantaged Community Research		1	2			3	\$ 430	\$ 430
Task 2 - SB 821 Grant Application		3	22	8	2		35	\$ 5,586	\$ 5,586
2.1	Application	2	20	2			24	\$ 4,100	\$ 4,100
2.2	Destination Map			4	1		5	\$ 593	\$ 593
2.3	Transit Map			2	1		3	\$ 333	\$ 333
2.4	Cost Estimate	1	2				3	\$ 560	\$ 560
Task 3 - Review Session with RCTC		1		1			2	\$ 350	\$ 350
3.1	Review Session	1		1			2	\$ 350	\$ 350
Total		5	25	15	6	3	54	\$ 8,047	\$ 8,047

1. Rounded to the nearest \$1.